



MEMORANDUM

CITY OF SAUSALITO

TO: Trees and Views Committee

FROM: Alison Thornberry, Assistant Planner *at*

DATE: September 7, 2010

SUBJECT: Discussion of date and time for Special Meeting for site visit to 230 Glen Drive

Discussion

In regards to site visits to review the claimant's view claim, Section 11.12.040.B.4 of the Sausalito Municipal Code (SMC), "the Trees and Views committee shall reasonably attempt as a group to inspect the premises of both the claimant and the tree owner(s) prior to the arbitration meeting".

The claimant has suggested that Friday, September 10th be taken into consideration for the Committee members to visit the property 230 Glen Drive to investigate the view claim.

If a quorum of the Committee will be attending the site at the same time, the site visit will need to be noticed as a Special Meeting of the Trees and Views Committee.

Recommendation

Inform Staff and the claimant of a specific date and time the Committee members would like to visit the site at 230 Glen Drive.

I:\CDD\Boards & Committees\TVC\Memos\Staff Issuance of TR Permits 9-07-10

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