

**Minutes of the Meeting of the  
Sausalito Public Library Board of Trustees  
Friends Bookstore  
August 9, 2016**

The meeting was called to order at 4:00 p.m. by Chair Judianne Eynon. Trustees Diane Brockob, Robert Woodrum, Nora Sawyer and Jeanne Harvey were in attendance. Trustee alternate Linda Samuels and City Librarian Abbot Chambers were also present.

**Invite Public Comments**

There were no public comments.

**Welcome to new Trustees and Trustee alternates**

Chambers welcomed three new Trustees and one Trustee alternate. The new Trustees are Robert Woodrum, Nora Sawyer and Jeanne Harvey. The new Trustee alternate is Linda Samuels. The new Trustees were appointed to three year terms by the City Council on July 19, 2016.

**Minutes**

The minutes of the May 10, 2016 regular meeting were approved as written.

**Librarian's Report**

The Library Q4 Update to City Council was submitted in lieu of a Librarian's Report for the August 2016 meeting. The Q4 update was received and filed by the Sausalito City Council on July 19, 2016.

**Library Budget Reports**

Chambers distributed two budget reports from the City of Sausalito accounting system. One showed detailed expenditures within the Library's various line items for July and early August 2016. The other showed budgeted amounts and summary expenditures in the Library accounts for the fiscal year 2016.

**Trustee Orientation Materials from the City of Sausalito**

Chambers distributed Trustee orientation packets assembled by the Sausalito City Clerk. The packets included copies of City ordinances related to the Library Trustees, an overview of the Brown Act, and copies of Form 700 from the California Fair Political Practices Commission.

**Regular Monthly Meeting Day and Time**

The Trustees discussed changing the regular meeting time of the Library Board of Trustees to better accommodate work and family schedules. It was decided that the September monthly meeting would be held on Thursday, September 8 at 6:00 p.m. in the Friends of the Library Bookstore. At the September meeting, the Trustees will discuss whether to formally make the second Thursday at 6:00 p.m. the regular meeting time. Other meeting times may also be considered.

**Council Buddies**

It was decided to wait until after the November 2016 City Council election to pair Library Trustees with City Councilmembers as "council buddies."

**Other Business**

There was no other business.

**Future Agenda Items**

- Regular monthly meeting day and time

**Next regular meeting** – September 8, 2016 at 6:00 p.m.

**The meeting was adjourned at 5:45 p.m.**

Respectfully submitted,  
Abbot Chambers, City Librarian