

HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

FINAL

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128

MEETING DATE:

Wednesday, January 12, 2011

MEETING TIME:

5:30 P.M.

LOCATION:

Conference Room, 420 Litho Street, Sausalito

1. CALL TO ORDER / ROLL CALL

The HLB meeting convened at 5:35 PM. Board Members Nichols, Pierce, Kiernat, Supino, and Flavin were present. Associate Planner Burns and Assistant Planner Thornberry-Assef was also present. Members of the public included Donald Olson, Architect for the Casa Madrona, and Ryan Shoen, Manager of the Casa Madrona.

- 2. APPROVAL OF AGENDA- No changes to agenda
- 3. PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA- No public comment
- 4. NEW BUSINESS-

A. CASA MADRONA EXTERIOR RENOVATIONS

Staff: Thornberry-Assef

Project: A study session for a Design Review Permit to allow dry-rot repair and window replacement on a commercial building located within the Central Commercial and Downtown Historic Overlay Districts at 801 Bridgeway (APN 065-133-25)

Staff Planner Thornberry-Assef provided a brief presentation of the project which includes the removal of dry-rot, replacement of siding, and the replacement of windows at the Casa Madrona Hotel located at 801 Bridgeway within the Downtown Historic Overlay District. The purpose of the meeting was for a preliminary study session prior to scheduling a joint HLB-Planning Commission public hearing for a Design Review Permit.

The HLB unanimously supports the replacement of all dry rot materials and windows provided the replacement materials and windows are of like quality, design, and material. The HLB requested the project plans be revised to provide annotated notes regarding the following:

- ✓ List all existing exterior materials on the building elevations
- ✓ Identify the location of the dry rot repair to occur
- ✓ List of all replacement materials or a note on the plans which states that all replacement materials and windows are of like quality, design, and material
- ✓ Provide a narrative of the scope of work or quantify the amount of work proposed
- ✓ Provide a photographic inventory of the entire project site

5. OLD BUSINESS- NONE

A. NOMINATION FOR LISTING A STRUCTURE ON THE LOCAL REGISTER

Staff: Burns

Project: Initiate the nomination of listing the "Machine Shop" building on the Local Register located within the Marinship Overlay Zoning District at 25 Libertyship Way (APN 063-100-11).

Staff Planner Burns provided a brief update on the status of the nomination listing of the Machine Shop located at 25 Libertyship Way. With the progress and schedule of completing the Marinship Inventory and the pending completion of the Machine Shop Historic Resource Evaluation Report within the next couple of months, the HLB was comfortable with having the City's consultant prepare and provide the necessary historical significance background for the HLB to utilize during the nomination process. However, the HLB

indicated that if the Veteran's Administration began their Section 106 and NEPA analysis prior to the City's consultant completing the historical analysis, then the HLB's subcommittee will resume the necessary research and submittal requirements and conduct the first public hearing of the nomination process.

B. CERTIFIED LOCAL GOVERNMENT APPLICATION

Staff: Burns

Project: Status update on the Certified Local Government Application.

The HLB was directed to review the draft CLG application Board members Supino and Flavin completed. The HLB was also directed to be prepared to provide comments at the January 26th meeting.

6. APPROVAL OF MINUTES - December 17, 2010

7. COMMUNICATIONS

A. Staff-

- 1. The HLB discussed availability for a joint HLB Planning Commission meeting scheduled for February 2, 2011. A quorum is available.
- 2. Staff Planner Burns notified the HLB the firm of Page and Turnbull was selected to prepare the Historic Resource Evaluation Report for the Plaza Vina Del Mar Accessibility Project.
- 3. Staff Planner Burns notified the HLB that an RFP was solicited for professional services to prepare a context statement for the Marinship, conduct an inventory of historic buildings associated with the Marinship, and prepare a Historic Resources Evaluation Report for the Machine Shop.
- B. Historic Landmarks Board- None

APPROVAL OF MINUTES –None

ADJOURNMENT - The meeting wa	as adjourned at 8:10PM		
Meeting Minutes Approved	I Achiele	3-18-11	
	Secretary	Date	

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