

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
March 12, 2012**

The meeting was called to order by Chair John Walsham at 4:00 pm. Members Patricia DeLuca, Don Means, Elizabeth Terplan, and Myra Berkowitz present. Also present was City Librarian Abbot Chambers and Board of Trustees City Council liaison Tom Theodores.

Invite Public Comments

There were no public comments.

Minutes

The Minutes of the February 12, 2013 regular meeting were approved as written.

Librarian's Report

Topics covered included the Library website (delayed relaunch hoped for by end of May 2013), the 2013 Summer Reading Program ("Books Ahoy!"), the April 11th City of Sausalito Volunteer Recognition Party, record attendance at a February 25th program about crows, and a trip Chambers took to the Public Library Directors Forum in Sacramento.

Library Budget Report

Chambers distributed a report from the City accounting system showing February expenditures within the Library's various line items.

Council Buddies Update

Means reported that he had coffee with Councilmember Ray Withy.

Library Remodel

Chambers updated the trustees on progress with the Library remodel. The Library reopened with restored hours and services on March 4th. Feedback from Library patrons so far has been almost universally positive. The new storefront is effectively separating sound from the children's area and the rest of the Library. The new display shelves were an immediate hit with browsers. The new service desk looks beautiful and having both circulation and reference functions at the same desk has been working very well. Use of the self-check machine is way up now that we have a self-serve hold shelf.

Elements of the project that remain to be completed include refurbishing the City Librarian office, stocking the new technology "petting zoo," getting new tables and chairs for the mezzanine, installing wood tops and end for the new metal shelving, and procuring new and professionally made signs for the Library interior.

Chambers will present an update on the Library remodel at the City Council meeting on March 19th. Also presenting will be project manager Loren Umbertis, who will be asking the Council to allocate additional funding to the project from other Public Works accounts.

A weeklong celebration of the remodel is planned for June, with more details forthcoming at future meetings.

Terplan made the following motion: "The Trustees would like to commend the Library staff for their exemplary work during the trying times of the remodel project. In particular, we would like to thank the staff for keeping the library open during the two-week furniture installation phase and working with extra effort on the last weekend before reopening. Thank you on behalf of the whole community to Augie Webb, Erin Wilson, Jonathan Hirsch, Peggy Gill, Jere Van Loan, Robert Gordon, Noreen Quinones, and Abbot Chambers." The motion was seconded and approved unanimously.

Next Steps in Strategic and Long-Term Planning

A proposal for consulting services from Ruth Metz was reviewed. It was decided that the group should endeavor to find two or more additional candidates for the role of strategic planning consultant. The goal is to select someone by September 2013.

Next regular meeting – April 9, 2012 at 4:00pm

The meeting was adjourned at 5:45pm

Respectfully submitted,
Abbot Chambers, City Librarian