

xxDRAFTxx

## NEW ACCESSORY DWELLING UNIT BROCHURE/CHECKLIST

Updated: May 17, 2012

### Definitions

Add definitionsxx

### Time Frame For Processing

The time frame for processing an Accessory Dwelling nit Permit application is dependent upon the submittal of a complete application by the project sponsor/property owner. A complete application generally takes xxtime to process. However, an incomplete application will take longer. Please carefully read through the Zoning/Development Application Submittal Guide to prepare your application submittal so that we may more efficiently process your application.

### Standards

Permitted Zoning Districts. New Accessory Dwelling Units are permitted in the R-1-20, R-1-8, R-1-6, R-2-5, R-2-2.5 and R3 Zoning Districts.

Parking

Height and Location

Setbacks

Lot Coverage

Floor Area

Maximum Size

Health and Safety

Building Permits and Codes

Privacy

### Exceptions to Standards

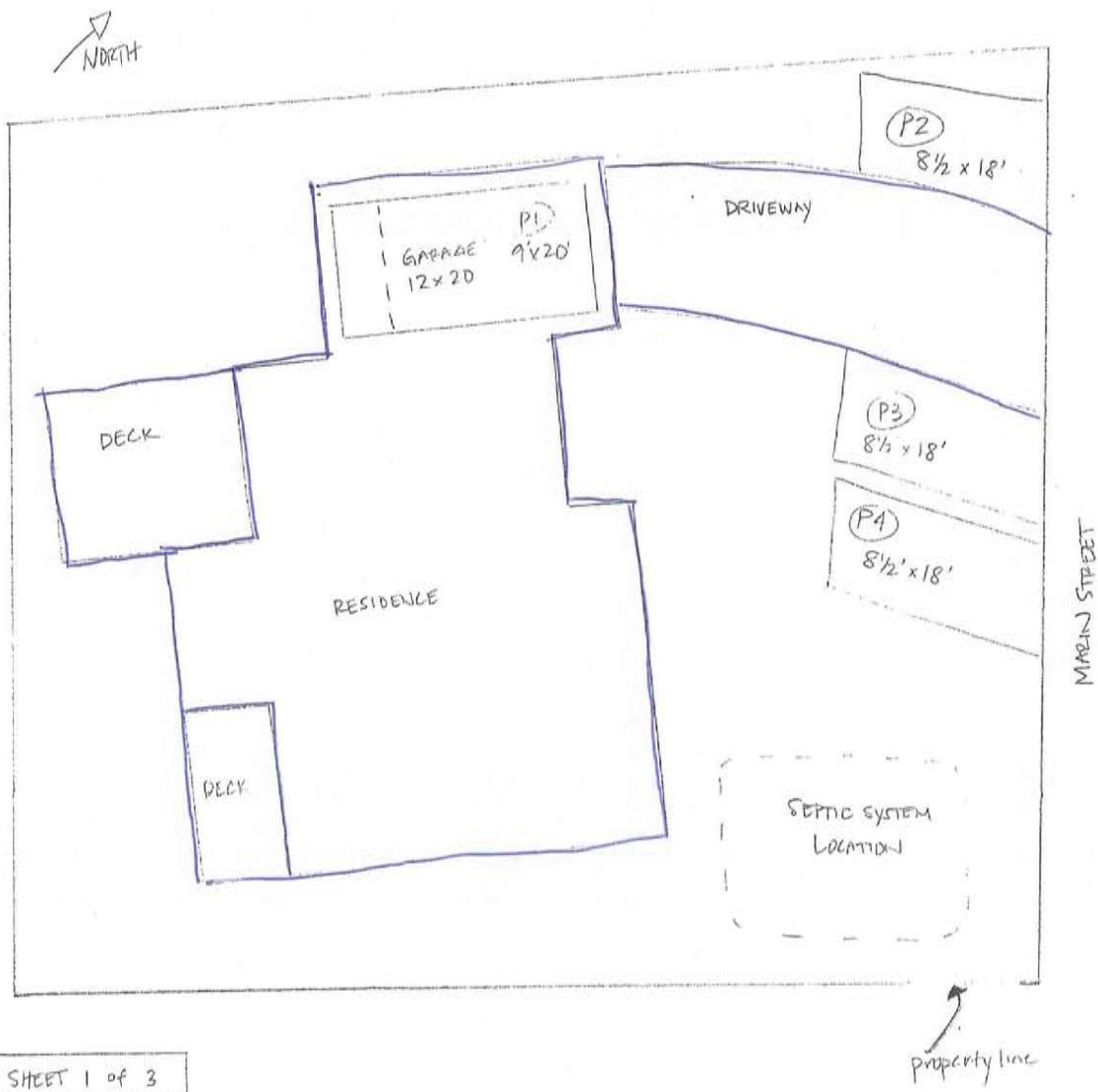
### Discretionary Review

### Submittal Requirements

- Completed Accessory Dwelling Unit Application
- Fees
- Xnumber sets of plans

- Site plan showing property lines, location of main residence and accessory dwelling unit, and locations of parking spaces (see attached sample).
- Accurately scaled floor plans for main residence and accessory dwelling unit, depicting size of main house and accessory dwelling unit in square feet (see attached sample).

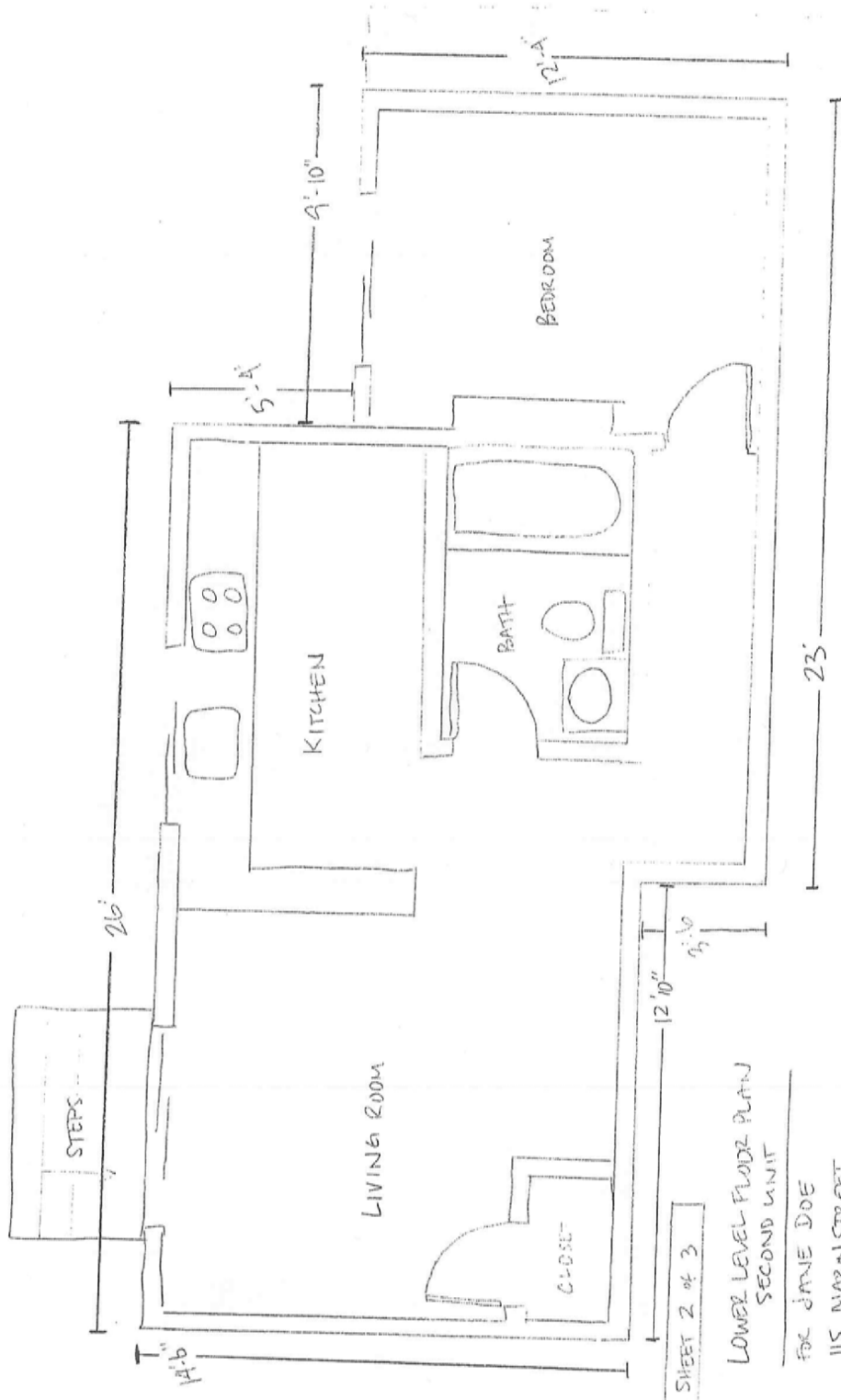
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SHEET 1 of 3

SITE PLAN  
 FOR JANE DOE  
 115 MARIN STREET  
 TOWN, CA ZIP  
 APN # XXX-XXX-XX  
 LOT AREA = X SQUARE FEET  
 SCALE 1" = 10'

LEVEL ONE = X SQUARE FEET  
 LEVEL TWO = X SQUARE FEET  
 TOTAL FLOOR AREA = X + X SQUARE FEET



SHEET 2 of 3

LOWER LEVEL FLOOR PLAN  
SECOND UNIT

FOR JANE DOE  
115 MAIN STREET  
TOWN, CA ZIP  
APN # XXX-XXX-XX

FLOOR AREA = X SQUARE FEET  
SCALE 1/4" = 1'





SHEET 3 of 3

UPPER LEVEL FLOOR PLAN  
 MAIN RESIDENCE

FOR JANE DOE  
 115 MARLIN STREET  
 TOWN, CA, ZIP

APN # xxx-xxx-xx

FLOOR AREA = X SQUARE FEET  
 SCALE 1" = 10'