

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
September 8, 2009**

The meeting was called to order at 2:00pm by President Kaltreider. Members Berkowitz, DeLuca, Gieselmann, Stroman and Terplan were present.

Minutes- The Minutes of the July 14 meeting were approved with one correction.

Library Operations

- Claims-The August /September Claims were reviewed and accepted.
- Librarian's Report- The Board discussed the written report. The Librarian reported that Councilmember Linda Pfeifer is the new Council liaison to the Board. She also mentioned that the Bay Area Discovery Museum is giving the Library a free membership which will include two free passes.

Trustee Business

- Children's Grant Update- The Board is pleased with the progress reported in the preliminary draft of the quarterly report the Library Foundation will receive next month. They suggested additional places to publicize the new programs -Bay Area Discovery Museum, all pre-schools, churches, Parent's groups and newsletters, bookstores, parks and recreation classes for toddlers, and our story time for 3-5 year olds. In-the-Loop, newspapers and our website are already being utilized. It was also suggested that parent names and emails be collected at all library programs and a list compiled.
- Children's Report to Council- The Librarian noted that at the October 20 Council meeting Augie Webb will outline the highlights of the Children's Grant and then introduce Natalie McCall who will present the first quarterly update.
- Space Committee update- The subcommittee (Gieselmann and Terplan) met with the Librarian in August. They agree that the focus of space for the Library should be on additional space for the Children's collection and programs. The space could be separate (but near) the Library and could potentially be shared with Parks and Recreation programs. Before expanding the committee Gieselmann and Terplan think goals and objectives need to be written and potential spaces targeted. They plan to meet with the City Manager and City Engineer this month to discuss these points.
- Council buddies reports- none this month.
- City Librarian- Transition planning- The Librarian said that at this time she tentatively is looking to retire in the next 1 to 1 ½ years. The Board would like more information on the recruitment process for this position as well as their role in the selection of the new City Librarian. This item will continue as a standing item on the agenda to allow the Board to continue discussing the process.

Next meeting – October 13th at 2:00pm

Respectfully submitted
Mary Richardson
City Librarian