MEMORANDUM

DATE: April 7, 2011

TO: Trees and Views Committee

FROM: Alison Thornberry, Assistant Planner

SUBJECT: Discussion of Procedures for Trimming and Caring of Trees

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Discussion

At the March 3, 2011 meeting, the Trees and Views Committee requested that there be a discussion regarding the rules of trimming and caring for trees. The Committee asked to specifically address:

a. Topping of tree;
b. The size, scale and species of replacement trees;
c. Stump removal;
d. Methods to ensure tree trimming is done in a manner that avoids future disease.

For reference, Section 11.12.020 of the Sausalito Municipal Code (SMC) states:

> "**Pruning:** Normal, seasonal maintenance pruning, trimming, shaping or thinning of a tree necessary to its health, growth and view maintenance. Foliage reduction should not exceed one quarter of the total tree foliage."

Pruning, according to the SMC, is not considered an Alteration and therefore does not require a Tree Alteration Permit.

Recommendation

Staff recommends the Trees and Views Committee discuss the information listed above and give Staff direction of how the Committee would like to proceed.

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