STORY POLE REQUIREMENTS

1. Story poles shall be installed where there is any change in building footprint, roof elevation or building bulk.

2. Story poles shall be certified by a registered land surveyor or civil engineer.

3. The installed story poles shall be connected by a bright colored tape in such a manner as to outline the roof form. Roof outlines shall include ridge lines connecting to each building corner at finish roof elevation. Appendages such as dormers, bays and decks need not be shown unless, in the opinion of staff, they have the potential to impact neighboring properties. Story poles at deck locations shall extend to the top of the railings.

4. The story pole plan shall show the location of the connecting tape and respective elevations.

5. Story poles shall be installed at least 10 days before a noticed public hearing on the application and be removed 10 days after a final approval or denial of the application.

6. The story poles shall be marked in one (1) foot increments.