

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
October 10, 2008**

The meeting was called to order at 9:00 am by President Stroman. Members Kaltreider and Berkowitz were present.

Minutes- The Minutes of the September 11 meeting were approved as distributed.

Library Operations

- Claims- The October Claims were reviewed and accepted.
- Librarian's Report- The written Librarian's Report was accepted as distributed.
- First Quarter Statistical Report- Substantial increases in Juvenile materials and audio-visual materials was noted as were increases in Reference, patron assistance, borrowers registered, Internet training and museum pass borrowing.
- New PCs for Public Internet Use- ***The Board approved (m/s Kaltreider/Stroman) an expenditure from the Library Capital Improvement Fund of up to \$7,500 for 5 PCS (replacements for old ones) to be used for public Internet stations.***
- Additional holiday closure around Christmas and New Year's- The City Librarian mentioned that the City is considering closing City Hall from 12/22 – 12/26 and 12/29-1/2 (Monday-Friday). They were already closing for scheduled holidays on 12/24, 12/25 and Jan.1. The Board would prefer not to close any additional days since the Library is often used during the holiday season. However, if necessary they would suggest the Library close 12/24 -12/28 (Wednesday – Sunday) and January 1-4 (Thursday – Sunday) to enable folks to use the Library on weekdays.
- Library Street Signs- The Library has purchased directional street signs that say "LIBRARY" (together with a library symbol). They will work with Public Works to get them posted.

Trustee Business

- Library/Board Goals- Grants update –President Stroman noted that the Library Foundation voted to go forward with funding \$10,000 toward digitizing 1885 – 1922 of the Sausalito News. This is contingent on a matching contribution from the Historical Society which hasn't yet approved the matching funds. Also, the Foundation said that before approving the Children's Specialist grant it would like further discussion about what types of grants it should be funding and what the Foundation's funding role should be (in relation to City funding and Friends funding). The Foundation's grants committee will have a special meeting next week to discuss this topic in preparation for a discussion that will take place at the November 12 Library Foundation meeting. President Stroman and member Kaltreider will attend next week's meeting.

The meeting was adjourned at 10:20 am

Next meeting- November 13, 2008 at 4:30 pm

Respectfully submitted,
Mary Richardson, City Librarian

