

**Minutes of the Meeting of the  
Sausalito Public Library Board of Trustees  
March 8, 2011**

The meeting was called to order by President De Luca at 4:00 pm. Members Kaltreider and Terplan were present.

**Minutes**

The Minutes of the February meeting were approved as corrected.

**Library Claims**

The Library Claims were reviewed and accepted.

**Librarian's Report**

The Librarian reported that in order to expedite the weeding and assessment of juvenile non-fiction, the Children's Librarian has temporarily shifted all the Juvenile non-fiction into one area at the beginning of the Reference section.

**Trustee Business**

Space Needs Assessment – The cost estimate for the layout plan is due next week. Bob Politzer is working on creating block diagrams to depict the space needs outlined in the report. These will be shown together with the layout plan when the report is presented to the City Council.

Council buddies- Kaltreider gave Councilmember Ford a sneak preview of the space needs assessment.

Succession plan- The job announcement for the City Librarian position will be posted soon. The City Librarian will be discussing the recruitment process with the City Manager and HR Department this week.

**Next meeting** – April 12, 2011 at 4:00 pm

**The meeting was adjourned at 4:53 pm**

Respectfully submitted,  
Mary Richardson, City Librarian