

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
Friends Bookstore
May 12, 2015**

The meeting was called to order at 4:05 pm by Chair Diane Brockob. Trustees Don Means, Elizabeth Terplan, and Judianne Eynon were present. Also present was City Librarian Abbot Chambers. Trustee Dale Barnes was unable to attend.

Invite Public Comments

There were no public comments.

Minutes

The minutes of the April 14, 2015 regular meeting were amended and approved unanimously.

Librarian's Report

Chambers reported the following:

- The spring 2015 Sausalito People series came to a successful conclusion on May 8.
- Augie Webb's "Green Series" of recycling, sustainability, and ecology programs will continue through the month of May.
- Two new electronic resources, *Lynda.com* and *BrainFuse*, will be available soon from the Library website.
- Library Assistant II Drew Bendickson will be leaving employment at the Sausalito Public Library to take over as the Circulation Supervisor of the Larkspur Public Library. His last day is May 15.
- Susan Roegiers is the new president of the Friends of the Library. Myra Berkowitz will be the president of the Library Foundation.
- The new soft furniture and cushions for the Children's Non-Fiction alcove have arrived.
- We are looking into cleaning the Library's easy chairs.
- We are also investigating the cost of installing unobtrusive blinds on the tall windows inside the Library.

Library Budget Reports

Chambers distributed two budget reports from the City of Sausalito accounting system. One showed April and May-to-date expenditures within the Library's various line items. The other showed budgeted amounts and summary expenditures within Library accounts for the fiscal year 2015.

Council Buddies

There were no updates.

Signage Update

Chambers reported that the phase 3 signs for the mezzanine and the non-fiction stacks are ready and will be installed when the hanging hardware has arrived.

FY 2016 Budget

Chambers reported that he met with the City of Sausalito Finance Committee in early May to review his proposed FY 2016 budget. He is asking for small increases in a few line items, including the book budget. He expects the City Council to approve the new budget.

Request from Trustee Jay Hamilton-Roth of the Mill Valley Public Library

Chambers read a request from Mill Valley Library Trustee Jay Hamilton-Roth that Sausalito designate a representative to attend a September meeting of trustees from all of the public libraries in Marin. Trustee Don Means volunteered to represent Sausalito.

Long-Range Planning Study

The Trustees discussed initiating a “visioning” and long-range planning study for the Sausalito Public Library. The following action items were determined:

- Chambers will send sample talking points to the Trustees explaining why this is a good time to consider the future of Library spaces and services. The starting point will be the necessary investment in ADA improvements.
- Chambers and the Trustees will make inquiries to identify prospective consultants for the study beyond Group 4 and OrangeBoy.
- The Trustees will make an effort to visit other libraries that have recently been remodeled (e.g. Corte Madera and the Marin Civic Center).
- The Trustees will communicate with their Council Buddies before the June Library Trustees meeting to let them know that the Library will be undertaking a long-range planning study and to encourage their participation.
- Chambers will talk with people at the Larkspur Library about their experience with Group 4.

Other Business

There was no other business.

Future Agenda Items

- Budget update
- Signage update
- Long-range Library planning study
- Update on children’s fines

Next regular meeting – June 9, 2015 at 4:00pm

The meeting was adjourned at 5:55pm

Respectfully submitted,
Abbot Chambers, City Librarian