



MEMORANDUM

CITY OF SAUSALITO

TO: Legislative Committee
Historic Preservation Regulations Update Task Force

FROM: Calvin Chan, Associate Planner

DATE: September 23, 2015

SUBJECT: Review of City Council Direction provided on September 9, 2014

This memorandum provides a brief summary of the City Council's discussion and direction provided on September 9, 2014, regarding the Historic Preservation Regulations (HPR) Update. For background, attached is the Staff Report for the September 9, 2014 meeting. At that meeting, Staff presented a status report of the HPR Update to the City Council¹. The City Council was generally supportive of the work completed thus far and was approving of the new Historic Design Review Permit (HDRP) established in the Update. Overall, the HPR Update will provide an additional level of discretionary review and increases the level of diligence for the protection of the city's historic resources. City Council member comments included the following:

- Shifting the responsibility to generate a historic resource evaluation via a professional consultant, with all associated costs, places added burden on the applicant and not on the HLB.
- Attention should be paid to potential conflicts of interest in having the applicant generate the historic resource evaluation via a professional consultant.
- Preparation of a historic resource evaluation by a professional consultant would be conducted using industry and best-practice standards—includes the use of Department of Parks and Recreation (DPR) 523 forms and utilizing Secretary of Interior Standards for analysis.
- HLB review of a consultant-prepared evaluation ensures that the evaluation is properly vetted.
- Joint meetings with the Planning Commission and Historic Landmarks Board are valuable forums for discussion that protect historic resources and provide for a more streamlined permit review process.

On September 16, 2015, the HPR Update Task Force resumes discussion on the Historic Preservation Regulations. The Task Force includes the following individuals in addition to City Staff: Councilmember Tom Theodores, Planning Commissioner Vicki Nichols, Planning Commissioner Morgan Pierce, and Historic Landmarks Board Member Aldo Mercado. The main objective of the meeting on September 16th is to re-establish the framework for the Update and identify main issues moving forward.

Attachment

City Council September 9, 2014 Staff Report

¹ Video available online – see Business Item 6A:
http://sausalito.granicus.com/GeneratedAgendaViewer.php?view_id=2&clip_id=168