

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
October 18, 2011**

The meeting was called to order by Chair Terplan at 4:00 pm. Members Berkowitz, DeLuca, Kaltreider and Walsham were present. Also in attendance were City Council Liaison and Councilmember Mike Kelly, newly appointed City Librarian Abbot Chambers and Assistant Librarian (formerly interim City Librarian) Augie Webb.

Minutes

The Minutes of the September meeting were approved as distributed.

Library Claims

The Library Claims for October was reviewed and accepted.

Librarian's Report

The Librarian's Report for September/October was reviewed and accepted. Member Kelly provided additional clarification on the City Classification and Compensation currently being conducted. Board expressed an interest in utilizing the recently purchased movie license for ongoing programs—the license is in effect through July, 2012. Chambers described similar programs offered at Belvedere-Tiburon Library and will consider future possibilities for Sausalito. Chambers will also evaluate the fiscal feasibility of rearranging the work hours for the Children's Librarian.

Quarterly Statistical Report

The Quarterly Report for July-September was reviewed and accepted pending correction of percentage change under "Internet Use." Chambers provided insight on significant items to track including walk-in attendance, new library cards and AV. With the advent of the new Overdrive (downloadable content) collection, Chambers would like to include digital download statistics and compare these with the possibly declining hard copy eBook and audiobook circulation numbers. Chambers also offered to provide an Overdrive demo for the Board at the November meeting.

Trustee Business

Council buddies-update

Councilmembers have been officially invited by Board buddies to the Coffee Welcome for Abbot Chambers on Friday, October 21st at 5:30pm in the Library.

Succession Update

Terplan and the Board provided a warm welcome to new City Librarian Chambers whose tenure started on Monday, October 17th. Terplan and the Board expressed thanks to former interim City Librarian Webb for her term of service since July. Chambers thanked the Board for their attendance at his retirement party and outlined his background, administrative style and general observations of his experience so far.

Library Makeover Plan

The Board requested that this topic become a fixed item on the agenda for the foreseeable future. Kelly provided valuable insight into the logistics of executing a renovation in Sausalito. Chambers would like to independently evaluate the plan, meet with the City Manager and provide feedback at the November meeting.

Other Business

The Friends Gala will be hosted at Roxanne Sheridan's home on March 24, 2012.

Next meeting – November 8, 2011 at 4:00pm

The meeting was adjourned at 5:05pm

Respectfully submitted,
Augie Webb, Assistant City Librarian