

MEMORANDUM

CITY OF SAUSALITO

TO:

Trees and Views Committee

FROM:

Alison Thornberry, Assistant Planner

DATE:

November 4, 2010

SUBJECT:

Staff Issuance of Emergency Tree Removal and Alteration Permits

Discussion

Section 11.12.030.F of the Trees and Views Regulations, regarding Emergency Removal and Alterations of Protected Trees states:

"If personal injury or property damage is imminently threatened, the Fire Chief, the Chief of Police or the City Arborist may authorize the removal or alteration of a protected tree without compliance with other provisions of this Chapter. The removal or alteration of a protected tree under emergency conditions shall be reported to the Community Development Department on the first business day following the emergency tree work."

Staff has identified the following conditions which, among others, meet the criteria established in Section 11.12.030.F. When these conditions are present the Community Development Department would issue a Tree Removal and Alteration Permit for a protected tree under the Emergency Tree Removal or Alteration provisions listed above:

- 1. Dead, dying or severely diseased trees, including oaks with Sudden Oak Death Syndrome.
- 2. Trees that are severely damaging property including a structure, foundation, sidewalk, or other property. Such damage would need to be documented in an arborist report.

As with all Tree Removal and Alteration Permits, applicants in the above situations would be required to submit all required permit application materials including, but not limited to:

- 1. Tree Permit Application Forms, including the reason for removal/alteration;
- 2. Arborist Report, prepared by a certified arborist;
- 3. A site plan indicating the location of the tree to be removed or altered;
- 4. Photographs of the existing trees and site;
- 5. All associated permitting fees.

Staff will report to the Trees and Views Committee on all Emergency Tree Removal and Alteration Permits Issued

Recommendation

For information only, no action required.

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