

**Minutes of the Meeting of the  
Sausalito Public Library Board of Trustees  
Friends Bookstore  
November 10, 2016**

The meeting was called to order at 6:05 p.m. by Chair Judianne Eynon. Trustees Jeanne Harvey, Diane Brockob and Robert Woodrum were in attendance. City Librarian Abbot Chambers was also present. Trustee Nora Sawyer and Trustee alternate Linda Samuels were unable to attend.

**Invite Public Comments**

There were no public comments.

**Minutes**

The minutes of the October 6, 2016 regular meeting were approved as written (Eynon/Brockob).

**Q1 Library Update to City Council**

Chambers presented a Librarian's Report based on his Q1 Update to City Council.

**Library Budget Reports**

Chambers distributed two budget reports from the City of Sausalito accounting system. One showed detailed expenditures within the Library's various line items for October and early November 2016. The other showed budgeted amounts and summary expenditures in the Library accounts for the fiscal year 2017 to date.

**Ideas Generated by Staff Brainstorm**

Chambers distributed copies of a spreadsheet listing the ideas generated by Library staff members at a team meeting in September. The goal of the meeting was to brainstorm ideas for increasing reading and Library use in the community.

**Remodeling the Friends Bookstore into a Bookstore and Library Program/Meeting Space**

In the past, the Library has relied on the City Hall Council Chambers and the Rec Department's Edgewater Room for adult and children's Library programs. Both rooms are increasingly busy. To create a dedicated program space for the Library, Chambers is investigating the possibility of converting the Friends of the Library Bookstore into a hybrid bookstore and program space.

**City Council Buddies**

The Trustees will assign Council Buddies at their December meeting. The goal of the Council Buddies program is to facilitate communication between the Library Trustees and the Sausalito City Council.

**Trustee Goals for 2017**

Chambers encouraged the Trustees to begin thinking about goals for 2017. This will also be an agenda topic in December.

**Other Business**

Chambers reported that signs are favorable for the opening of a Book Passage outlet in Sausalito. He believes that new opportunities will open up for joint programming.

**Future Agenda Items**

- Trustee goals for 2017
- City Council buddies
- “Materials Selection Policy” overview

**Next regular meeting** – Thursday, December 8, 2016 at 6:00 p.m.

**The meeting was adjourned at 7:35 p.m.**

Respectfully submitted,  
Abbot Chambers, City Librarian