



CITY OF SAUSALITO

420 Litho Street • Sausalito, CA 94965
Telephone: (415) 289-4100
www.ci.sausalito.ca.us

August 26, 2011

VIA US MAIL

Dear Sausalito Business Owner or Property Owner,

Portable signs are attractive to many business owners since they increase visibility for the respective businesses. However, portable signs (e.g., A-frame signs, T-frame signs, sandwich boards) located along sidewalks reduce the walkable width available for pedestrians and wheelchair users; create obstacles and trip hazards; and damage landscaping. Portable signs have become a nuisance and are prohibited within the City. We are working to eliminate portable signs to make the sidewalks and streets safe, clean, and clutter-free for residents and visitors.

Sausalito's Sign Regulations (Zoning Ordinance Section 10.42.050.G) prohibit all portable signs (except valet parking signs and restaurant menu boards). Therefore if your business places a portable sign outside of your business, please remove it and do not install a new sign. Any Portable Signs located on private property will be subject to Code Enforcement action and may result in the issuance of a citation that would involve monetary fines.

Any portable signs located in the public right-of-way after September 6, 2011 will be removed by the Sausalito Department of Public Works. Removed signs will be held for fourteen days at the City Corporation Yard at 530 Nevada Street. Signs not claimed within fourteen days of removal by the Department of Public Works will be disposed.

We appreciate your prompt attention to this matter. If you have any questions, please contact me at AThornberry@ci.sausalito.ca.us or (415) 289-4131.

Sincerely,

Alison Thornberry-Assef
Assistant Planner