HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO **FINAL**

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128

MEETING DATE: **Wednesday, September 8, 2010**
MEETING TIME: **5:30 P.M.**
LOCATION: ***Conference Room, 420 Litho Street***

1. **CALL TO ORDER / ROLL CALL**
The HLB meeting convened at 5:38 PM. Board Members Nichols, Pierce, Flavin, and Supino were present. Board member Kiernat arrived at 5:59. Associate Planner Burns was also present.

2. **APPROVAL OF AGENDA-** *The agenda was modified as reflected by the minutes.*

3. **PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA-** *No public comment*

4. **APPROVAL OF MINUTES-** *None*

5. **OLD BUSINESS-** *None*

6. **NEW BUSINESS-**
c. Historic Preservation and CEQA
Staff Planner Burns provided an overview of the California Environmental Quality Act (CEQA) and its relationship to Historic Preservation.

7. **SELECTION OF CHAIR AND SECRETARY**
The HLB unanimously appointed Morgan Pierce to act at the Chair to the HLB and Vicki Nichols to act as Secretary to the HLB.

8. **NEW BUSINESS-**
a. Historic Design Guidelines
Staff Planner Burns provided a brief status update on the Administrative Draft of the Historic Design Guidelines which have been prepared by Winter and Company. The HLB discussed the contents of the Administrative Draft and gave direction to Staff Planner Burns to consolidate and make the first two chapters of the Administrative Draft more concise. The HLB further directed staff to forward the revisions to Winter and Company. Lastly, the HLB also requested Staff to get a revised completion schedule which identifies when the Public Draft of the Historic Design Guidelines will be released.

b. 50-Year Review Assignment, 99 Miller Lane
The 50-year review memo for 99 Miller Lane was assigned to Secretary Nichols and Board member Supino and to be completed for the HLB's October 13, 2010 meeting.

c. Schedule
The HLB unanimously decided to keep the current HLB meeting schedule to the second and fourth Wednesday of the month. The meetings will convene at 5:30PM.

9. **COMMUNICATIONS-** *None*

ADJOURNMENT- *The meeting was adjourned at 7:40 PM.*

Meeting Minutes Approved V. Nichols 12-17-10
Secretary Date

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