

**Minutes of the meeting of the  
Sausalito Public Library Board of Trustees  
July 13, 2010**

The meeting was called to order at 2:00pm by President DeLuca. Members, Gieselmann, Kaltreider, and Walsham were present.

**Minutes**

The Minutes of the June 8 meeting were approved as distributed.

**Library Operations**

Claims – The June and July claims were reviewed and accepted

Librarian's Report – The written report was discussed

Statistical Reports (4<sup>th</sup> Quarter and Annual) – The reports were reviewed and accepted. The most notable increase was a 22% increase in the circulation of children's materials. The annual Library Profile (which includes the number of Sausalito residents with library cards) will be distributed at the September meeting.

2010-11 Library Budget- Anne Walbridge, president of The Friends of the Library sent a letter to the Council (and cc'd the Marin Scope) thanking them for increasing the book budget and assuming a larger share of it than in the previous year.

**Trustee Business**

Children's Grant Update –The grant has been successfully completed. A summary report will be presented at the next meeting. The Librarian showed the Board the binder that Children's Specialist Natalie McCall assembled to document the grant activities.

Space Committee Update- The Library Foundation Board will be reviewing and approving the contract with Page / Moris to conduct a space needs analysis at its meeting tomorrow, July 14. The grant program will begin on August 12 with a staff meeting led by the consultants.

Council Buddies Update- No news.

Orientation – This meeting's topic was the Library's Collection Development and Weeding Policies. The Librarian discussed a trend toward reducing collection sizes (and depth) in libraries in order to create more space for other activities such as technology and programs. She mentioned that as the Library moves forward with its space needs assessment they may need to choose between space for books and space for other activities. She also mentioned that she is looking into shared storage with other libraries for last copies of books.

Next meeting – September 14 (no meeting in August)

The meeting was adjourned at 3:35pm

Respectfully submitted,

Mary Richardson, City Librarian