

**Minutes of the meeting of the
Sausalito Public Library Board of Trustees
April 26, 2010**

The meeting was called to order at 2:00pm by President Kaltreider. Members Berkowitz, De Luca, Gieselmann, and Terplan were present. Also present was Council liaison Mike Kelly.

Minutes

The Minutes of the March 9 meeting were accepted as distributed.

Library Operations

Claims-The April Claims were reviewed and accepted.

Librarian's Report -There were no additions to or comments on the written report.

Third Quarter Statistical Report

Of note was the 25% increase in the circulation of children's materials. There was discussion about the increase in the technological access to and use of library services. It was suggested that basic library technology (access to the catalog and databases) be included in the CompuLab classes.

Librarian I recruitment

The City Librarian described the recruitment process for the Librarian I (Children's) position which resulted in the selection of Erin Wilson who will start on May 4. She will overlap with the grant funded Children's Specialist until the end of June, enabling the specialist to transfer information to the new Children's Librarian.

FY 2010-12 Budget-

- A MARINet annual fee increase (\$1,218) has been added.
- There will be approximately \$9,000 in salary savings
- Supplemental Request- Restore Library book budget to 2003-04 level of \$79,000 (\$14,800 increase from current budget, \$67,800 increase if no help from Friends). Also, increase book processing budget to \$11,000 (currently \$7,000) if book budget increases. If the book budget remains at current level- requesting increase to \$9,000 (fees have increased).
- Representatives from the Friends and the Board will meet with the City Manager and Mayor on Wednesday to talk about the Friends helping with the book budget.

Trustee Business

Children's Grant update

The grant is on target and under budget. About to be rolled out are: children's library cards (special graphics), Baby's First Book Bag, new furniture, summer programs. Librarian will ask the Foundation if excess funds can be spent on children's book and audio-visual materials.

Space committee update

Anticipate funding from Library Foundation to hire consultants to meet with staff then provide layout plans to improve and update the current layout of the Library. Meanwhile, staff and Board members have scheduled visits to Bay Area libraries to get ideas of what works and what doesn't work.

Council Buddies coffees

It was suggested that Board members contact their buddies to come for coffee and a tour of the Library after May 18.

The meeting was adjourned at 3:10pm

Next meeting- May 11, 2010 at 2:00pm

Respectfully submitted,

Mary Richardson, City Librarian