

**Minutes of the Meeting of the  
Sausalito Public Library Board of Trustees  
Friends Bookstore  
February 10, 2015**

The meeting was called to order at 4:20 pm by Trustee Elizabeth Terplan. Trustees Don Means and Diane Brockob were also attendance. Also present was City Librarian Abbot Chambers.

**Invite Public Comments**

There were no public comments.

**Appointment of Board Chair and Board Vice Chair for 2015**

The Trustees acted to appoint a new Board Chair and Board Vice Chair for the remainder of 2015. Myra Berkowitz, the former Chair, left the Board in January 2015 upon the expiration of her second three-year term.

Means made the following motion: "I move to appoint Diane Brockob as Chair of the Library Board of Trustees." The motion was seconded by Terplan and approved unanimously.

Terplan made the following motion: "I move to appoint Don Means as Vice Chair of the Library Board of Trustees." The motion was seconded by Brockob and approved unanimously.

**Minutes**

The minutes of the January 13, 2015 regular meeting were approved as amended.

**Librarian's Report**

Chambers reported the following:

- The Library is still waiting for a new lectern. Due to defects in construction, Chambers had to send back the first model that the manufacturer sent. The lectern is a gift of the Friends of the Library.
- Sausalito resident Claudine Alameda was the winner of the Library's iPad Mini contest. There were a total of 383 entries in the contest. Fifteen new library cards were generated. The iPad was a gift of the Friends of the Library.
- Inka Petersen has begun construction of the Little Free Library, a collaboration between the Friends of the Library and the Galilee Harbor Association.
- Chambers is pursuing the idea of circulating a mobile wi-fi hotspot to Sausalito boat dwellers.
- Among upcoming library programs, the spring Sausalito people series begins April 10, a "Green Series" created by Augie Webb will be held in May, and the children's Summer Reading Program ("Boats by the Bay!") begins in June.
- New soft furniture has been ordered for the Children's Non-Fiction Alcove. The furniture is another gift of the Friends of the Library!
- Chambers is working to improve lighting for programs held inside the Library.
- The American Library Association annual conference is being held in San Francisco from June 25 to 30. Chambers is going to send all full-time Library employees to the event, either for a day or for the entire regular conference. Chambers encouraged the Trustees to attend.

**Library Budget Reports**

Chambers distributed two budget reports from the City of Sausalito accounting system. One showed January and February-to-date expenditures within the Library's various line items. The other showed budgeted amounts and summary expenditures within Library accounts for the fiscal year 2015.

#### **Council Buddies**

Terplan sent a letter on behalf of the Trustees to welcome new councilmember Jill Hoffmann.

#### **Trustee Interviews**

Chambers reported that he expects interviews for the two open slots on the Library Board of Trustees to be held by the Sausalito City Council on February 24, 2015. There are two strong candidates for the two open positions.

#### **Signage Update**

Chambers reported that Victoria Colella of Valhalla Signworks made repairs to some of the phase two signs. He expects to meet with Colella to discuss phase three later in February. Phase three will consist of large signs that identify the Fiction, Mystery, Biography, Young Adult, and Non-Fiction collections.

#### **Other Business**

The Trustees discussed initiating a long-range planning study for the Library.

#### **Future Agenda Items**

- Trustee interviews
- Signage update
- Long-range Library planning study

**Next regular meeting** – March 10, 2015 at 4:00pm

**The meeting was adjourned at 5:10 p.m.**

Respectfully submitted,  
Abbot Chambers, City Librarian