

**Minutes of the meeting of the  
Sausalito Public Library Board of Trustees  
February 9, 2010**

The meeting was called to order at 2:00pm by President Kaltreider. Members Berkowitz, De Luca, Stroman and Terplan were present.

**Minutes-** The Minutes of the January 12 meeting were approved as amended.

**Library Operations**

Claims – The February Claims were reviewed and accepted.

Librarian's Report- There were no comments on the written report.

Librarian I recruitment-There was some discussion/clarification about the duties of the Librarian I that will succeed Marisa Bowen when she retires in May. The Board agreed that recruiting for a Librarian with both an adult reference and children's librarian background was a good idea considering the new emphasis on improving children's services.

Midyear Budget- The Library's budget is on target and It is anticipated it will fully spend its budget by the end of the fiscal year. There was some discussion about restoring the book budget in FY2010-11. The Friends have made up the book budget reduction of \$53,000 (in addition to its annual wish list of \$7,000) for the past two years.

**Trustee Business**

Children's Grant update-proceeding on schedule. The specialist is continuing to weed the collection, create displays and prepare to order special children's library cards and furniture.

Space Committee update-

- Member Terplan and the Librarian reported on their visit to the Pickleweed Branch.
- The committee (together with Library staff) will be visiting around 10-15 more libraries over the next several months. They are taking with them a checklist of things to look for and plan to assemble a list (with photographs) of ideas to emulate. This list will become the basis for discussion with the consultants.
- The Librarian will call Page/Moris to go over the contract and budget and report back to the Board next month.
- The staff will use the checklist to talk about the shortcomings and assets of the existing library space.

Digitization Project – The Historical Society and members of the Woman's Club doing local history research are already making use of the online access to the Sausalito News.

Council Buddies-Nothing to report.

Board Orientation –The Librarian will make a brief orientation presentation each month. This month she described two primary affiliations of the Library – MARINet and NORTHNet.

Trustee section of the website- The Board was encouraged to visit the newly updated "Support the Library" tab on the Library's webpage. It includes information about the Friends, the Library Foundation, and the Trustees.

The meeting was adjourned at 3:25pm

Next meeting – March 9, 2010 at 2:00m.

Respectfully submitted,  
Mary Richardson, City Librarian