## Minutes of a Special Meeting of the Sausalito Public Library Board of Trustees January 20, 2012

The meeting was called to order by Chair Terplan at 4:05 pm. Members John Walsham, Patricia DeLuca, Myra Berkowitz, and Nancy Kaltreider were present. Also in attendance was City Librarian Abbot Chambers.

## **Invite Public Comments**

No members of the public were present.

## **Trustee Business**

Library Makeover Plan

Abbot Chambers provided an update on developments related to the makeover plan since the 10 January, 2012 Board of Trustees meeting.

The Board reviewed the consultation fee estimate provided by library consultants Page & Moris. The contract with Page & Moris for the original makeover plan was also reviewed. The purpose of engaging Page & Moris again would be to flesh out the revised makeover plan and develop an a la carte price list of the various elements in the plan.

The following motion was made by John Walsham, seconded by Nancy Kaltreider, and approved unanimously:

I move that we approve moving forward with Page & Moris based on their \$7,870 fee estimate of 11 January 2012, contingent upon their meeting deadlines to allow the Library to meet an August 2012 construction date and possibly providing a discount on cost, and that Page & Moris will be available for regular consultation with the City Librarian to ensure that the work by Page & Moris is meeting expectations. The request for a cost discount is due to Library Board of Trustees dissatisfaction with the performance of Page & Moris on the original contract with respect to meeting deadlines and providing contractual deliverables.

A second motion was made by Patricia DeLuca, seconded by Nancy Kaltreider, and unanimously approved: I move that we approve asking the Sausalito Library Foundation to fund up to \$7,870 for a grant to cover the work of Page & Moris, contingent upon a response from Page & Moris to the previous resolution of 20 January 2012 that includes a commitment to meet pre-established deadlines and provide sufficient consultation with the City Librarian.

Abbot Chambers was directed to contact Page & Moris via electronic mail on Monday, January 23<sup>rd</sup>, 2012 to convey the response of the Library Board of Trustees. If a favorable response from Page & Moris is obtained, Abbot Chambers will approach Library Foundation President Barbara Geisler to ask that the grant request be passed on to the Foundation Grants Committee in advance of the 8 February 2012 Foundation Board meeting, with the hope that a favorable vote of the Foundation Board will be achieved at that time.