Minutes of the Meeting of the Sausalito Public Library Board of Trustees February 12, 2012

The meeting was called to order by Chair John Walsham at 4:00 pm. Members Patricia DeLuca, Don Means, and Elizabeth Terplan present. Myra Berkowitz was unable to attend. Also present was City Librarian Abbot Chambers and Board of Trustees City Council liaison Tom Theodores.

Invite Public Comments

There were no public comments.

Guests

A warm welcome to new City Council liaison Tom Theodores was followed by a round of introductions.

Minutes

The Minutes of the January 8, 2013 regular meeting were approved as written.

Librarian's Report

Topics covered included a MARINet Board retreat at the end of January, plans for admitting College of Marin into MARINet, the expectation that MARINet dues will be flat for the next fiscal year, plans of the Sausalito Marin-City School District to merge the Bayside School with MLK Academy in Marin City to create a new k-8 school, and a \$2,496 grant from the Sausalito Art Festival Foundation to the Friends of the Library to purchase museum passes to the de Young Museum and the Palace of the Legion of Honor.

Library Budget Report

Chambers distributed a report from the City accounting system showing January expenditures within the Library's various line items.

Council Buddies Update

There were no updates.

Library Remodel

Chambers updated the trustees on progress with the Library remodel. Construction is expected to be finished on February 18th. On Tuesday, February 19th the Library will close for a day to prepare for the installation of new shelving beginning on February 20th. From February 20th through March 2nd, Library staff will operate a "microlibrary" in the Litho Street lobby of City Hall. The microlibrary will provide limited services and will be open from 10-6 Monday through Friday and 10-5 on Saturday. The main floor and mezzanine of the Library will be closed until the furniture installation phase ends on Monday, March 4th.

DVD Fines

Chambers argued for a reduction of the daily overdue DVD fine from \$1/day to \$0.25/day. The high fine is unjustified given the low cost of DVDs. The Marin County Free Library has also lowered its DVD fines to \$0.25/day. Patrons who have generated large amounts of DVD-related fines but are unable to pay may be more likely to walk off with DVDs without checking them out. Revenue from DVD overdue charges is a negligible figure in the Library budget. Means proposed the following resolution, "I move to lower DVD

overdue fines to \$0.25 per day." The resolution was seconded by DeLuca and unanimously approved. Chambers promised to report on the effects of the change at a future Board meeting.

Mezzanine Furniture

Chambers reviewed with the Board his plan discard the old and worn mezzanine chairs and to present a new plan for mezzanine furniture at a future meeting. The furniture configuration he has in mind is a long café table with chairs along the mezzanine railing. This plan was also articulated in the original library makeover plan. Chambers expects to ask the Friends of the Library to cover the cost of the new tables and chairs as part of a "Friends Wish List" request.

Artwork in the Library

Chambers circulated a sample of one of the Paolo Salvagione scent art pieces that Salvagione has proposed to display at the Library immediately before and for a few weeks after his talk at the Library on Friday, April 12th. The plan will be to be prepared to remove the installation if any problems crop up. Ideally this will be the beginning of a regular "Artist of the Month" feature at the Library.

Next Steps in Strategic and Long-Term Planning

The most recent Sausalito Library Strategic Plan covered the period from 2008 through 2013. Board members agreed that this is a good time to begin preparing for a new strategic plan. There was consensus among Board members that it would be a good idea to bring a consultant onboard again to assist in the process. Board members and Chambers will bring names of potential consultants to the next Board meeting. The goal would be to interview two or three candidates for the job.

Next regular meeting – March 12, 2012 at 4:00pm The meeting was adjourned at 6:00pm

Respectfully submitted, Abbot Chambers, City Librarian