



MEMORANDUM

CITY OF SAUSALITO

TO: Trees and Views Committee Members

FROM: Alison Thornberry, Assistant Planner

DATE: September 7, 2010

SUBJECT: Standing Meetings Dates and Times

For the convenience of Trees and Views Committee Members, and to better serve the general public, staff suggests the Committee should schedule standing meeting dates and times for the duration of the 2010 calendar year. At the end of the 2010 calendar year, the Committee can schedule dates for the 2011 calendar year.

Due to City Hall closures and a lack of available facilities, Staff recommends the second Wednesday of the month, listed below, as the best available option:

1. The second Wednesday of every month in the City Council Chambers at 6:30p.m.:
 - October 13, 2010
 - November 10, 2010
 - December 8, 2010

Two additional options are:

2. The fourth Wednesday of every month in the City Council Chambers at 6:30p.m.:
 - October 27, 2010
 - November 24, 2010
 - December 22, 2010 (City Hall is typically closed for holiday break for two weeks in this time period)
3. The first Thursday of every month in the City Council Chambers at 6:30p.m.:
 - October 7, 2010
 - November 4, 2010
 - December 2, 2010

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