

# BUSINESS ADVISORY COMMITTEE MINUTES

Thursday, October 21, 2010

8:30 a.m.

City Council Conference Room  
City Hall at 420 Litho Street

## 1. Call To Order

Jonathan Leone (City Council Rep)\*

Herb Weiner (City Council Rep)\*

Cheryl Popp (Chamber Rep)\*

Joe Lemon (Chamber Rep)

Jeff Scharosch (Chamber Rep)

Adam Krivatsy (City Resident)

Eckart Noack (City Resident)\*

Amy Clawson (BAC Appointee)\*

Peter Van Meter (BAC Appointee)

\* = Absent

## 2. Public Comment on Items Not on Agenda

*John Cox noted his interest in the studies being considered by the BAC*

## 3. Approval of Minutes – Meeting of October 6, 2010 – No action

## 4. Review of Revised Scope of Work for Preparation of Short Term Business Needs Study

*Community Development Director Jeremy Graves explained that he had worked with Rajiv Parikh to update his proposal to address the modifications requested by the BAC on October 6<sup>th</sup>, including studying all of the commercial areas in the community. After further consideration Mr. Parikh told CD Director Graves that he would not be submitting a proposal. CD Director Graves asked Mr. Parikh to provide an explanation of his concerns for presentation to the BAC, but no explanation was received. Following discussion, the BAC requested CD Director Graves to work with Mr. Parikh to obtain a revised proposal. Alternatively, staff should solicit new bids for the scope of work.*

## 5. Review of “How To Start a Business” Brochure

Amy Clawson, Jeff Scharosch, and Assistant Planner Alison Thornberry

*Jeff Scharosch explained the brochure is still a work in progress. Adam Krivatsy noted the brochure will need to be formatted so that it can be updated easily. Peter Van Meter suggested several modifications and updates. The BAC requested staff to re-convene the working group and make the suggested updates as well as any other appropriate modifications.*

## 6. Communications

a. Staff

b. BAC Members – *Joe Lemon described his recent experiences with criminal activities in the Marinship.*

## 7. Agenda Topics for Next Meeting

*Report by a representative of the Police Department regarding police enforcement activities.*

## 8. Adjourn – 9:20