

Minutes of the Board Meeting of the Sausalito Public Library Board of Trustees

June 10, 2004

The regular meeting of the Sausalito Public Library Board of Trustees was called to order by President Geisler at 6:30 p.m. Members Bair and Follett were present.

Minutes

The Minutes of the previous meeting were approved as distributed.

Claims

The Claims were reviewed and accepted.

Librarian's Report

After some discussion the Board approved charging \$30 to accept passport applications, \$15 to proctor open book exams, \$20 (residents) and \$30 (non-residents) to proctor regular exams. These fees will be added to the City's new Master Fee Schedule that will be updated in July.

Business

- a. Library Space Improvements-update-The Board discussed carpeting the hallway outside the Library and on the stairs in City Hall at the same time the Library is recarpeted. The Board had earlier approved paying for half of the cost. They are now also willing to loan the City the other half of the cost to carpet the hallway. The City Librarian was directed to discuss this with the City Manager and City Council
- b. Sausalito Library Centennial Fund-The total received in dollars and pledges is now close to \$30,000. The Independent Journal and Marin Scope both wrote excellent articles about the campaign on May 24. Member Follett suggested that the committee discuss campaign plans for the long term so that the momentum continues without any burnout. The next general meeting of the committee will be on June 16.
- c. FY 2004-05 Budget- There has been no change to the Library's shortfall since the last Board meeting: the book budget has been reduced by \$50,000 (to be made up by the Friends' Centennial Fund fundraising) and the two positions that are retiring have been frozen with their hours backfilled by hourly employees. The budget will be adopted at the June 22 Council meeting.

Next meeting – July 8, 2004

Respectfully submitted,

Mary Richardson, City Librarian

