

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
April 10, 2008**

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The meeting was called to order by President De Luca at 4:30 pm. Members Stroman, Whitaker, and alternate Berkowitz were present.

Minutes- M/S Stroman/Whitaker, all in favor of approving the March 13, 2008 Minutes.

Claims- The April Claims were reviewed and accepted.

Librarian's Report –The April Librarian's report was received and accepted.

Third Quarter Statistical Report – The third quarter statistical report was reviewed and accepted.

2008-10 Budget – The City Librarian met with the Finance Committee on April 3. The Library (together with other City departments) may have to reduce its operating budget up to 10%. This would mean reducing hours (probably Sunday) and book budget. One of the Council members may meet with the Friends Board to ask them to help out again. It should be noted that that this year, when it was able to, the Council did restore the Librarian II position and book budget. The budget hearing will take place on May 6 and the budget adoption on June 24.

Library Strategic Plan

The Board approved the Library Strategic Plan 2008 -2013. (M / S Whitaker /Stroman, all in favor). President De Luca, Strategic Plan chair Barbara Geisler, and Mary Richardson will present the Plan to the City Council on April 22. At its next few meetings the Board will start prioritizing the activities that implement the goals.

CompuLab – Laptop loans – Once staff is trained on policy and procedure the Library will begin loaning 2 laptops for use in the Library, Monday – Friday from 10 am – 5pm.

Digitization projects – Member Stroman attended a class about legal issues connected with digitizing photographs. She learned that there are no issues as long as the photos are donated. She'll be attending another workshop at which she hopes to learn more about digitizing newspapers.

Library web page – The City's IT manager asked Vision Internet how much it would cost the Library to create it's own home page and still be a part of the

City's website. Vision Internet said \$13,500. The City Librarian will talk with Vision Internet to get the details.

Next meeting – May 8, 2008.

The meeting was adjourned at 5:15.

Respectfully submitted,

Mary Richardson
City Librarian