

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
Friends Bookstore
December 8, 2016**

The meeting was called to order at 6:05 p.m. by Chair Judianne Eynon. Trustees Jeanne Harvey, Diane Brockob, Nora Sawyer and Robert Woodrum were in attendance. City Librarian Abbot Chambers and Trustee alternate Linda Samuels were also present.

Invite Public Comments

There were no public comments.

Minutes

The minutes of the November 10, 2016 regular meeting were approved as written (Woodrum/Sawyer).

Librarian's Report

Chambers reported on the following topics:

- The 2017 Sausalito Documentary Film Series and other upcoming winter programs
- The 2017 Library art exhibit schedule
- The current status of the Little Free Library
- A Library-sponsored "Cookie Swap" that will be taking place on December 21
- The food drive currently underway in the Library
- Plans for a new Library website
- The upcoming Sausalito Library Foundation holiday party

Library Budget Reports

Chambers distributed two budget reports from the City of Sausalito accounting system. One showed detailed expenditures within the Library's various line items for November and early December 2016. The other showed budgeted amounts and summary expenditures in the Library accounts for the fiscal year 2017 to date.

Remodeling the Friends Bookstore into a Bookstore and Library Program/Meeting Space

Plans are moving forward to renovate the old classroom that houses the Friends of the Library Bookstore. The renovated space will become a hybrid bookstore and program/meeting space for the Library.

City Council Buddies

A new City Council will be in place as of December 13. The City Council Buddy program was created to improve lines of communication between the Council and the Trustees. The Trustees discussed buddy assignments and settled on the following:

- Joe Burns: Diane Brockob
- Herb Weiner: Judianne Eynon
- Ray Withy: Bob Woodrum
- Jill Hoffman: Jeanne Harvey
- Joan Cox: Nora Sawyer

The Trustees agreed to reach out to their buddies by the end of January 2017. Chambers will provide contact information for the Trustees in late December or early January. Brockob will also reach out to Joe Burns to see if he would be interested in becoming the Council Liaison to the Library.

Trustee Goals for 2017

Trustees suggested Board goals for 2017. Goals will be discussed again in January.

- Participate in the Trustee Academy offered by the American Library Association: http://www.ala.org/united/trustees/trustee_academy/course-info
- Review organization of Children's Books to improve access for 7-9 year-olds.
- New technology: after-school computers, 2nd self-check machine.
- Provide Library tech demonstrations at Trustee meetings: new library catalog etc.
- Develop an artist-in-residence program for the Library.

Other Business

There was no other business.

Future Agenda Items

- Trustee goals for 2017
- City Council buddies
- "Materials Selection Policy" overview
- Update on Library brainstorm

Next regular meeting – Thursday, January 12, 2017 at 6:00 p.m.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Abbot Chambers, City Librarian