

MEMORANDUM

DATE: December 15, 2011

TO: Business Advisory Committee

FROM: Jeremy Graves, Community Development Director

SUBJECT: Meeting Calendar for 2012

Discussion

In order to facilitate scheduling for the upcoming year, staff has prepared the attached draft meeting calendar for 2012. Traditionally the City Council and City committees have not met during the month of August. As a result, a meeting during August has not been included on the attached draft meeting calendar. Also note that the December meeting has been scheduled for the second (instead of third) Thursday of the month.

Recommendation

Review the attached calendar, make any appropriate modifications, and approve the calendar.

Attachment: 2012 Business Advisory Committee Meeting Calendar (Draft)

**CITY OF SAUSALITO
BUSINESS ADVISORY COMMITTEE
2012 MEETING CALENDAR
DRAFT**

Thursday January 19
Thursday February 16
Thursday March 15
Thursday April 19
Thursday May 17
Thursday June 21
Thursday July 19
Thursday September 20
Thursday October 18
Thursday November 15
Thursday December 13

Special Meetings may be held on the first Thursday of the month.

All meetings are held from 8:15 a.m. to 10:00 a.m. in the
City Hall Conference Room at 420 Litho Street, Sausalito