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**SAUSALITO TREES & VIEWS COMMITTEE**  
**Thursday, April 8, 2012**  
**Draft Summary Minutes**

**Call to Order**

Chair Bickford called the meeting to order at 6:30 p.m. in the City Council Chambers of City Hall, 420 Litho Street, Sausalito.

Present: Chair Mary Lee Bickford, Vice-Chair Betsy Elliott, Committee Member Peter Montagne, Committee Member Ellen Rosenstein, Committee Member Tom Wilhite

Staff: Administrative Analyst Lilly Schinsing

**Approval of Agenda**

**Committee Member Wilhite moved and Committee Member Montagne seconded a motion to approve the agenda. The motion passed 5-0.**

**Public Comments of Items Not on Agenda**

None.

**Approval of Minutes**

March 7, 2013

**Committee Member Rosenstein moved and Vice-Chair Elliott seconded a motion to approve the summary minutes of March 7, 2013. The motion passed 5-0.**

**Public Hearings**

- 1. TRP 13-021, Tree Removal Permit, Dzivi, 207 West Street.** Tree Removal Permit to allow the removal of one diseased Coast Live Oak tree located in the rear of the site at 207 West Street (APN 065-231-19).

The public hearing was opened. Analyst Schinsing presented the Staff Report.

Committee question to staff:

- To what degree is the oak tree infected with Sudden Oak Death? *Staff responded the arborist did not indicate any percentage of infection in his report.*

The public testimony period was opened.

The applicant did not make a presentation.

The public made no comments.

The public testimony period was closed.

Committee comments:

- If it is determined the tree should be removed the stump should be ground down in case it is infected with Sudden Oak Death.
- It should be requested that another Coast Live Oak be planted in that area.

Committee question to Bart Dzivi, the tree owner:

- Does the tree need to be removed immediately or would you be willing to postpone its removal for up to six months? *Mr. Dzivi responded he is concerned about safety. For him it is a liability issue because he has been put on notice that something is wrong with the tree.*

Vice-Chair Elliott moved and Committee Member Wilhite seconded a motion to approve a Tree Removal Permit for 207 West Street. The motion passed 5-0.

The public hearing was closed.

## Old Business

### 2. **Prioritized Project List FY 2013-14.** Suggestions for FY 2013-14 Prioritized Project List.

Analyst Schinsing presented the Staff Report.

Committee comments:

- Revise the ordinance to be easier to understand.
- Revise the protected and undesirable trees list.
- Review and update the enforcement section of the code.
- Review the relationship of the Trees & Views Committee and the Department of Public Works with regard to view claims and tree replacement.

## New Business

### 3. **Proof of Replacement Tree Planting.** Discussion of a requirement for documentation that replacement trees were planted to be submitted to the City.

Committee comment:

- Draft Resolutions of Approval for Tree Removal Permits should come with a standard condition that photographic evidence that a replacement tree was planted must be provided to the Trees & Views Committee.

### 4. **Tree Tip of the Month.** Discussion of a "Tree Tip of the Month" to be published in the Sausalito Currents detailing tree maintenance that should be performed during that time of the year.

1 Committee comments:

- 2 • In addition to telling people what should be done during a particular month,  
3 information regarding trees that grow in the area, when to fertilize trees, when to  
4 prune, etc. could also be included.
- 5 • There could be Frequently Asked Questions regarding trees that could impart  
6 the information from the ordinances.
- 7 • There could be a “Did You Know That...” section.
- 8 • Committee members will return to next month’s meeting with two ideas each for  
9 monthly topics.

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12 **5. Communication and Enforcement of Regulations.** Discussion on  
13 communication and enforcement of the codes.

14 Committee Member Rosenstein presented a report.

- 15 • This information needs to be reorganized to be more user friendly and  
16 communicated better.
- 17 • The bigger issue is how will the rules be enforced.
- 18 • Guidelines regarding cutting and pruning trees, in the form of flyers, should be  
19 available at City Hall and other locations around town.

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22 **Staff Communications**

- 23 • Department of Public Works Tree Maintenance Activities for February 2013 and  
24 a draft report for March 2013 have been distributed to the Committee.

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26 **Adjournment**

27 The meeting was adjourned at 8:07 p.m.

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32 Submitted by  
33 Lilly Schinsing  
34 Administrative Analyst

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39 Approved by  
40 Chair Mary Lee Bickford