



CITY OF SAUSALITO

DISASTER PREPAREDNESS – EMERGENCY OPERATIONS PROGRAM

“Preparing and Protecting our Community”

DISASTER PREPAREDNESS COMMITTEE MINUTES FROM MEETING 04-13-2011

Present: Committee Chair - Sausalito Police Sergeant/Emergency Services Manager Bill Fraass; Committee Members: Tom Perazzo, Bill Patterson, Bonnie MacGregor, Dave King, Mayor Herb Weiner and Chief Jim Irving.

Absent: Committee Members Rene Steinhauer and Chris Gallagher – Bay Model Liaison.

All members of the Disaster Preparedness Committee were advised of this meeting via e-mail at least one week before the meeting.

The meeting was held in the EOC Room as scheduled.

Start of Meeting 5:05 PM

1. Welcome

Sergeant Fraass welcomed and thanked everyone present for attending the meeting. He acknowledged that attendance had improved over that from last year.

2. Neighborhood Disaster Preparedness Events

- a. Waiting for date approval of May 21st by City Manager.
- b. Parks have been reserved. Sausalito Nursery will be reserved ASAP after City Manager’s approval.
- c. Posters, flyers, and media notification will be developed by Sgt. Fraass. The VIPS will be asked to help get flyers and posters handed out in the community and businesses.
- d. Each location will have a 25-30 minute visit, light refreshments, and table with Disaster Preparedness information.
- e. Tom Perazzo will not be available, Dave King was not sure of his business schedule for that time period.
- f. Final details and assignments for the day will be discussed at the next meeting.

3. Evacuation/STEPS

- a. Sgt. Fraass, Police Chief Jennifer Tejada, Dorothy Gibson, and Department of Public Works Director Jonathan Goldman continue to discuss which steps should be looked at for evacuation.
- b. Sgt. Fraass informed the committee that Chief Tejada, Director Goldman, and Dorothy Gibson would bring the subject before the City Council on April 19, 2011.
- c. The Committee discussed the need and use of prepared maps for the Evacuation Steps. The Fire Chief showed the Marin County Fire Agencies Maps that could be used to develop the Sausalito Evacuation Steps Maps.
- d. The Committee voted unanimously to support the program to develop a City Wide Stairways, Paths, and Streets Evacuation Map.
- e. Sgt. Fraass said a future city wide (in sections) Evacuation Drill could be conducted using the developed maps.

4. Future Plans

- a. Caledonia Street Fair (May 28th): the Committee wants to have an information table like last year. Tom Perazzo will contact Park & Rec for a table.
- b. Disaster Preparedness Day: The Committee wants to repeat the event at the Bay Model and city park. More PR should take place to notify the residents of the activity this year. Will need to check city and area event dates to make sure we are not competing with others. Also need to check the dates for SMFD as they had several major events on the same day last year/

5. Open Forum

- a. The Committee talked about a city wide alert system such as the old air raid systems and those used in San Francisco. The Fire Chief said he would look into the cost of such a system.
- b. Present means of alerts are: Sausalito Currents (emails), Nixle (text messages), Radio Sausalito (voice), Marin TV Channels 26 & 27 (voice), TENS (reverse 911 – Voice), and City & SMFD Websites (printed messages).



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6. Adjournment:

- a. 6:45 PM.
- b. Next Meeting: May 11th at the Sausalito Fire Station EOC Room.