

**Minutes of the Meeting of the  
Sausalito Public Library Board of Trustees  
September 11, 2008**

The meeting was called to order at 4:30 pm by President Stroman. Members De Luca and Berkowitz were present.

Minutes- The Minutes of the July 10 meeting were approved as distributed.

Claims- The August Claims were reviewed and accepted.

Librarian's Report- The City Librarian mentioned that negotiations are underway with several other museums (such as SF MOMA and the Academy of Sciences) for museum passes.

Library Online- The Board approved (m/s De Luca / Stroman) an expenditure of \$2,000 from the Library Capital Improvement Fund to pay for Library Online (software to allow automated signup and time limits on Internet stations) for the four public Internet stations. Most of the other MARINet libraries already use this software and have found it a useful and fair method of regulating signups for the Internet stations. Member De Luca noted that it might be useful at some point to have a 10 minute (no signup) Internet station for folks to quickly check their emails.

Strategic Plan

The Board discussed two potential grants to submit to the Sausalito Library Foundation:

- 1) Digitizing 100+ years of Sausalito newspapers. There have already been discussions among representatives from the Library, Historical Society, Marin Scope and Henry Snyder from the California Newspaper Project based at U.C. Riverside (where the microfilm masters of our newspaper are stored). This group looks like one of the better choices to digitize our newspapers. The process includes producing a high quality copy of the microfilm for scanning, the digitizing and OCR/Metadata process and then mounting the information on their server for us to link to from our web sites. The resulting product will be a keyword and date-searchable database of our local newspaper that will display facsimile versions of the newspaper in the search results. The website where our newspaper could be mounted is <http://cbsr.tabbec.com>. This is potentially a joint grant project to be shared among the Sausalito Foundation, Sausalito Historical Society and the Marin Scope and could be done in phases with provisions made for an ongoing process for future newspapers. We're hoping to get cost estimates from Mr. Snyder in the next month.
- 2) Children's Specialist- Stroman will convene a meeting of the Library Board grants subcommittee (Stroman and Kaltreider) and the Library Foundation

grants committee (Wilkinson, Roegiers, Means, Stroman) to further discuss and develop this grant. Basically, the grant is to hire a children's library specialist for 15 hours a week for at least one year, to improve children's services, particularly for 0-5 year olds.

Next meeting October 9, 2008 at 4:30 pm

The meeting was adjourned at 5:30 pm

Respectfully submitted,  
Mary Richardson  
City Librarian