



**SAUSALITO PARKS & RECREATION AGENDA
REGULAR MEETING
Wednesday, February 20, 2013 6:30 PM
CITY HALL EDGEWATER ROOM, 420 LITHO STREET, SAUSALITO**

John Lerner- Chair	Sela Seleska- Commissioner
Melissa Mooney- Commissioner	Cindy Powers- Commissioner
Doreen Gounard- Commissioner	Joe Burns- Commissioner
	Mike Langford- Parks & Recreation Director

Note that the Parks and Recreation Commission may, at its discretion, consider agenda items out of the order in which they are listed. The public may comment on any item on the agenda that has not previously been subject to public comment.

6:30 PM COMMISSION WILL CONVENE IN THE EDGEWATER ROOM

1. BUSINESS MEETING BEGINS

- a. Roll Call
- b. Approval of Agenda

2. APPROVAL OF NOVEMBER 21, 2012 MINUTES

3. SPECIAL PRESENTATIONS

- a. None

4. COMMUNICATIONS

NOTE: Members of the public are invited to address the Commission concerning topics that are not listed on the Agenda. The Commission reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentation to three minutes.

Public Communications: speakers limited to 3 minutes each

5. BUSINESS ITEMS

- a. Application by the Sausalito Yacht Club to hold two events at Dunphy Park
- b. Parks and Recreation Commission input to 2014 City Council Priority List, Step 1 including update on 2013 projects.

6. DIRECTORS REPORT - To include but not limited to:

- a. Replacement of benches at Dunphy Park
- b. Commemorative Bench plaque replacement and bench refurbishing
- c. Monthly stats
- d. Special Event update
- e. March 19 Presentation to Council

7. FUTURE BUSINESS ITEMS

- a. Proposal to change day of Chili Cook Off from Sunday to Saturday – Erin Stroud

8. ADJOURNMENT

9. UP-COMING COMMUNITY EVENTS

- Sausalito Marin City School District Board Meeting February 28th @ 7pm
- City Council Meeting February 26th @ 7 PM
- Chamber of Commerce Mixer February 21st @ 5:30pm – 7:30pm– Angelical Touch and Wellness- 215 Caledonia Street
- Next Parks and Recreation Commission meeting March 20th @ 6:30pm

INFORMATION FOR THE PUBLIC: Information regarding any item on this agenda may be obtained from the Parks and Recreation Office at City Hall or by calling Mike Langford at 289-4126.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, if you need special assistance to participate in this meeting, please contact Mike Langford at 289-4126. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

City of Sausalito																	
Recreation Department																	
Budget 2012- 2013																	
		Projected Budget															
Account	Description	2013	July	August	September	October	November	December	January	February	March	April	May	June	Total	Difference	% Spent
100-600-1000-110	Salaries & Wages	362,288	28274.69	25458.01	25703.61	25284.15	38016.03	28385.01	26466.34						197587.8	164,700	55%
100-600-1000-130	Overtime	2,500	1033.99	0	190.06	0	0	0	0						1224.05	1,276	49%
100-600-1000-140	Transportation Allowance	3,000	230.78	230.78	230.78	230.78	346.17	230.78	230.78						1730.85	1,269	58%
100-600-2000-215	Cafeteria Plan	56,540	4179.5	4179.5	4179.5	4179.5	6269.25	4179.5	4556.76						31723.51	24,816	56%
100-600-2000-221	Social Security	2,018	254.68	237.82	107.92	174.5	254.54	105.13	92.1						1226.69	791	61%
100-600-2000-221	Medicare	5,253	487.89	428.11	404.05	410.8	615.78	439.51	408.63						3194.77	2,058	61%
100-600-2000-230	PERS Employer Contrib.	46,744	3929.58	3618.86	3651.5	3594.13	5403.98	3602.65	3762.2						27562.9	19,181	59%
100-600-2000-251	State Unemployment	3,623	293.82	292.35	274.28	280.99	421.22	270.4	278.84						2111.9	1,511	58%
100-600-2000-260	Workers' Compensation	3,750	312.5	0	0	937.5	0	0	0						1250	2,500	33%
100-600-2001-002	Salary Savings	-	0	0	0	0	0	0	0						0	-	#DIV/0!
	Total Salaries & Benefits	485,716	38,997	34,445	34,742	35,092	51,327	37,213	35,796						267,613	218,103	55%
															0	-	#DIV/0!
100-600-3000-320	Professional Services	94,850	6266.2	8991.3	7768.6	11900.14	21988.98	10608.94	14146.32						81670.48	13,180	86%
100-600-4000-412	Utilities - Telephone	4,000	174.14	115.49	310.76	229.7	241.74	113.45	175.56						1360.84	2,639	34%
100-600-4000-430	Repairs & Maint Buildings	1,000	0	0	598.63	380	150	0	0						1128.63	(129)	113%
100-600-4000-442	Copy Machine Rental	2,500	669.89	277.47	276.83	140.61	152.41	253.7	38.54						1809.45	691	72%
100-600-5000-542	Advertising - General	-	199	0	0	0	0	0	0						199	(199)	#DIV/0!
100-600-5000-581	Conferences	1,000	0	0	419	373.68	240.16	0	0						1032.84	(33)	103%
100-600-5000-582	Training and Workshops	500	0	0	0	0	70	0	0						70	430	14%
100-600-5000-586	Membership and Dues	1,100	0	100	170	305	0	0	0						575	525	52%
100-600-5000-570	RecNet Cr Card Processing Fe	3,000	359.3	469.75	482.56	328.79	354.6	189.24	457.06						2641.3	359	88%
100-600-5000-571	RecNet Transaction Fee	4,000	544.68	783.43	741.49	436.97	617.8	360.18	980.11						4464.66	(465)	112%
100-600-5600-603	Senior Program	5,000	50	0	137.12	51.27	758.2	269.05	719						1984.64	3,015	40%
100-600-5600-605	Youth Program	-	0	0	0	0	0	0	0						0	-	#DIV/0!
100-600-5600-608	Adult Sports	-	0	0	0	0	0	0	0						0	-	#DIV/0!
100-600-5600-615	Special Events Garage Sales	825	0	21.34	0	108.01	0	300	0						429.35	396	52%
100-600-5600-616	Special Events - Other	2,000	0	9.17	0	243.62	27	182.3	244.81						706.9	1,293	35%
100-600-5600-617	Arias in the Afternoon	5,250	0	0	0	2501.67	939.02	809.77	123.35						4373.81	876	83%
100-600-5600-618	Caledonia Street Fair	10,500	0	14.04	0	0	0	26.34	0						40.38	10,460	0%
100-600-5600-619	Chili Cook Off	4,500	0	28.34	1950	840.13	1339.77	300	0						4458.24	42	99%
100-600-5600-620	Easter	1,350	0	0	0	0	0	0	0						0	1,350	0%
100-600-5600-621	Fourth of July Fireworks	26,500	25900	5.9	0	0	0	0	0						25905.9	594	98%
100-600-5600-622	Fourth of July Picnic	4,500	3190.11	931.99	54.25	785.6	0	0	0						4961.95	(462)	110%
100-600-5600-623	Halloween	2,100	0	0	0	0	872.09	873.4	1183.2						2928.69	(829)	139%
100-600-5600-624	Jazz by the Bay	20,000	4400	3840.84	15.21	227.21	0	320	0						8803.26	11,197	44%
100-600-5600-631	Brochure	29,000	2500	4379.37	0	0	2500	4334.57	0						13713.94	15,286	47%
100-600-5600-632	Com Center Task Force	-	0	0	0	0	0	0	0						0	-	#DIV/0!
100-600-5600-633	Parks & Rec Commission	-	0	0	0	0	0	0	0						0	-	#DIV/0!
100-600-5600-634	Misc. Committee Meetings	250	0	0	0	255.29	34.71	107.08	0						397.08	(147)	159%
100-600-5600-639	Memorial Bench Program	4,000	0	0	0	0	0	0	0						0	4,000	0%
100-600-5600-670	Children's Concert Series	-	150	150	150	150	151.2	0	0						751.2	(751)	#DIV/0!
100-600-6000-610	Supplies - General	7,000	0	656.53	101.66	1534.77	148.7	500.78	464.3						3406.74	3,593	49%
100-600-6000-611	Office Supplies	4,000	2.64	204.68	184.87	168.84	219.37	56.04	126.97						963.41	3,037	24%
100-600-6000-612	Postage	6,250	110.07	1290.58	34.85	0	1280.19	0	91.94						2807.63	3,442	45%
100-600-6000-621	Oil and Gasoline	500	0	25	25	25	0	0	0						75	425	15%
100-600-7000-780	Furniture and Fixtures	1,000	0	140.54	0	0	805.79	294.14	0						1240.47	(240)	124%
100-600-9100-240	Trsrfer to Vehicle Repl Fund	8,279	689.92	0	0	2069.76	0	0	0						2759.68	5,519	33%
100-600-9100-260	Trsrfr to EE Benefits Fund	3,623	301.92	0	0	905.76	0	0	0						1207.68	2,415	33%
	Total Operations	258,377	45,508	22,436	13,421	23,962	32,892	19,899	18,751						176,868	81,509	68%
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	Total Parks & Recreation	744,093	84,505	56,881	48,163	59,054	84,219	57,112	54,547						444,481	299,612	60%

<i>City of Sausalito</i>																	
Recreation Revenues																	
Budget 2012-2013																	
		Adopted															
		Budget															
Account	Description	2013	July	August	September	October	November	December	January	February	March	April	May	June	Total	Difference	% Made
100-000-3471-631	Dunphy Park	4,500	4265	1278	920	578	0	65	455						7561	(3,061)	168%
100-000-3471-632	Sweeny Park	500	0	252	0	308	112	0	25						697	(197)	
100-000-3471-633	Cloud View Park	200	0	0	56	56	0	0	0						112	88	
100-000-3471-634	South View Park	-	0	0	0	0	0	0	0						0	-	
100-000-3471-636	MLK	15,000	2158	2073	2729	2100	588	136.5	1806						11590.5	3,410	77%
100-000-3471-637	Marinship Park	6,500	84	128	0	0	0	0	4662						4874	1,626	75%
100-000-3471-639	Memorial Bench program	12,500	0	0	0	0	0	0	0						0	12,500	0%
100-000-3471-642	Banner Fee/ Special Event App. Fees	2,400	473	200	370	695	125	100	324						2287	113	
100-000-3472-600	Recreation Fees	-	0	0				0	0						0	-	
100-000-3472-601	Youth Class Fees	90,000	13367	18282	11200	11360	19874	8825	23613.62						106521.6	(16,522)	118%
100-000-3472-602	Adult Class Fees	43,500	4787	3853	8327	2660	3232	1677	5243						29779	13,721	68%
100-000-3472-603	Senior Program Fees	4,000	80	171	287	440	105	734	245						2062	1,938	52%
100-000-3472-604	Teen Programs	-	0	0	0	0	0	0	0						0	-	
100-000-3472-605	Youth Programs	-	0	0	0	0	0	0	0						0	-	
100-000-3472-606	Day Camps	-	0	0	0	0	0	0	0						0	-	
100-000-3472-607	Sports Camps	-	0	0	0	0	0	0	0						0	-	
100-000-3472-608	Adult Sports Program	-	0	0	0	0	0	0	0						0	-	
100-000-3472-609	Adult Basketball	-	0	0	0	0	0	0	0						0	-	
100-000-3472-610	Adult Football	-	0	0	0	0	0	0	0						0	-	
100-000-3472-611	Adult Softball	-	0	0	0	0	0	0	0						0	-	
100-000-3472-612	Adult Clubs	-	0	0	0	0	0	0	0						0	-	
100-000-3472-613	Tennis Programs	-	0	0	0	0	0	0	0						0	-	
100-000-3472-614	Special Interest Trips	-	0	0	0	0	0	0	0						0	-	
100-000-3472-615	Special Event Garage Sales	3,300	0	0	1440	238.47	-10	0	73						1741.47	1,559	53%
100-000-3472-616	Special Events - Other	2,500	-450	160	64	1054	260	1188	0						2276	224	91%
100-000-3472-617	Arias in the Afternoon	5,250	0	0	450	300	150	0	0						900	4,350	17%
100-000-3472-618	Caledonia Street Fair	18,900	0	300	0	0	0	0	0						300	18,600	2%
100-000-3472-619	Chili Cook-off	6,500	0	0	0	7193.14	0	0	0						7193.14	(693)	111%
100-000-3472-620	Easter Donations	400	0	0	0	0	0	0	0						0	400	0%
100-000-3472-621	Fourth of July Fireworks	26,500	19427.26	3033.5	0	0	0	5	0						22465.76	4,034	85%
100-000-3472-622	Fourth of July Picnic	2,850	2113.4	0	0	0	0	0	0						2113.4	737	74%
100-000-3472-623	Halloween Donations	2,100	0	0	0	1182.51	400	150	953						2685.51	(586)	128%
100-000-3472-624	Jazz by the Bay	38,450	4716.45	2439.26	0	57.41	-200	0	100						7113.12	31,337	18%
100-000-3472-625	Facility Rentals	-	0	0	0	0	0	0	0						0	-	
100-000-3472-626	Exercise Room	1,000	64	31.5	0	0	0	0	0						95.5	905	10%
100-000-3472-627	Game Room	500	68	0	48	0	219	0	52						387	113	77%
100-000-3472-628	Edgewater Room	11,000	2684.25	618	830.25	1218.5	2034	851	1060						9296	1,704	85%
100-000-3472-630	Gymnasium	35,000	2095	525	3430	2305	3821	2793	7700						22669	12,331	65%
100-000-3472-631	Childrens Concerts	1,500	0	0	0	0	0	0	0						0	1,500	0%
100-000-3472-633	Photography and Film Permits	3,000	1343	1383	510	290	559	957	0						5042	(2,042)	168%
100-000-3471-640	Brochure Adversting Sales	10,000	425	2325	0	1000	0	775	1125						5650	4,350	57%
100-000-3473-681	Donation for Park Improvements	-	0	0	0	0	0	0	0						0	-	#DIV/0!
100-000-3473-682	Donations - Recreation	-	0	0	1200	120	1038	0	-503						1855	(1,855)	#DIV/0!
	Total Recreation Revenues	347,850	57,700	37,052	31,861	33,156	32,307	18,257	46,934						257,267	90,583	74%

	SUMMER 2012		FALL 2012				WINTER 2013			SPRING 2013			TOTAL
	July	August	September	October	November	December	January	February	March	April	May	June	
Adult Classes Offered	82	82	75	75	75	75	55	55	55				
Youth Classes Offered	70	70	42	42	42	42	34	34	34				
Adult Registrations	478	635	243	601	690	803	272						
Youth Registrations	1113	1713	304	1139	1950	2490	1184						
Revenue	\$ 49,498	\$ 36,852	\$ 31,861	\$ 33,156	\$ 32,307	\$ 18,257	\$46,934.00						
Cloudview Rental	0	0	1	1	0	0	0						
Dunphy Rental	18	14	16	12	1	5	2						
Harrison Rental	0	0	0	0	0	0	0						
Gabrielson Park Rental	2	0	1	0	0	0	0						
Robin Sweeny Park	0	3	2	2	2	0	0						
Marinship Field Rental	1	1	0	0	0	0	0						
Marinship Tennis Court Rental	0	0	0	0	0	0	0						
MLK Field Rental	11	9	7	17	5	0	0						
MLK Tennis Court Rental	16	0	30	30	27	21	24						
MLK Track	1	0	0	2	0	0	0						
MLK Gym Rental	8	9	6	9	22	29	33						
Edgewater Room Rental	22	23	25	20	29	24	27						
Exercise Room Rental	0	0	0	0	0	0	0						
Game Room Rental	0	0	0	0	2	1	1						
Langendorf Park Rental	0	0	0	0	0	0	0						