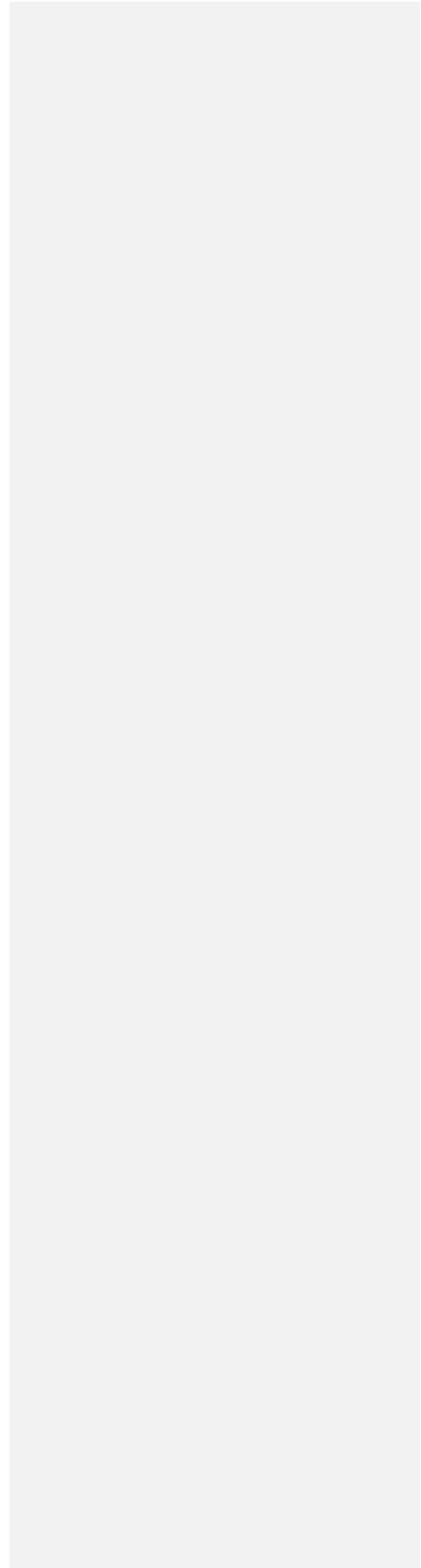


second unit and apartment unit strategies that shows a step-by-step process for the HEC to review.

- | 5. **Review of Refined Work Schedule** ~~(5 minutes; end at 6:05 pm)~~
Associate Planner Schinsing distributed a refined work schedule. The HEC accepted the work schedule by consent.

|



6. **Review of Housing Needs** ~~(15 minutes; end at 6:20 pm)~~

- a. Existing Housing Needs
- b. Special Housing Needs

Associate Planner Schinsing distributed a copy of the draft Housing Needs Analysis Chapter for the HEC's review on March 8, 2010.

7. **Calendar** ~~(5 minutes; end at 6:25 pm)~~

- a. Next Meeting Dates

The HEC, by consent, agreed to meet the second and fourth Mondays of every month. The next HEC meeting will be on Monday, March 8, 2010.

Michael Rex asked if there were any current vacancies on the HEC. Staff indicated that there were three vacancies.

8. **Communications** ~~(5 minutes; end at 6:30 pm)~~

- a. Staff

- Associate Planner Schinsing distributed a memo on Housing Element Compliance
- ~~Community Development~~ Director Graves indicated that there are some funds available for the Housing Element Update activities and suggested that the HEC discuss this as a future agenda item. The HEC, by consensus agreed to add it as a future agenda item.
- Michael Rex indicated that the NonProfit Housing Associates in San Francisco are a non-profit law firm who may be able to assist the City ~~in xxxx?~~ in presenting any adopted Housing Element to HCD.

- b. HEC Members

- Committee Member Leone indicated that he spoke with to the Director of the Legal _____ Aid of Marin, who is willing to give a presentation at an upcoming HEC meeting if _____ the HEC is interested.

- Committee Member Leone indicated that Staff should review housing elements research from other Marin jurisdictions County Housing Elements for good examples of policies and programs the HEC _____ could look at.

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9. **Agenda Topics for Next Meeting**

- Discussion regarding inviting the Marin Housing Authority and/or Legal Aid of Marin to give a presentation at a future HEC meeting
- HEC Funds

10. **Adjourn** – 7:01pm

~~Distribution of Exhibit A from 2006 draft Housing Element~~