



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

City of Sausalito Disaster Preparedness-Emergency Operations Program
Status Report for the 2nd Quarter/3rd Quarter 2010

RECOMMENDED MOTION:

Receive and file data following review of the presentation.

SUMMARY

The Sausalito Police Department is prepared to address the Sausalito City Council with information regarding the progress the City of Sausalito has made in the area of Emergency Operations/Disaster Preparedness in second and third quarter of 2010.

BACKGROUND

Since April of 2010, the City of Sausalito has taken the following actions regarding Emergency Operations and Disaster Preparedness within the City.

TRAINING

1. On-line training has been provided to the City of Sausalito's Emergency Operations Center's personnel and their department's staff on the following subjects:
 - FEMA's Introduction to the Defense Priorities and Allocations Systems
 - FEMA's NIMS Communications and Information Management
 - FEMA's Nuclear/Radiological Incident Annex
 - FEMA's Planning for the Needs of Children in Disasters
2. The Emergency Services Manager attended the Department of Homeland Security's Scenario Based Executive Leadership Training April 13th and 14th.

EQUIPMENT/SUPPLIES

1. Successfully tested the City of Sausalito's Emergency Broadcast System on April 15, 2010, May 31, 2010, June 4, 2010, July 31, 2010, August 3, 2010, and September 10, 2010
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2. The Emergency Services Manager requested approval from the Marin Emergency Radio Authority (MERA) to install a MERA Radio Base Station in the City's future Emergency Operations Center at Southern Marin Fire District Station #1. The MERA Radio Base Station will allow City of Sausalito Emergency Operation Center personnel to have reliable and dependable communications during times of disaster and emergencies. Emergency Operations Center personnel can have direct access to the City's law enforcement, fire, and public works personnel as well as Marin County Communications, and numerous other public safety organizations. This direct access will greatly reduce delays in vital information being transmitted to the individuals that need it most during times of crisis and will help to ensure the continuity of communications between all aspects of emergency personnel.

3. On July 27, 2010 the MERA board granted the City of Sausalito permission to install a MERA Radio Base Station in the City's future Emergency Operations Center.

COMMUNITY OUTREACH/MEETINGS AND ALLIED AGENCY

1. Disaster Preparedness Committee met on March 18th, April 29th, June 2nd, July 14th, August 16th, and September 8th. During these meeting the committee discussed and planned disaster preparedness training opportunity for the public as well as reviewed the City's Emergency Operations Plans (Refer to attached Disaster Preparedness Committee meeting minutes for further).

2. Disaster Preparedness Committee staffed an Information Table at the Caledonia Street Fair. Members of the Disaster Preparedness Committee passed out numerous copies of "Disaster Preparedness: A Citizen's Guide" as well as other Disaster Preparedness Information (Notification Systems, CERT, Get Ready, ETC) and encouraged members of the public to get involved in preparing their community and neighborhoods for times of disasters and emergencies. Nineteen (19) citizens of Sausalito expressed immediate interest in attending CERT/Get Ready training and several other citizens expressed interest in possibly attending training in the near future.

3. The Disaster Preparedness Committee is in the process of creating a Disaster Preparedness Awareness Day for the City of Sausalito. The date for the Disaster Awareness Day is Saturday, October 16, 2010. This event will take place on the grounds of the Bay Model. The goal of this event is to educate the public regarding disaster preparedness, encourage community members to get training in disaster preparedness, and inform them of the steps the City of Sausalito is taking in the area of Disaster Preparedness and Emergency Operations. Representatives from several organizations, public safety agencies, and

awareness groups will be there to help educate the public and to demonstrate their capabilities in times of emergencies and disasters.

4. Distributed 300 flyers regarding the Disaster Preparedness Day to the public at the Opening Ceremonies for the Police and Fire buildings on September 11, 2010. These flyers were also distributed to the public via “In The Loop”, www.nixle.com, and Twitter.
5. The Disaster Preparedness Committee is also in the process of developing plans to hold smaller scale disaster preparedness events throughout several neighborhoods in Sausalito that will take place after the event at the Bay Model.
6. Entered into an agreement with “The Big Rumble” an organization that mission is to educate, empower, and prepare communities for earthquakes. “The Big Rumble” will assist the City of Sausalito in conducting Disaster Awareness Events, provide educational literature to distribute to the public, and publicize City of Sausalito Disaster Awareness events.
7. On May 6th, Spoke at the Sausalito’s Woman’s Club regarding the City’s Disaster Preparedness-Emergency Operations Program and distributed 100 copies of “Disaster Preparedness: A Citizen’s Guide” as well as information about www.nixle.com and other methods of communication that the City of Sausalito utilizes during times of emergency or disaster.
8. Wrote the article, “The City of Sausalito’s Methods for Communicating Disaster Information” that was published in the May-August 2010 issue of *Sausalito and its community*.
9. The Sausalito Disaster Preparedness-Emergency Operations Program website has been updated with the following information:
 - Guidelines for Food Management During Emergencies/Disasters.
 - Guidelines for Water Management During Emergencies/Disasters.
 - Minutes from the Disaster Preparedness Committee’s meetings from March 18th, April 29th, June 2nd, July 14th, and August 16th.
 - The article, “The City of Sausalito’s Methods for Communicating Disaster Information” from the magazine *Sausalito and its community*.
 - The Disaster Preparedness Awareness Day Flyer
10. Provided the public with information regarding the Marin Disaster Readiness Conference 2010 via www.nixle.com, “In the Loop”, Twitter, and through the Chamber of Commerce. The Marin Disaster Readiness Conference was a free training opportunity for members of the public to get ready and prepared for a disaster.

11. Provided awareness information to the public regarding the Disaster Preparedness-Emergency Operations website via www.nixle.com and Twitter.
12. Creation of a Disaster Preparedness-Emergency Operations telephone line (415-289-4172) in which citizens can call and ask questions, obtain information, or scheduled a meeting with the Emergency Services Manager.
13. The following meetings regarding Emergency Operations/Disaster Preparedness have been attended:
 - July 1, 2010. Meet with representatives from the Marin County Sheriff's Office of Emergency Services and the Marin County Sheriff's Office's Communications Division regarding planning the 2010 City of Sausalito Emergency Operation Center Training Exercise.
 - July 11, 2010. Telephone meeting with Mill Valley's Emergency Services Manager regarding their STEP's evacuation program.
 - July 27, 2010. Attended Marin County Emergency Managers Quarter Meeting in San Rafael.
 - July 27, 2010. Meet with the Mill Valley Fire Chief and discussed the City of Mill Valley's STEP's evacuation program.
 - August 12, 2010. Meet with representatives from the Marin County Sheriff's Office of Emergency Services regarding planning the 2010 City of Sausalito Emergency Operations Center Training Exercise.
 - August 18, 2010. Meet with Homeland Security/Public Safety Consultant regarding planning the 2010 City of Sausalito Emergency Operations Center Training Exercise.
 - September 2, 2010. Met with Homeland Security/Public Safety Consultant regarding planning the 2010 City of Sausalito Emergency Operations Center Training Exercise and the personnel structure of the City's Emergency Operation's Team.

FUTURE PLANS

1. Continue community outreach/education.
2. Continue to assist in the design/equipping of the future Emergency Operations Center.
3. Continue to look for grant funding opportunities to purchase equipment for the future Emergency Operations Center.
4. Continue to provide training to Sausalito Emergency Operation Center personnel.
5. Emergency Services Manager to attend Incident Command System instructor school which will allow him to teach the ICS series of classes to City employees.

6. Senior Sausalito Emergency Operations Center personnel will be attending a County Wide EOC exercise regarding leadership during emergencies/disasters on November 3, 2010.
7. With the assistance of the Marin County Sheriff's Office of Emergency Services, Marin County Sheriff's Communication's Division, and a Homeland Security/Public Safety Consultant, a functional training exercise is being developed for Sausalito Emergency Operation Center personnel. The date for this exercise is November 22, 2010.

STAFF RECOMMENDATIONS

Receive and file this information.

ATTACHMENTS

1. Disaster Preparedness Committee Meeting Minutes (March 18th, April 29th, June 2nd, July 14th, and August 16th).
2. PowerPoint Presentation.

PREPARED BY:



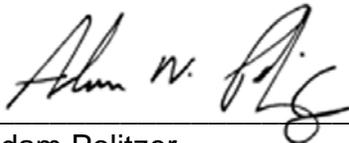
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