

## **MEMORANDUM**

## CITY OF SAUSALITO

TO:

**ADU Regulations Working Group** 

FROM:

Lilly Schinsing, Associate Planner

DATE:

May 21, 2012

SUBJECT:

Accessory Dwelling Unit Regulations Schedule – Revised 5/21/12

The following is the anticipated schedule for the creation of the Accessory Dwelling Unit Regulations/Amnesty Program:

- □ March 12: Kick-Off Meeting
  - State Second Unit Law Overview
  - Community Involvement
- □ March 19: ADU Regulations
  - What types of ADUs are preferred? (Attached/Detached)
  - o Neighborhoods
  - o Parking
  - Size (Attached/Detached)
  - o Amount of FAR/Building Coverage (if any) to exempt
- □ April 9: ADU Regulations
  - Height (Attached/Detached)
  - Design (Attached/Detached)
  - Owner Occupation restrictions
  - o Program Publicity
  - o Incentives Offered by the City
  - o Fees
- □ April 23: ADU Amnesty Program
  - Application Process
  - Program Length
  - Locations allowed
  - o Exemptions from Parking, other development standards
  - Safety Inspections
  - Maximum Size
  - Number of ADUs per parcel
  - Occupancy Requirements
  - Waiver of annual fees (business licensing)
  - Waiver of penalty fees
- May 21: ADU Regulations
  - o Height
  - o Views

- o Privacy
- Undergrounding
- Setbacks
- Building Codes
- o Submittal Requirements
- ☐ June 4: ADU Amnesty Program
  - Deed restriction
  - o Penalty Fees
  - Health and Safety Codes
  - Non Conformity Provisions
  - Extension of Amnesty Period
  - o FAR
  - o Affordability Restrictions
  - o Building Permit Fees
  - o Building Permit Valuation
  - o Submittal Requirements
- □ June 11: Draft regulations/program for review
- □ June 25: Final regulations/program for recommendation to the Planning Commission and City Council for public hearings
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