

**Minutes of the Meeting of the  
Sausalito Public Library Board of Trustees  
May 8, 2008**

**May 8, 2008**

The meeting was called to order at 5:00 pm by member Whitaker. Members Kaltreider and Ware were present.

Minutes- The Minutes of the April 10 were approved as distributed.

Claims- The May Claims were reviewed and accepted.

Librarian's Report- The written report was accepted. The Librarian also mentioned:

- The Board will need to elect a chair and vice chair at their June or July meeting.
- The Library will do a major weeding project in July and will probably close for one day to work on it.
- The CHIC (City Hall Improvements Committee) will be presenting to the Council for their approval plans to repaint the hallway, install new lights, re-hang the artwork, and install a coffee cart.

2008 – 10 Budget-

- The budget hearing will take place on May 27 at 6:00 pm.
- The Friends have been asked by the Council to help with the Library's budget reductions: around \$53,000 in books and \$12,000 in Sunday hours.
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Passport Verification Service

If the Library wishes to continue this service staff needs to be re-certified. The fee the Library can collect for this service has been reduced from \$30 to \$25 and the Library collects around \$1,000 annually for this service. It has an impact on staff time. The Board was asked if they wanted the Library to continue the service. They said yes if mostly residents use this service and no if not.

Strategic Plan implementation

Before the next meeting the City Librarian will distribute copies of the list of activities related to the Strategic Plan so that the Board can discuss which activities to work on in FY 2008-09.

Library Web Page

The City Librarian will talk with the City's OMIT committee in the fall about enabling the Library to create its own homepage within the City's website.

The meeting was adjourned at 5:37pm

Next meeting – June 12, 2008

Respectfully submitted,  
Mary Richardson  
City Librarian