

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
May 12, 2009**

The meeting was called to order by President Stroman. Members Berkowitz, De Luca, Geiselman, Kaltreider, and Terplan were present.

Minutes

The Minutes of the April meeting were approved as distributed.

Library Operations

- Claims- The May Claims were reviewed and accepted
- Librarian's Report- The Librarian noted that the Library loses about 30-40 titles (2-3%) a year due to damage, loss or theft. Even though this rate is not significant staff is looking into a way to store the DVD discs behind the circulation desk and shelve only the boxes.
- Library Budget 2010-The Library's 2010 is essentially flat (except for negotiated salary increases). The Friends have agreed to cover the \$53,000 book budget reduction for another year but won't be covering the Sunday hours reduction (\$12,000). Supplemental requests include additional technical assistance (\$4,656), and \$4,000 to bring the library pages to the median level. Budget meetings will take place on May 26, June 9 and 23.

Trustees Business

- Newspaper Digitization project-Stroman reported good news that the anticipated inability to have the words properly scanned at the folds is not as bad as they thought. They anticipate very little loss.
- Children's Grant- Once the Sausalito Library Foundation signs an agreement with the City (to use the grant money to pay the hourly employees connected with the grant) the Library will be ready to proceed with implementing the grant beginning in July, 2009.
- Council Buddies- Geiselman, Terplan, and DeLuca have made initial contact with their Council buddies and described the interaction as positive. Kaltreider has made attempts to contact her Council buddy by email and phone with no success. The Board's next contact with their buddies will be to talk about the Children's Grant. The City Librarian will send them an abstract and outline of the grant together with an electronic version of the grant that they can send to their buddies.
- State of the Library Presentation (together with a presentation about the Children's grant)- is scheduled to be presented at the May 26 Council meeting. It may get carried over to the June 9 meeting. The date will be confirmed before the end of the week.
- Library Space Planning Committee- Members Terplan and Geiselman volunteered to be on a Board subcommittee to start discussing who should be a part of this committee. The Council would like a committee appointed by October 1. The Librarian will ask the Library Foundation to suggest a representative from their group.

The meeting was adjourned at 3:25.
Next meeting June 9 at 2:00 pm

Respectfully submitted,

Mary Richardson, City Librarian