

Certified Local Government Program -- 2011-2012 Annual Report

(Reporting period is from October 1, 2011 through September 30, 2012)

INSTRUCTIONS: This a WORDform with expanding text fields and check boxes. It may open as Read-Only. Save it to your computer before you beginentering data. This form can be saved and reopened and edited.

This WORD form will behave generally like a regular Word document **except that the font, size, and color are set by the text field.**

- Start typing where indicated to provide the requested information. You can also copy and paste from another document into a text field.
- Click on the check box to mark either yes or no.
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- To add new lines in tables, tab past the last text box and a new row will appear. Or right click to insert new rows as with other tables.

Save completed form and email as an attachment to lwoodward@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select *Create and Attach to Email*. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in additional emails.

Report Prepared by: Heidi Scoble (Burns)

Date of commission/board review: February 26, 2014

Minimum Requirements for Certification

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals. **REMINDER:** Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status. **Sausalito is considering updating its Historic Preservation Regulations. A draft Request for Proposals (RFP) was reviewed by Marie Nelson in September 2011 (see Attachment). The RFP has not been issued to date.**
2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal code. **<http://ci.sausalito.ca.us/Index.aspx?page=265>. Refer to Chapters 10.46 and 10.28 for Historic Overlay Districts.**

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B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance)

- ✓ During the reporting period, did you have a local register program to create local landmarks/local districts (or a similar list of designations) created by local law? Yes No
- 1. If the answer is yes, then, during the reporting period, what properties/districts have been locally designated?

Property Name/Address	Date Designated	Number of Contributors in District	Date Recorded by County Recorder
25 Liberty Ship Way	9-11-12	N/A	N/A

REMINDER: Pursuant to California Government Code § 27288.2, "the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof."

- 2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

Property Name/Address	Date Removed
N/A	N/A

C. Historic Preservation Element/Plan

- 1. Do you address historic preservation in your general plan? No Yes, in a separate historic preservation element. Yes, it is included in another element.
Provide an electronic link to the historic preservation section(s) of the General Plan. <http://www.ci.sausalito.ca.us/Index.aspx?page=266>

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2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan? Yes No If you have, provide an electronic link. *Type here.*
3. When will your next General Plan update occur? **Unknown-Not Scheduled on City Council Priority Calendar**

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

X All properties located within the Downtown Historic Overlay Zoning District, those properties listed on the Local, State, and National Register, those properties located within the Ark Zoning District, and those properties that require a discretionary land use approval and are 50-years or older are subject to design review by the Historic Landmarks Board.

Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? *Type here.*

2. California Environmental Quality Act

- What is the role of the staff and commission in providing input to CEQA documents prepared for or by the local government? ***The Historic Landmarks Board will review and provide input to CEQA documents when a property is determined by staff to be 50-years or older. Staff will also provide constant input for CEQA documents prepared for or by the local government.***

What is the role of the staff and commission in reviewing CEQA documents for projects that are proposed within the jurisdiction of the local government? ***The Historic Landmarks Board, when reviewing Design Review Permits for properties within the Downtown Historic Overlay Zoning District, or those properties listed on the Local, State, and/or National Register acts as the joint lead-agency with the Planning Commission. The Historic Landmarks Board will also review and provide a recommendation to the appropriate hearing bodies for discretionary projects when a property is determined by staff to be 50-years or older. Staff uses the Marin County Assessor's Department to determine the age of buildings. Staff's role is to provide a recommendation regarding CEQA.***

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4. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by: the local government? ***The Historic Landmarks Board reviews and provides direction to staff regarding input to Section 106 documents.***
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? ***The Historic Landmarks Board reviews and provides direction to staff regarding a response.***

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Carolyn Kiernat	Historical Architectural Professional- Alternative B1	7-2010	7-2012- City Council Policy allows expired members to serve until reappointed.	ckiernat@gmail.com
Morgan Pierce	Historical Architectural Professional- Alternative B1	07-2009	7-2012- City Council Policy allows expired members to serve until reappointed.	mpiercehlb@gmail.com
John McCoy	Historical Architectural Professional- Alternative B1	04-2012	07-2014	Johnmccorarchitecture.com
Vicki Nichols	N/A	07-2005	7-2012- City Council Policy allows expired members to serve until reappointed.	Subvw1@yahoo.com

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Vacancy	Type here.	Type here.	Type here.
---------	------------	------------	------------

Attach resumes and Statement of Qualifications forms for all members.

1. If your do not have two qualified professionals on your commission, why have the professional qualifications not been met and how is professional expertise being provided? **N/A**

2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **The City Council has not been able to find a qualified individual to fill the vacancy.**

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? **X** Yes No
2. If the position(s) is not currently filled, why is there a vacancy? **N/A**

Attach resumes and Statement of Qualifications forms for all new staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
N/A	Type here.	Type here.	Type here.

C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Heidi Scoble (Burns)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	<input type="checkbox"/>	✓
Carolyn Kiernat	✓	✓	<input type="checkbox"/>	✓	✓	✓	✓	✓	✓	✓	<input type="checkbox"/>	✓
Morgan Pierce	✓	✓	✓	✓	✓	✓	✓	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	✓
John McCoy	<input type="checkbox"/>	✓	✓	✓	✓	<input type="checkbox"/>	✓					

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Vicki Nichols	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
John Flavin	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description	Duration of Training	Training Provider	Date
Historic Landmarks Board	Joint Planning Commission and Historic Landmarks Board Procedures	1 hour	CLG Coordinator	10-26-11
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

- A. **Historical Contexts:** initiated, researched, or developed in the reporting year
NOTE: California CLG procedures require CLGs to submit survey results including historic contexts to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report.

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Context Name	Description	How it is Being Used	Date Submitted to OHP
<i>Marinship Historic Context Statement</i>	<i>History and Survey of properties within the Marinship Specific Plan Area. The area was formally used by the Marinship Corporation for the construction of WW II related vessels.</i>	<i>Used for informational purposes when reviewing development projects within the Marinship Specific Plan Area.</i>	<i>August/September 2011</i>

B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

California CLG procedures require CLGs to submit survey results including historic contexts, to OHP. If you have not done so, submit a copy (electronic format preferred) with this report.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
<i>Marinship Specific Plan Area</i>	<i>Yes</i>	<i>Reconnaissance</i>	<i>250 acres</i>	<i>16</i>	<i>April 2011</i>	<i>August/Sept. 2011</i>

How are you using the survey data? **To determine if a Local or State Historic District is possible to establish and for CEQA purposes during the discretionary review of land use related projects.**

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C. Corrections or changes to Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From - To	Reason	Date of Change
N/A	Type here.	Type here.	Type here.	Type here.

IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs have you undertaken? Please provide copyof (or an electronic link) all publications or other products not previously provided to OHP.

Item or Event	Description	Date
N/A	Type here.	Type here.

V. National Park Service Baseline Questionnaire for newCLGs (certified after September 30, 2011).

NOTE:OHP will forward this information to the NPS on your behalf. Guidance for completing the Baseline Questionnaire is located at www.nps.gov/hps/clg/forms.html.

A. CLG Inventory Program

1. What is the net cumulative number of historic properties in your CLG inventory as of September 30, 2011? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory from all programs, local, state, and Federal during the report year. **90 properties**

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B. Local Register(i.e., Local Landmarks and Historic Districts) Program

1. As of September 30, 2011, did your local government have a local register program to create local landmarks/local historic districts (or a similar list of designations created by local law? **X** Yes No
2. If the answer is yes, what is the net cumulative number (or your best estimate of the number) of historic properties (i.e., contributing properties) locally registered/designated as of September 30, 2011? **8 properties**

C. Local Tax Incentives Program

1. As of September 30, 2011, did your local government have a local historic preservation tax incentives program (e.g. Mills Act)? Yes **X** No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties whose owners have taken advantage of those incentives as of September 30, 2011? *Type here.*

D. Local "Bricks and Mortar" Grants/Loans Program

1. As of September 30, 2011, did your local government have a locally-funded, historic preservation grants/loan program for rehabilitating/restoring historic properties? **N/A**
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties assisted by these grants or loans as of September 30, 2011? *Type here.*

E. Local Design Review/Regulatory Program

1. As of September 30, 2011, did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission/staff review of 1) local government undertakings and/or 2) changes to or impacts on properties with a historic district? **X** Yes No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties that your local government has reviewed under that process as of September 30, 2011? **7**

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F. Local Property Acquisition Program

1. As of September 30, 2011, did your local government by purchase, donation, condemnation, or other means help to acquire or acquire itself some degree of title (e.g., fee simple interest or an easement) in historic properties?
 Yes No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties with a property interest acquisition assisted or carried out by your local government as of September 30, 2011?
Type here.

VI. Additional Information for National Park Service Annual Products Report for CLGs (certified before September 30, 2011).

NOTE:OHP will forward this information to NPS on your behalf. **Please read** "Guidance for completing the Annual Products Report for CLGs" located at www.nps.gov/hps/clg/forms.html.

A. CLG Inventory Program

During the reporting period (October 1, 2011-September 30, 2012, how many historic properties did your local government add to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
Local Historic Register	1

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B. Local Register (i.e., Local Landmarks and Historic Districts) Program

(This information is captured under I.B. above.)

C. Local Tax Incentives Program

1. During the reporting period, October 1, 2011-September 30, 2012, did you have a Local Tax Incentives Program, such as the Mills Act? Yes No
2. If the answer is yes, how many properties have been added to this program since October 1, 2011?

Name of Program	Number of Properties that have Benefited
N/A	Type here.

D. Local "bricks and mortar" grants/loan program

1. During the reporting period, October 1, 2011-September 30, 2012, did you have a local government historic preservation grants/loan program for rehabilitating/restoring historic properties? Yes No
2. If the answer is yes, then how many properties have been assisted under the program(s) after October 1, 2011? Type here.

Name of Program	Number of Properties that have Benefited
N/A	Type here.

E. Design Review/Local Regulatory Program

1. During the reporting period, October 1, 2011-September 30, 2012, did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission/staff review of 1) local government undertakings and/or 2) changes to, or impacts on, properties with a historic district? Yes No

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2. If the answer is yes then, since October 1, 2011, how many historic properties did your local government review for compliance with your local government's Historic preservation regulatory law(s)? *Type here.*

F. Local Property Acquisition Program

- During the reporting period, October 1, 2011-September 30, 2012, did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? Yes No
- If the answer is yes, then how many properties have been assisted under the program(s) since October 1, 2011? *Type here.*

Name of Program	Number of Properties that have Benefited
N/A	<i>Type here.</i>

VII. In addition to the minimum CLG requirements, OHP is interested in a Summary of Local Preservation Programs

- What are the most critical preservation planning issues? ***Issuance of ministerial permits related to modifications of un-surveyed notable properties.***
- What is the single accomplishment of your local government this year that has done the most to further preservation in your community? ***Listing of Machine Shop (25 Liberty Ship Way) onto the City's Local Historic Register. The Department of Veterans Affairs owns the subject building and wants to demolish it. The subject building has been found to be eligible for the National Register.***
- What recognition are you providing for successful preservation projects or programs? ***None***
- How did you meet or not meet the goals identified in your annual report for last year? ***Successfully listed the Machine Shop onto the Local Historic Register.***

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E. What are your local historic preservation goals for 2012-2013? **Update Historic Preservation Regulations to conform to the California Office of Historic Preservations Model Ordinance.**

F. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? **Any training opportunities for staff and the Historic Landmarks Board.**

G. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
How to apply the Secretary of the Interior Standards	Webinar or Text

H. Would you be willing to host a training working workshop in cooperation with OHP? Yes No

XII Attachments

- Resumes and Statement of Qualifications forms for all commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance
- Drafts of proposed changes to the General Plan
- Public outreach publications

When report is completed, save and email as an attachment to lwoodward@parks.ca.gov.

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HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Monday, October 1, 2012

MEETING TIME: 7:45AM

LOCATION: 660 Bridgeway

1. CALL TO ORDER

The HLB meeting convened at 7:50am. Board members Nichols, Pierce, McCoy and Kiernat were present. Associate Planner Schinsing was present, in addition to project representatives Edward Llorca and Chris Henry.

A. HENRY COMMERCIAL BUILDING RENOVATIONS STUDY SESSION

The HLB conducted a field visit study session regarding modifications to a previously approved commercial project located in the Downtown Historic Overlay Zoning District. The HLB discussed the proposed rooftop modifications including the proposed extension of the northern and southern screens. Project architect Edward Llorca and property owner Chris Henry provided additional project information and responded to HLB member questions. The HLB directed the applicant to install mock-up screens to demonstrate the proposed positioning of the mechanical screens.

The HLB study session review of the project was continued to a special meeting on Thursday, October 4, 2012 to continue the review of the mock-ups.

Meeting Minutes Approved:


Secretary


Date

BLANK

1 **SAUSALITO JOINT PLANNING COMMISSION AND HISTORIC**
2 **LANDMARKS BOARD**
3 **Wednesday, October 3, 2012**
4 **Approved Summary Minutes**
5
6

7 **Call to Order**
8

9 **Chair Keegin called the meeting to order at 6:30 p.m. in the Council Chambers of**
10 **City Hall, 420 Litho Street, Sausalito.**

11 **Present:** Chair Stafford Keegin, Vice Chair Joan Cox, Commissioner Stan Bair,
12 Commissioner Richard Graef

13 **Absent:** Commissioner Bill Werner

14 **Staff:** Community Development Director Jeremy Graves
15 Associate Planner Heidi Burns, Assistant Planner Alison Thornberry-
16 Assef, City Attorney Mary Wagner
17

18 **Approval of Agenda**
19

20 **Vice-Chair Cox moved and Commissioner Bair seconded a motion to approve the**
21 **agenda. The motion passed 4-0.**
22

23 **Public Comments On Items Not on the Agenda**

24 None.
25

26 **Approval of Minutes**

27 September 19, 2012
28

29 **Commissioner Bair moved and Commissioner Graef seconded a motion to**
30 **approve the summary minutes, as submitted. The motion passed 4-0.**
31

32 **HLB Chair Pierce called the joint meeting of the HLB and Planning Commission to**
33 **order at 6:33p.m.**

34 **Present:** Chair Morgan Pierce, Secretary Vicki Nichols, Committee Member
35 Carolyn Kiernat, Committee Member John McCoy.
36
37

38 **Public Hearings**
39

40 **Declarations of Planning Commissioner Public Contacts**
41

42 Vice-Chair Cox disclosed that regarding Item 3 she received correspondence from Jan
43 Hodgson, and also had communication with a City Council member.
44

45 Chair Keegin disclosed that regarding Item 3 he had spoken in person and by telephone
46 with Commissioner Werner.
47

- 48 **1. DR 12-164, Design Review Permit, Wells Fargo Bank, 715 Bridgeway.**
49 Design Review Permit for the removal of one existing Automated Teller Machine
50 (AT) located on the front façade of the Wells Fargo Bank building, and

1 replacement with a new AT in the same location at 715 Bridgeway (APN 065-
2 072-13).

3
4 The public hearing was opened.

5
6 Assistant Planner Thornberry-Assef presented the Staff Report.

7
8 HLB questions to Staff:

- 9
10 • The proposed ATM is lower in height than the existing ATM. What is intended
11 for the increased space above the new ATM? *Staff responded the applicant*
12 *intends to match that space to the existing wall above it. The existing signage*
13 *in that location will remain.*
14 • How far will the ADA compliant shelf stick out? *Staff responded the plans do*
15 *not show a shelf on the exterior ATM, only the interior ATM.*

16
17 The public testimony period was opened.

18
19 Presentation was made by Ryan Moore, the applicant.

- 20 • The space above the proposed new ATM will match the existing wall with no
21 new signage.
22 • There will be a small shelf integral to the new ATM, but the existing bump out
23 will no longer be there.

24
25 HLB questions and comments to Mr. Moore:

- 26 • The existing ATM opening will not change and there will be no structural
27 changes to the façade? *Mr. Moore responded correct.*
28 • There is a six-inch projection below the existing ATM. *Mr. Moore responded*
29 *that is the bump out that would be removed. There would however be a small*
30 *shelf integral with the ATM.*

31
32 The public made no comments.

33
34 The public testimony period was closed.

35
36 **Committee Member Nichols moved for the HLB to approve a Design Review**
37 **Permit for 715 Bridgeway.**

38
39 **Vice-Chair Cox requested an amendment to the motion with an addition to**
40 **Historic Overlay District Finding Eight, adding the phase “and facilitate its use by**
41 **disabled customers” with a comma after, “The purpose of the project is to**
42 **provide Wells Fargo bank customers with the newest ATM technology.”**

43
44 **Committee Member Nichols accepted the amendment to the motion.**

45
46 **HLB Committee Member McCoy seconded the motion.**
47 **The motion passed 4-0.**
48
49
50

1 **Commissioner Bair moved and Vice-Chair Cox seconded a motion for the**
2 **Planning Commission to approve a Design Review Permit for 715 Bridgeway, as**
3 **amended. The motion passed 4-0.**
4

5 The public hearing was closed.
6

7 **2. DR 12-180, Design Review Permit, City of Sausalito, El Portal/Tracy Way**
8 **Intersection.** Design Review Permit for the installation of an ATM within the
9 existing Chamber of Commerce Visitor Kiosk located in the public right-of-way at
10 the intersection of El Portal and Tracy Way.
11

12 The public hearing was opened.
13

14 Associate Planner Burns presented the Staff Report.
15

16 HLB question to Staff:
17

- 18 • How would the security needs of the proposed ATM work with the existing
19 landscaping? It is hoped the mature hedges would not be removed in favor of
20 concrete paving over the planter to accommodate security needs. *Staff*
21 *responded the applicant has indicated they will trim the hedges but not remove*
22 *them, relocate the trash receptacle, and install a path of decomposed granite*
23 *or concrete to provide access to the ATM.*
24

25 Commission questions and comments to Staff:
26

- 27 • The Staff Report says the trash receptacle will be relocated in "the field."
28 Where is that? *Staff responded the trash receptacle would be put in an*
29 *appropriate location around the project site that will not impede people going to*
30 *or from the kiosk. The location will be determined by the applicant and Public*
31 *Works staff and could be an added Condition of Approval.*
- 32 • Has an accessibility review been done for this particular application, specifically
33 as to whether there is adequate access to the kiosk? *Staff responded it has not*
34 *been done yet. The accessibility review is typically done at the Building Permit*
35 *level.*
- 36 • The hedge will be trimmed back a little, but to be accessibility compliant the
37 bench on the left will have to be removed to open up the space. The applicant
38 has not provided detailed drawings illustrating what is to happen in that area
39 and whether it is capable of being made accessibility compliant. *Staff*
40 *responded although the project plans do not provide details the applicant has*
41 *provided photographs that show there are areas wide enough for the minimum*
42 *requirement of four feet plus a five foot turnaround to provide accessibility.*
43 *Staff is confident the project area would provide sufficient accessibility based*
44 *on accessibility regulations without taking away the landscaping.*
- 45 • The concern is that in order to be accessibility compliant the City may end up
46 with something significantly different than what was presented in the plans at
47 this meeting.
48

49 The public testimony period was opened.
50

1 Presentation was made by Don Olsen, Oonagh Kavanagh, and Cheryl Popp, the
2 applicants.

- 3 • Mr. Olsen will provide a drawing to staff showing they do meet the accessibility
4 regulations with respect to coming into the ATM machine and then turning
5 around.
- 6 • Removing the trash receptacle allows a walkway there, but they will not raise
7 the hedge, because it is all going to be uniform and it travels all the way across
8 the length of the ferry landing.

9
10 HLB questions to Mr. Olsen:

- 11 • Will the height of the ATM meet the accessibility requirement? *Mr. Olsen*
12 *responded it does meet accessibility requirements.*
- 13 • Is there paving under the trash receptacle where it currently stands? *Mr. Olsen*
14 *responded no. They would install new concrete to match that in the plaza.*

15
16 Commission questions and comments to Mr. Olsen:

- 17 • The ATM is tucked around the corner and not very visible. How will people
18 know it is there? *Mr. Olsen responded there is no other option with respect to*
19 *the placement of the ATM. Ms. Popp responded they believe the ATM will have*
20 *adequate exposure because people usually surround it.*
- 21 • If the lower portion below the ATM was the same color as the door next to it
22 and treated in some manner, then the ATM would not be so prominent and be
23 tied into the rest of the building.

24
25 The public made no comments.

26
27 The public testimony period was closed.

28
29 HLB comments:

- 30 • The proposal is compatible with the Historic District.
- 31 • There should be a Condition of Approval stating if the ATM is removed in the
32 future the door should be rebuilt as it currently exists.
- 33 • White on the wall under the ATM is fine. Stone or other treatments may be
34 more difficult and unnecessary.
- 35 • The accessibility issues will be handled in the permitting process.
- 36 • A color darker than white below the ATM may be better as the wall will incur
37 scuff marks, but if the Chamber is diligent about keeping it clean there should
38 be no issue.
- 39 • The site planning, landscaping, and paving are missing from the drawings. If
40 the proposed site is not wide enough to accommodate ADA clearances there
41 will be changes to the landscaping and hardscape. The HLB should have
42 input, but without an accurate diagram of what exists and what is proposed it
43 is difficult to compare and contrast what is intended. The application needs
44 further review before approval.

1 Commission comment:

- 2
- 3 • The next Planning Commission meeting will also be a joint meeting with the
 - 4 HLB. Perhaps this matter should be continued so the hardscape, landscaping,
 - 5 accessibility issues, and a compatible panel for the bottom of the ATM can be
 - 6 addressed.

7 Staff comment:

- 8
- 9 • An alternative would be a Condition of Approval requiring a landscaping plan
 - 10 approved by the Community Development Director. Staff would work with the
 - 11 Chamber of Commerce to provide an appropriate looking area that is
 - 12 consistent with the regulations and requirements. If the HLB wishes to work
 - 13 with staff on that, staff could take the landscaping plan to the HLB as well.

14 HLB comment:

- 15
- 16 • There should be a Condition of Approval that a small group of Planning
 - 17 Commission and HLB members work with the Community Development
 - 18 Director to sort through the issues.

19

20 **HLB Chair Pierce moved and Committee Member Nichols seconded a motion to**

21 **continue the public hearing for Element Portal/Tracy Way Intersection to the**

22 **meeting of October 17, 2012. The motion passed 3-1 with Committee Member**

23 **Kiernat dissenting.**

24

25 **Commissioner Bair moved to continue the public hearing for Element**

26 **Portal/Tracy Way Intersection to the meeting of October 17, 2012.**

27

28 Commission comments:

- 29
- 30 • The ATM is fine as it is and does not need a panel at the bottom.
 - 31 • Opening up the hedge and making that accessible will improve the situation in
 - 32 many ways.
 - 33 • The ADA issues should be solved between the applicant and staff. The
 - 34 application should be approved rather than continuing it.
 - 35 • This could probably be handled at the staff level, but because the HLB has
 - 36 indicated an interest in revisiting this issue and we are reconvening in two
 - 37 weeks, which is not an inordinate delay, the matter should be continued.

38

39 **Chair Keegin seconded the motion.**

40

41 **The motion passed 3-1 (No – Graef).**

42

43 The public meeting was closed.

44

45 **HLB Committee Member Kiernat indicated she would recuse herself from Item 3.**

- 46
- 47 **3. DR 10-029, Design Review Permit, City of Sausalito, 700 Block of**
- 48 **Bridgeway.** Design Review Permit to allow accessibility improvements, including
- 49 but not limited to the removal of the band stand, installation of an at-grade
- 50

1 surface, and installation of five-foot wide paths around the fountain at Plaza Vina
2 Del Mar located in the 700 block of Bridgeway (APN 065-074-01).

3
4 The public hearing was opened.

5
6 Associate Planner Burns presented the Staff Report.

7
8 HLB comments:

- 9
10 • The bandstand was modified in the 1970s and lacks integrity and is no longer a
11 character-defining feature.
12 • Options 1-A, 1-B, and 2-B are not acceptable because of the brick and the
13 color. Brick was only introduced to the plaza in the 1970s.
14 • Option 2-A is a better design because:
15 ○ Of what has historically been there.
16 ○ The emphasis of this very unusually shaped lot.
17 ○ The concrete with the larger scoring pattern on the sidewalk is a good
18 element.
19 ○ It is the most thoughtful and legally complying.
20 ○ Going into the plaza from the front is less invasive than what the Planning
21 Commission first saw and was not happy with.
22 ○ There will not be the bisecting pathways and other changes that would
23 reduce the usable area.
24

25 Commission questions and comments to staff:

- 26 • For something to be ADA accessible is it required that it be accessible 360
27 degrees as opposed to a disabled person being able to get as close to the
28 fountain as an able bodied person, or must they be able to circumnavigate the
29 fountain? Where do ADA statutes require the circumnavigation ability with
30 respect to a decorative feature such as this fountain? *Staff responded*
31 *accessibility experts reviewed the accessibility of this project and put forward*
32 *the design. The settlement agreement included that the expert for the plaintiff's*
33 *counsel would approve the plan and it included access all the way around the*
34 *fountain.*
35 • When the bandstand was modified in the 1970s, was the removal of the third
36 step the only modification? *Staff responded the concrete material was removed*
37 *and replaced with brick.*
38 • Is the new outer ring of paving five feet wide by itself or do the inner and outer
39 rings together make it five feet? *Staff responded the new outer ring of concrete*
40 *would be five feet wide. They were not able to count the inner ring of paving as*
41 *part of the required five-foot path because it exceeds 2% cross slope, which is*
42 *not compliant with the accessibility standards.*
43 • Is there no way to modify the existing concrete to lessen the two-percent cross
44 slope and still preserve its historical integrity? *Staff responded no, the historical*
45 *integrity is compromised once it is modified.*
46

47
48 The public testimony period was opened.

49
50 Presentation was made by Andy Davidson, Staff Engineer.

- 1 • The path is five feet wide because the palm tree on the northeasterly side of
2 the fountain interrupts it. If the path could have gone around the entire fountain
3 uninterrupted it could be four feet wide.
4

5 Commission question to staff:

- 6 • The Commission received late mail from Jan Hodgson forwarding an email
7 from historian Laura Ackley. Has staff reviewed that email and does it have any
8 response to it? *Staff responded they have reviewed it and Laura Ackley will be*
9 *speaking during public testimony. Staff appreciates the information the*
10 *correspondence provided and plans to include it with their current report and*
11 *keep it in their record to add to the history of the site.*
12

13 Laura Ackley indicated the following:

- 14 • Today few identifiable architectural artifacts of the Panama-Pacific Exposition
15 remain. The fountain is one of only two fountains built of permanent materials
16 at the exposition, and there is no record of the other fountain being preserved.
17 • William Baker Faville, the Sausalito resident who designed the fountain and
18 donated it to the City, was a major figure in the architectural community of the
19 Bay Area in the early 1900s.
20 • Damage to the fountain is the main expense in maintaining this park. It should
21 be protected in a way that still allows its details to be seen, but allowing people
22 to access it more easily may speed its degradation.
23

24 Commission question to Ms. Ackley:

- 25 • Do you have a recommendation about what would preserve the fountain's
26 historical integrity and yet protect its encroachment? *Ms. Ackley responded*
27 *people like to sit near the fountain, but to discourage them from sitting on it*
28 *there should be seating provided close enough to the fountain so they could*
29 *still enjoy it visually. Signage may discourage skateboarding around the*
30 *fountain.*
31

32 The public testimony period was closed.
33

34 HLB comments:

- 35 • William Faville's intention was three elevations on the fountain, as shown in
36 one of his letters.
37 • The HLB is comfortable with the removal of the brick, as it was introduced in
38 the 1970s, is not historic, and will not destroy the park's integrity.
39 • Option 2-A is the best choice because if the bandstand area is separate from
40 the sidewalk that is what will distinguish it and frame the entrance to the park.
41 Bringing the bandstand and the frame all the way out to Bridgeway, as
42 suggested by Commissioner Werner, may look like a grander gathering area
43 but in reality when 300 people are on the sidewalk it completely loses the
44 frame of the gathering area. It is important to keep the frame of the bandstand
45 at the edge of the sidewalk; that in concert with the elephants really creates the
46 plaza.
47
48
49
50

- Option 2-C is also supported for the same reasons as Option 2-A, with scored concrete as opposed to brick. It provides an opportunity to bring the plaza back closer to its original historic elements.
- The HLB is not prepared to make a color selection without seeing the materials in situ with the other existing materials.
- The HLB's intent with respect to the plaza versus sidewalk delineation was to closely replicate what was originally there in 1916, which was a rectilinear plaza defined by elephants and a sidewalk in front. There are no longer steps separating the sidewalk from the plaza, but the HLB felt that spatially it is important to respect those original dimensions

Commission comments:

- Without steps to delineate the plaza from the sidewalk, simply scoring the same color of concrete is not nearly as distinct a differentiation.
- This is the Design Review aspect of this project, but without being able to see how scored concrete juxtaposes with other elements it is difficult to visualize.
- Preserving the historical aspect through some delineation of what was once there is important.
- There should be a marker informing the public of the historical significance of the plaza and its elements.

Commission question to staff:

- Is it possible to continue this matter and make plans for the Commission and HLB to go to the site and see samples of the actual materials, in color and texture, on the ground for the proposed project as well as the three alternatives? *Staff responded they could arrange for a site visit on October 15th at 7:30a.m.*

HLB Chair Pierce moved and Committee Member Nichols seconded a motion to continue the HLB public hearing to a special meeting on October 15, 2012, 7:30a.m. at Plaza Vina Del Mar. The motion passed 3-0.

Staff confirmed that the HLB hearing on October 15th would then be continued to the October 17th regular meeting of the Planning Commission and HLB. The HLB concurred by consensus.

Commissioner Bair moved to continue the Planning Commission public hearing to a special meeting on October 15, 2012, 7:30a.m. at Plaza Vina Del Mar.

Commissioner Bair amended the motion to include that the Planning Commission hearing on October 15, 2012 would then be continued to the October 17, 2012 regular meeting of the Planning Commission and HLB.

Chair Keegin seconded the motion with the amendment.

The motion passed 4-0.

Chair Pierce moved and Committee Member Nichols seconded a motion to adjourn the HLB meeting. The motion passed 3-0.



HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Thursday, October 4, 2012
MEETING TIME: 7:45AM
LOCATION: 660 Bridgeway

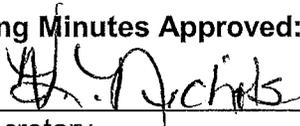
1. CALL TO ORDER

The HLB meeting convened at 7:45am. Board members Nichols, Pierce, and McCoy were present. Board member Kiernat was absent. Associate Planner Schinsing was present, in addition to project representatives Edward Llorca and Chris Henry.

A. HENRY COMMERCIAL BUILDING RENOVATIONS STUDY SESSION

The HLB conducted a field visit study session regarding modifications to a previously approved commercial project located in the Downtown Historic Overlay Zoning District. The HLB discussed the proposed rooftop modifications including the proposed extension of the northern and southern screens. Property owner Chris Henry described the mock-up screens pursuant to the HLB direction at the October 1, 2012 HLB meeting and responded to HLB member questions. The HLB directed the applicant to reposition the mock-up screens so that the north and south screens appeared more symmetrical. The HLB indicated that they would independently inform staff if the screens were positioned to their satisfaction. If any HLB member had concerns regarding the screens the HLB would reconvene to discuss the positioning.

Meeting Minutes Approved:



Secretary

12-21-12

Date

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HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Tuesday, October 9, 2012

MEETING TIME: 7:45AM

LOCATION: 660 Bridgeway

1. CALL TO ORDER

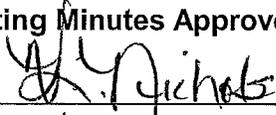
The HLB meeting convened at 7:50am. Board members Nichols, Pierce, McCoy and Kiernat were present. Associate Planner Schinsing was present, in addition to project representatives Edward Llorca and Chris Henry.

A. HENRY COMMERCIAL BUILDING RENOVATIONS STUDY SESSION

The HLB conducted a field visit study session regarding modifications to a previously approved commercial project located in the Downtown Historic Overlay Zoning District. The HLB discussed the repositioning of the northern and southern screens and directed the applicant to reposition to the positions requested by the HLB.

The project will be scheduled for a joint HLB-Planning Commission public meeting.

Meeting Minutes Approved:


Secretary


Date

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HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Wednesday, October 15, 2012
MEETING TIME: 7:30AM
LOCATION: Plaza Vina Del Mar- 700 Block of Bridgeway

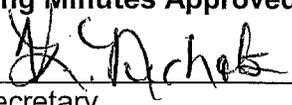
1. CALL TO ORDER

The HLB meeting convened at 7:35AM. Board members Pierce and Nichols were present. Board members McCoy and Kiernat were absent. Planning Commissioners Werner, Graef, Keegin, and Cox were present. Planning Commissioner Bair was absent. Associate Planner Heidi Burns and Staff Engineer Andy Davidson were also present.

A. PLAZA VINA DEL MAR MATERIALS AND COLORS STUDY SESSION

Members of the Historic Landmarks Board and the Planning Commission met at the Plaza Vina Del Mar to review colors and materials regarding the accessibility improvement project currently under consideration. No formal action was taken and the meeting was continued to a Special meeting scheduled for October 17, 2012.

Meeting Minutes Approved:


Secretary

12-21-12
Date

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HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Wednesday, October 24, 2012
MEETING TIME: 6:30PM
LOCATION: Conference Room, 420 Litho Street, Sausalito

1. CALL TO ORDER

The HLB meeting convened at 6:30. Board members Pierce, McCoy, and Kiernat were present. Board member Nichols arrived at 6:32. Associate Planner Burns and Assistant Planner Thornberry-Assef were present. Members of the public included Gordon Atkinson.

2. PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA- None

3. APPROVAL OF AGENDA- Approved

4. NEW BUSINESS

A. NEW ACCESSIBLE ENTRY/ 589 BRIDGEWAY (HLB 12-067)

The HLB conducted a study session regarding accessibility improvements to a contributing building located within the Downtown Historic Overlay Zoning District. The project was proposing to demolish what appears to be an original clinker-brick wall located on the property line fronting the building. The HLB requested the project architect provide project alternatives in order to eliminate or reduce the need to impact the existing wall. The HLB also directed the project architect to refer to National Park Service Preservation Brief regarding accessibility, as well as other resources which may aid in determining project alternatives.

5. OLD BUSINESS-

A. NOTEWORTHY STRUCTURES LIST

The HLB agreed to review the DPR 523 forms prepared for O'Connell's Seat, the Sylva Mansion, and the Tyrell Cottage and provide comments at the next regularly scheduled HLB meeting.

6. COMMUNICATIONS-

Staff Planner Burns requested the HLB to prepare 50-year memo for 140 Bulkley and 68 Central Avenue. Board members Pierce and Nichols agreed to prepare the memo for 140 Bulkley and Board members Kiernat and McCoy agreed to prepare the memo for 68 Central Avenue. Both memo's will be due to staff on Wednesday, November 21, 2012.

Staff Planner Burns also handed out a deliverable schedule for 50-year memos as it relates to regularly scheduled HLB meeting dates (see attached).

Meeting Minutes Approved:



Secretary

12-21-12

Date

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HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Wednesday, December 19, 2012
MEETING TIME: 5:30PM
LOCATION: Conference Room, 420 Litho Street, Sausalito

1. CALL TO ORDER

The HLB meeting convened at 5:30PM. Board members Pierce, McCoy, and Kiernat were present. Board member Nichols arrived at 6:15PM. Associate Planner Burns and Assistant Planner Thornberry-Assef were present. Gordon Atkinson, project architect for 589 Bridgeway was also present.

2. PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA- None

3. APPROVAL OF AGENDA- Approved

4. OLD BUSINESS-

NEW ACCESSIBLE ENTRY/ 589 BRIDGEWAY (HLB 12-067)

The HLB reviewed the revised project information and plans included in the December 19, 2012 HLB packet. The HLB suggested the project information is sufficient to move forward to a joint public hearing and recommended that the project applicant provide color options for the proposed concrete finishes. A joint HLB-Planning Commission public hearing is tentatively scheduled for January 23, 2013.

5. NEW BUSINESS

ARMSTRONG GARAGE/ 63 CENTRAL AVE. (DR/VA/EA 12-265)

The HLB conducted a 50-year review for the property at 63 Central Ave. The HLB continued the review in order for Board member McCoy to insert information regarding the previous land owners.

6. OLD BUSINESS-

NOTEWORTHY STRUCTURES LIST

The HLB continued the review of this item to the next HLB meeting.

7. APPROVAL OF MINUTES-

The November 14, 2012 minutes were approved as amended.

8. COMMUNICATIONS- None

Meeting Minutes Approved:

Secretary

Date

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HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Wednesday, February 13, 2013

MEETING TIME: 6:30PM

LOCATION: Conference Room, 420 Litho Street, Sausalito

1. CALL TO ORDER

The HLB meeting convened at 6:30PM. Board members Pierce, McCoy, and Nichols were present. Board member Kiernat arrived at 6:39PM. Associate Planner Scoble was present.

2. PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA- None

3. APPROVAL OF AGENDA- Approved

4. PRESENTATION- THE PATHS AND STAIRS OF SAUSALITO

Presenter Dorothy Gibson was not able to provide a presentation on the paths and stairs of Sausalito. The presentation was tentatively postponed to Wednesday, March 13, 2013.

5. OLD BUSINESS- None

6. NEW BUSINESS-

MCLOSKEY GARAGE/ 56 SUNSHINE AVE. (DR 12-316)

The HLB conducted a 50-year review for the property at 56 Sunshine Avenue. The HLB determined that after exhausting all research efforts the property may be historically significant applying Criterion B (associated with the life of a person important to our past) as it relates to Dr. Charna Perry (refer to the draft HLB memo dated February 6, 2013 for the subject property). The HLB directed staff to request the applicant hire an architectural historian to prepare a Historic Resource Evaluation.

7. APPROVAL OF MINUTES-

The January 9, 2012 minutes were approved as amended.

8. COMMUNICATIONS-

Staff communicated that the City Council will receive a presentation on proposed regulations regarding existing and proposed single family dwellings location within R-2-2.5 and R-3 Zoning Districts.

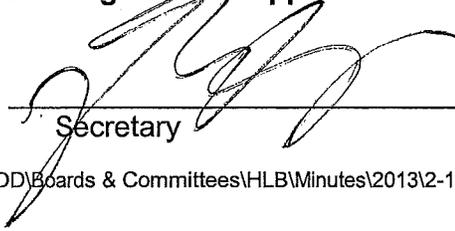
Staff requested the HLB to promote the City-wide Neighborhood Study Public Workshop to be held on Wednesday, February 27, 2013.

Staff communicated that the Planning Commission does not receive any monetary compensation for their services in response to the HLB's inquiry at the January 9, 2013 meeting.

Staff communicated that was not sure when the HLB can expect the vacant position to be filled in response to the HLB's inquiry at the January 9, 2013 meeting.

Board member Kiernat communicated that she is still working on the DPR 523 forms.

Meeting Minutes Approved:


Secretary

10-31-2013
Date



HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Wednesday, March 13, 2013
MEETING TIME: 6:30PM
LOCATION: Conference Room, 420 Litho Street, Sausalito

1. CALL TO ORDER

The HLB meeting convened at 6:30PM. Board members Pierce, McCoy, and Kiernat were present. Board member Nichols arrived at 6:36PM. Associate Planner Scoble and presenter Dorothy Gibson were present.

2. PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA- None

3. APPROVAL OF AGENDA- Approved

4. PRESENTATION- THE PATHS AND STAIRS OF SAUSALITO

Presenter Dorothy Gibson provided a presentation to the Historic Landmarks Board regarding her history and knowledge of the Paths and Stairs of Sausalito.

5. NEW BUSINESS-

A. FY 2013-14 Prioritized Project List

The Historic Landmarks Board began their review of the 2013-2014 prioritized list. Priority items identified included the Mills Act and funding to survey and inventory the paths and stairs in Sausalito. The item was continued to the March 27, 2013 meeting to allow the Board to discuss the priority items in further detail.

6. OLD BUSINESS- None

7. APPROVAL OF MINUTES-

The minutes from the February 13, 2013 and March 13, 2013 meetings were continued to the next meeting.

8. COMMUNICATIONS- None

Meeting Minutes Approved:

Secretary

Date

10-31-2013

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HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Wednesday, April 3, 2013
MEETING TIME: 6:30PM
LOCATION: Conference Room, 420 Litho Street, Sausalito

1. CALL TO ORDER

The HLB meeting convened at 6:30PM. Board members Pierce, McCoy, and Kiernat were present. Board member Nichols was absent. Associate Planner Scoble and applicant Adams Holland were also present.

2. PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA- None

3. APPROVAL OF AGENDA- Approved

4. NEW BUSINESS-

A. CHASE BANK/ 675 BRIDGEWAY

Staff planner Scoble informed the Historic Landmarks Board that the item was placed on hold by the applicant.

B. WELLS FARGO/ 715 BRIDGEWAY

Staff Planner Scoble described the Wells Fargo sign proposal. The HLB provided direction that they could support the project, which included removing the word "Bank" from the existing wall and projecting sign and the change of awning canvas color from black to red.

C. TIMOTHY ADAMS CHOCOLATES/ 701-707 BRIDGEWAY

Staff Planner Scoble introduced the project. Applicant Adams Holland presented the scope of the project. The HLB generally supported the project concept and provided direction to the applicant provide a detailed rendering of the sign and façade, in addition to providing a section regarding the door. It was also decided that a subcommittee consisting of Board members Kiernat and McCoy would work with the applicant to review the content of the additional information prior to scheduling the joint Planning Commission and HLB meeting for the Design Review Permit.

5. OLD BUSINESS-

A. FY 2013-14 Prioritized Project List

The HLB completed its priority as described in the attachment dated April 17, 2013.

6. APPROVAL OF MINUTES-

The minutes from the February 13, 2013 and March 13, 2013 meetings were continued to the next meeting.

7. COMMUNICATIONS- None

Meeting Minutes Approved:

Secretary

Date

10-31-2013

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HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Wednesday, June 12, 2013

MEETING TIME: 6:30PM

LOCATION: Conference Room, 420 Litho Street, Sausalito

1. CALL TO ORDER

The HLB meeting convened at 6:30PM. Board members Pierce, McCoy, and Kiernat were present. Board member Nichols was absent. Associate Planner Scoble and Doug Fong, architect for Chase Bank, were also present.

2. PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA- None

3. APPROVAL OF AGENDA- Approved

4. NEW BUSINESS-

A. CHASE BANK/ 675 BRIDGEWAY

Staff Planner Scoble introduced the project which includes the installation of new business identification signage, a new glass transom over the existing door, and the installation of new roof-top mounted mechanical equipment related to a non-contributing building located within the City's Downtown Historic Overlay Zoning District. The HLB generally supported the project and directed the applicant to provide the following information for the joint Planning Commission-HLB meeting:

- ✓ Amend the site plan to include the location of the bollard.
- ✓ Provide a detail of the bollard, which include the card reader. The detail shall include dimensions and materials.
- ✓ Provide an existing and proposed roof plan showing the location of the existing and proposed mechanical equipment. Identify the height and width of the existing and proposed units.
- ✓ Provide specification sheets for the existing and proposed mechanical units if you are proposing to modify the unit type. Specifically, staff is looking for size and noise emissions. If the specification sheets are not available for the existing units, then provide a decibel reading for the units at the edge of the roof.
- ✓ Provide a detail of the ATM as viewed from Bridgeway.
- ✓ Provide a photometric study to identify the maximum light that would be emitted from the building.
- ✓ The Historic Landmarks is requesting the projecting sign be located to be symmetrical with the existing buildings rustication.

5. OLD BUSINESS- None

6. STAFF REPORTS

A. CALEDONIA STREET LIGHTS

Staff Planner Scoble explained to the HLB that the City's Department of Public Works is in the process of updating the existing street lighting on Caledonia Street. The HLB requested that the

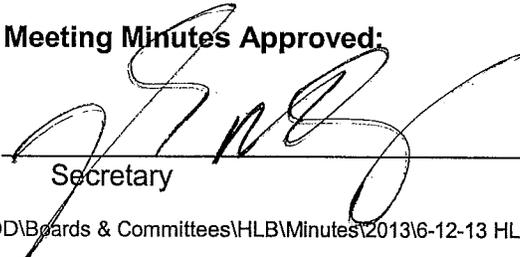
HLB be informed regarding the status of the project and that the HLB requested an opportunity to formally comment on the Caledonia Street lighting project when it becomes formalized.

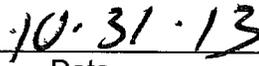
7. APPROVAL OF MINUTES-

The minutes from the February 13, 2013, March 13, 2013, and April 3, 2013 meetings were continued to the next meeting.

8. COMMUNICATIONS- None

Meeting Minutes Approved:


Secretary


Date



HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Wednesday, June 25, 2013
MEETING TIME: 6:30PM
LOCATION: Conference Room, 420 Litho Street, Sausalito

1. CALL TO ORDER

The HLB meeting convened at 6:30PM. Board members Pierce, McCoy, and Nichols, and Kiernat were present. Associate Planner Scoble and applicant Ryan Schoen and Scott Maas were also present.

2. PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA- None

3. APPROVAL OF AGENDA- Approved the agenda as amended.

4. OLD BUSINESS-

B. CASA MADRONA/801 BRIDGEWAY

The HLB conducted a study session regarding the Casa Madrona project for modifications to the previously approved project to the Villa Madrona, a new landscape and hardscape plan, and the after-the-fact approval to demolish a building and its new construction. The HLB directed the applicants to present the following at the Special Joint HLB-Planning Commission meeting in July 2013:

- ✓ *Provide an updated landscape rendering.*
- ✓ *Provide a sheet which identifies all proposed landscape materials*
- ✓ *Provide material samples*
- ✓ *Provide elevations of the previously approved project and the currently approved project*
- ✓ *Provide a graphic of the changes to the approved project and the unapproved changes*
- ✓ *Provide handrail details*
- ✓ *Provide a detail of the gate*
- ✓ *Provide a new metal gate to match the previous gate*
- ✓ *Provide details regarding the concrete retaining walls*
- ✓ *Provide updated letters from the architectural historians to provide references to support their recommendations, in addition to looking at sandborn maps, and whether the reconstruction of the demolished building is consistent with the the Secretary of the Interior Standards for the Treatment of Historic Properties.*

5. NEW BUSINESS-

A. HARRISON AVENUE CONDOMINIUMS/ 100 HARRISON STREET

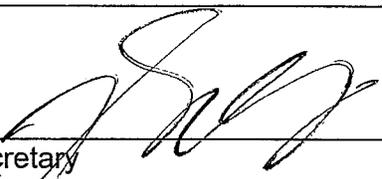
The HLB directed the applicant to update the Historic Resource Evaluation Report prepared by Carey & Co in 2006 to address whether the building is eligible for the Local Historic Register.

6. APPROVAL OF MINUTES-

The minutes from the February 13, 2013, March 13, 2013, April 3, 2013, and June 12, 2013 meetings were continued to the next meeting.

7. COMMUNICATIONS- None

Meeting Minutes Approved:


Secretary

10.31.13
Date



HISTORIC LANDMARKS BOARD MINUTES

CITY OF SAUSALITO

COMMUNITY DEVELOPMENT DEPARTMENT / 420 LITHO STREET / SAUSALITO, CA 94965 / (415) 289-4128 **FINAL**

MEETING DATE: Wednesday, September 11, 2013

MEETING TIME: 6:30PM

LOCATION: Conference Room, 420 Litho Street, Sausalito

1. CALL TO ORDER

The HLB meeting convened at 6:30PM. Board members Pierce, McCoy, and Nichols, and Kiernat were present. Associate Planner Scoble and applicant Ryan Schoen and Scott Maas were also present.

2. PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA- None

3. APPROVAL OF AGENDA- Approved the agenda as amended.

4. HLB OFFICER ASSIGNMENTS

Morgan Pierce will resume being Chair and John McCoy was nominated and voted to be Secretary.

5. OLD BUSINESS-

HARRISON AVENUE CONDOMINIUMS/ 100 HARRISON STREET

The HLB reviewed the updated Historic Resource Evaluation prepared by Carey and Co. dated August 13, 2013. The HLB made a motion to accept the Carey and Co. reports and findings of no historical significance.

6. NEW BUSINESS-

A. CAFÉ REMODEL/ 660 BRIDGEWAY

The HLB conducted a study session on the project which includes and interior and exterior remodel of the first floor café. The project includes replacing existing openings with new doors, patch and repair of the siding to match the existing siding. The applicant further stated that the proposed materials and colors will match the existing building. The HLB stated that they support the merits of the project and did not request any additional information for the joint HLB-Planning Commission public hearing which will be scheduled for future action.

B. VANDERLINDEN RESIDENCE/ 206 THIRD STREET

HLB board members Chair Pierce and John McCoy prepared a draft 50-year memo. Due to the existing vernacular architecture of the building and the limited information available to the HLB, the HLB directed staff to have the applicant hire a qualified architectural historian to prepare a Historic Resource Evaluation Report to demonstrate whether the existing building meets the criteria to be determined historically significant.

C. CHAMBER OF COMMERCE GUIDE SIGNS

The HLB conducted a study session to review the Chamber of Commerce's Guide Sign program. The HLB did not support the project concept and provided a recommendation that there is an opportunity to provide district way finding to direct people to businesses instead of installing signs which lists individual business.

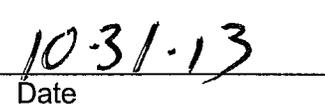
7. APPROVAL OF MINUTES-

The minutes from the February 13, 2013, March 13, 2013, April 3, 2013, June 12, 2013, and June 25, 2013 meetings were continued to the next meeting.

8. COMMUNICATIONS- None

Meeting Minutes Approved:


Secretary


Date

CAROLYN J. KIERNAT, AIA

ARCHITECTURAL REGISTRATION

California C28638

Arizona 42387

EDUCATION

1997 Columbia University | New York City - Master of Science in Historic Preservation

1992 Arizona State University | Tempe, Arizona - Bachelor of Science in Design, Architecture

EXPERIENCE

PAGE & TURNBULL, INC

1997 to Present

Principal

At Page & Turnbull, I have worked as firm principal, architect and project manager on a variety of preservation-related architectural projects, ranging from small-scale residential renovation to large-scale commercial rehabilitation. In addition to architectural work, I have been regularly involved in assessing compliance with the Secretary of the Interior's Standards for Rehabilitation, architectural documentation, research, writing, and preparation of Federal Historic Preservation Tax Certification applications. I am currently focused on the challenge of inserting innovative and sustainable museums into existing historic buildings. Outside of work, I am actively involved on the boards of the AIA San Francisco and San Francisco Architectural Heritage.

- Walt Disney Family Museum - prime architect for adaptive reuse of historic buildings - Presidio of San Francisco, CA
- The Old U.S Mint - rehabilitation, adaptive reuse, tax certification (ongoing) - San Francisco, CA
- Piers 15-17 Exploratorium - preservation consultation and tax certification (ongoing) - Port of San Francisco, CA
- Public Health Service Hospital - preservation consultation and tax certification (under construction) - Presidio of San Francisco, CA
- 3232 Pacific Avenue - prime architect for rehabilitation of private residence - San Francisco, CA
- Ferry Building - tax certification and rehabilitation - San Francisco, CA
- Chronicle Building - rehabilitation and landmark designation report - San Francisco, CA
- Fairmont Hotel - restoration, tax certification and National Register listing - San Francisco, CA
- Shriner's Hospital - tax certification - San Francisco, CA
- Mountain View Adobe - rehabilitation - Mountain View, CA
- Garden Hacienda Apartments - rehabilitation, change in use, and ADA compliance - San Carlos, CA
- Sloan Residence - kitchen renovation and historic stair restoration - San Francisco, CA
- Consultant to GSA Region 9: fulfilled role of Regional Historic Preservation Officer March 2005-August 2005. Coordinated Section 106 review on behalf of GSA for Federal projects in California, Arizona and Guam.

US/ICOMOS, Cornwall Archaeological Unit, Cornwall, England
Summer 1996

Worked with English Heritage and the International Council on Monuments and Sites to study a portion of Britain's historic Coastal Defense System. Developed a proposal for site improvements, interpretation and maintenance.

MCCALL DESIGN GROUP, San Francisco, California
1995 Designer/Drafter
Design, hand rendering and computer drafting.

BEHNISCH & PARTNER, Stuttgart, Germany
1993-1994 Designer/Drafter
Working drawings, model building, design studies.

NATIONAL PARK SERVICE, Historic American Engineering Record
Summer 1992 and 1993
Completed technical and interpretive drawings of a heavy timber gold mill in Joshua Tree National Park, California. Assisted with photogrammetric documentation of Anasazi structures at Mesa Verde National Park and Hovenweep National Monument in Colorado. Managed a team in the research, documentation and interpretation of the roads and bridges of Sequoia National Park, California.

ELLERBE BECKET, Minneapolis, Minnesota
1992-1993 Architectural Intern
AutoCad drafting and hand rendering.

COMMITTEES, BOARDS AND AFFILIATIONS

AIA National Historic Resource Committee Advisory Group 2011-2016
AIA San Francisco Board of Directors 2008-present (2011 VP-elect)
San Francisco Architectural Heritage Board of Directors 2007-present
AIA San Francisco Historic Resources Committee, Chair 2007-2008
US/ICOMOS

PRESENTATIONS

"Green Challenges in Historic Federal Buildings," USGBC Federal Summit, Washington, D.C.,
May 2010
"Modeling Sustainability: The Mint Project from Gold to Platinum," Mid-Atlantic Association of
Museums Symposium, New York, March 2010
Moderator, "Museums of Tomorrow," AIA San Francisco, September 2009
Moderator, "Developing Historic Properties in San Francisco - The New Landscape," San Francisco
Heritage Symposium, March 2009
"The Secretary of the Interior's Standards for the Treatment of Historic Properties - Interpretation
of Standards 9 and 10," California Preservation Foundation Workshop, San Francisco, CA,
November 2008
"Complex Rehab: The Presidio's Disney Museum," San Francisco Planning and Urban Research, San
Francisco, CA, June 2008
"Walt Disney Family Museum," Building Industry Conference Board, San Francisco, CA, April 2008

Morgan S. Pierce, Assoc. AIA, ASLA, LEED-AP

270 Currey Lane, Sausalito, CA 94965
t: 415.887.9409 e: morganspierce@gmail.com

Preservation Background My academic and professional background in Historic Preservation, Restoration, Renovation and Adaptive Reuse includes research, amateur forensic archaeology, design, and the hands-on restoration of historic properties.

Education The Pennsylvania State University, University Park, Pennsylvania
Bachelor of Science, Landscape Architecture, 1988
Degree Candidate and Graduate Course Work, Architecture, 1989
Concurrent Studies in Architectural History and Preservation

Licenses and Registration Landscape Architect - Virginia License No. 955
American Institute of Architects - presently seeking California licensure
American Society of Landscape Architects, presently seeking California licensure
United States Green Building Council - LEED Accredited Professional

Elected and Appointed Positions American Society of Landscape Architects, Virginia Chapter President 2003-2004
Historic Richmond Foundation, Board of Trustees 2000-2005
Sausalito Historic Landmarks Board, 2009 to present

Memberships San Francisco Museum of Modern Art 2007-present
The deYoung Museum 2007-present
The Legion of Honor 2007-present
The California Academy of Science 2008-present
Trout Unlimited, North Bay Chapter

Professional Experience

1990-1992	Verdone/Landscape Architecture, <i>Designer</i> Jackson, Wyoming
1993	Balzer and Associates, Planners, Architects & Engineers, <i>Designer</i> Richmond, Virginia
1993-2002	Glave & Holmes Associates, Architecture & Design, <i>Associate</i> Richmond, Virginia
2002-present	Grace Street Residential Design Systems, <i>Principal</i> Richmond, Virginia and San Francisco, California

Representative Projects Cultural/Institutional
Museum of Sporting Life at Morven Park, Leesburg, Virginia
Biedenharn Museum, Monroe, Louisiana
University of Virginia Arts Precinct Master Plan, Charlottesville, Virginia
Randolph-Macon College, Ashland, Virginia
Historic Williamsburg Parking Garage, Williamsburg, Virginia
Union Theological Seminary, Richmond, Virginia
Virginia Historical Society, Richmond, Virginia
Outer Banks Wildlife Education Center, Corolla, North Carolina
Center for the Virginia Statute for Religious Freedom, Richmond, Virginia
Richmond Civil War Center at Tredegar Ironworks, Richmond, Virginia
Richmond Public Library Renovations, Richmond, Virginia
Jamestown Settlement Visitors Reception & Café Building, Jamestown, Virginia
Archie K. Davis Center, Library & Archival Facility, Winston-Salem, North Carolina
Radford University International Education Building, Radford, Virginia

Representative
Projects [continued]

Hospitality

The Homestead, Hot Springs, Virginia
Commonwealth Park Suites Hotel, Richmond, Virginia
The Carolina Inn, Chapel Hill, North Carolina
Pinehurst Resort and Country Club, Pinehurst, North Carolina
The Holly Inn, Pinehurst, North Carolina
The Jefferson Hotel, Richmond, Virginia
The Williamsburg Lodge, Williamsburg, Virginia
The Daufuskie Island Resort, Daufuskie Island, South Carolina

Historic Preservation/Renovation/Adaptive Reuse

The Homestead, Hot Springs, Virginia
The Carolina Inn, Chapel Hill, North Carolina
Pinehurst Resort and Country Club, Pinehurst, North Carolina
The Holly Inn, Pinehurst, North Carolina
Richmond Civil War Center at Tredegar Ironworks, Richmond, Virginia
Randolph-Macon College, Ashland, Virginia

Retail

Wm. S. Flynn Men's Clothing Store, Hot Springs, Virginia
Southern Taste Gourmet Kitchen Shop, Hot Springs, Virginia
The Casino Golf Pro Shop, Hot Springs, Virginia
Homestead Mineral Bath Spa Salon Shop, Hot Springs, Virginia
The Homestead Collection, Hot Springs, Virginia
Museum Store, Virginia Historical Society, Richmond, Virginia

Residential

River Walk Apartments, Philip Morris Tobacco Factory Renovation, Richmond, Virginia
Single Student Residences, Union Theological Seminary, Richmond, Virginia
The Governor's Land, Williamsburg, Virginia
Morven Farms Guest House, Albemarle County, Virginia
Rosewood Cottage, Hot Springs, Virginia
Macaulay Residence Addition, Richmond, Virginia
Scott Residence Addition, Richmond, Virginia
Scott Residence Carriage House, Richmond, Virginia
Vineyard Meadow Homes, Irvington, Virginia
Cochran Ski House, Wintergreen, Virginia

Commercial/Office

Carter Ryley Thomas Offices, warehouse renovation, Richmond, Virginia
North Court at Innsbrook, Glen Allen, Virginia
Stonehouse Sales Center, Toano, Virginia
Stonehouse Commercial Center, Toano, Virginia

Planning / Landscape Architecture

Richmond Civil War Center at Tredegar Ironworks, Richmond, Virginia
Philip Morris Tobacco Factory Renovation, Richmond, Virginia
Carter Ryley Thomas offices, warehouse renovation, Richmond, Virginia
The Carolina Inn, Chapel Hill, North Carolina
Academic Building, Radford University, Radford, Virginia
Virginia Museum of Fine Arts, Richmond, Virginia
The Jefferson Hotel, Richmond, Virginia
St. John's Hospital, Jackson, Wyoming
Jackson Hole Racquet Club, Jackson, Wyoming
Bar B Bar Development, Teton County, Wyoming
Guthrie Residence, Jackson, Wyoming
Feldman Residence, Jackson, Wyoming
Ewing Residence, Jackson, Wyoming
Donnelly Residence, Jackson, Wyoming



Awards &
Publications

Richmond Civil War Visitor Center, Richmond, Virginia
American Institute of Architects, Virginia Chapter, Merit Award, 2001
Inform magazine, Inform Award, 2001
American Society of Landscape Architects, Virginia Chapter, Merit Award 2002

The Homestead, Hot Springs, Virginia
Interiors magazine, Design Awards, Best Hotel, 1998
Southern Accents magazine, 1998
Lodging Hospitality magazine Renovation Awards, Finalist, Luxury Restaurant, 1998
American Society of Interior Designers, Virginia Chapter, Design Specialty Awards, First Place
Lodging Hospitality magazine Renovation Awards, First Place, Luxury Public Space, 1997
Inform magazine, Interiors Award, 1996
Lodging magazine, 1996
Lodging Hospitality magazine, 1996
Lodging Hospitality magazine, First Place Renovation Awards, Luxury Public Space, 1995

The Jefferson Hotel, Richmond, Virginia
The Classicist, Portfolio Feature, 2000

Jamestown Settlement Visitor Center, Jamestown, Virginia
American Institute of Architects, Virginia Chapter, Inform Award, 2004

Jamison Residence, Richmond, Virginia
Renovation Style magazine, 2009

Hood Residence, Richmond, Virginia
Southern Living magazine, 2009

Jamison Residence, Richmond, Virginia
Southern Living magazine, 2009

McGehee Residence, Richmond, Virginia
Southern Living magazine, 2009



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Morgan S. Pierce, Assoc. AIA, ASLA, LEED-AP
270 Currey Lane, Sausalito, CA 94965
t: 415.887.9409 e: morganspierce@gmail.com

Historic Preservation
Background Summary

Academic Study

The Pennsylvania State University

Coursework in Architectural History

Coursework in Preservation of Historic Pennsylvania Structures

Practicum in Historic Preservation - Curtin Village at Eagle Ironworks Historic Site

-Included the preservation and restoration of historic Pennsylvania mill structures (circa 1830) utilizing historic materials and methods

Professional Work

The Homestead, Hot Springs, Virginia

This five year project included the research, forensic archaeology, design, and construction administration to preserve, restore, and renovate a number of structures on this historic property

- The Homestead Casino, circa 1892
- The Homestead Mineral Bath and Spa, circa 1893
- The Homestead Indoor Pool, circa 1893
- The Homestead Hotel, circa 1902

Pinehurst Resort and Country Club, Pinehurst, North Carolina

This three year project included the research, forensic archaeology, design, and construction administration to preserve, restore, and renovate a number of spaces within this historic structure circa 1895

The Holly Inn, Pinehurst, North Carolina

This two year project included the research, forensic archaeology, design, and construction administration to preserve, restore, and renovate a number of spaces within this historic structure circa 1895

American Civil War Center at Tredegar Ironworks, Richmond, Virginia

This project included the research, design, and construction administration to preserve historic structures and landscapes (circa 1861) while inserting contemporary functions and features necessary to convert this historic foundry into a cultural center

Appointed Positions/Volunteer Work

Historic Richmond Foundation, Board of Directors

This mission of this non-profit is to champion the preservation of the varied elements that give Richmond, Virginia its unique historic character and to preserve the vitality of its distinctive heritage, with resulting economic and educational benefits to the public.

As a member of the Board I was involved with the following:

- Historic Property identification and research
- Preservation Advocacy
- Community Outreach
- Fund-raising
- Event coordination

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VICKI NICHOLS
Sausalito Historical Landmarks Board
Sausalito, CA 94965

Sausalito has been my home for 28 years and I have been active in community activities for the last decade.

My interest in history was engaged when I was selected to become a board member of the Sausalito Historical Society in 2002. I was elected as the Secretary and then spent numerous hours in the research rooms learning the archives and other resources. My introductory docent education included being mentored by one of the founding SHS members who challenged my curiosity and instructed me in how to research (among other subjects) local historic homes. This involved using the Sanborn maps and other early tax records and city maps. This became a welcome challenge seeking out "buried" information and came in handy when I was asked by a City Council member to apply for the Historical Landmarks Board. I was appointed in 2005.

One of my strongest interests during my term on the HLB has been to advance the possibility of developing Historic Guidelines for the downtown historic district and finding a process to address the wealth of historic resources remaining in the Marinship area of Sausalito that was used for World War II shipbuilding. The HLB has just begun the process to nominate one of these buildings to our Local Register and conduct a professional inventory of historic structures there.

Besides my passion for Sausalito's history and its structures, I have gathered the following experience that has enabled me to become a productive part of the HLB mission to assist in the preservation of Sausalito's historic infrastructure and architectural heritage.

Sausalito Historical Society – 2002-2006 (maximum continuous six year term)

Sausalito Historical Society duties included election as Secretary and volunteer docent twice a week spending approximately 12-15 hours a week on Administrative duties, primarily research assisting the public and exhibit projects including the writing and production of an Arcadia Publishing book, named *Sausalito*.

I am still consulted by the public and members of the community to assist in research of historic structures and have helped the City of Sausalito with similar requests.

Sausalito Historical Landmarks Board – 2005-Present

Since joining the HLB I have participated in all requests from the Community Development Department for review of projects related to exterior modifications on structures over 50 years old or those designated in an historic district or on our Local Register. I attended a one-day conference by the State on August 24, 2005 in San Mateo on my own time and expense that covered documenting historical sites and the identification process.

My term includes 18 months acting as Chair that included setting agendas, chairing meetings with the HLB and the public and joint meetings with the Planning Commission as appropriate. Currently I serve as the HLB secretary verifying proceedings are transcribed and preserved for the record as well as filling in the chair due to absence.

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**CITY OF SAUSALITO
BOARDS AND COMMISSIONS APPLICATION**

Name John McCoy Date February 12, 2012
 Home Address 14 Kendell Ct, Sausalito, CA, 94965 Home Phone 415-332-7367 Business Phone 415-332-9910
 Mailing Address 14 Kendell Ct, Sausalito, CA, 94965 FAX Number _____ Mobile Phone _____

E-Mail Address john@mccovarchitecture.com Occupation Architect
 (Note: We will use your email address only for official City business and will not make it available to others without your consent.)

Type of Business Architecture

Education (list highest year completed and all degrees) Licensed Architect in CA

Year you became a resident of Sausalito 1999 Are you a Registered Voter in Sausalito? Yes No
 Are you able to attend: Daytime meetings? Yes No Evening meetings? Yes No
 Are there specific days or evenings you would not be able to attend meetings? Yes No
 If your answer was "Yes", please list the days and times of day you are unavailable:

Are you now or have you ever been employed by the City of Sausalito? Yes No
 Do you have any relatives employed by the City of Sausalito? Yes No

List civic activities, clubs, associations, etc.: AIA, Rotary of Sausalito, Board Member of Rotary Housing Corporation

ADVISORY BOARDS, COMMISSIONS AND COMMITTEES

Please indicate your preference(s). If more than one, number them in the order of your preference.

- | | |
|--|--|
| <input type="checkbox"/> Arts Commission | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Library Trustees | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Business Advisory Committee | <input type="checkbox"/> Sustainability Commission |
| <input type="checkbox"/> Citizens' Advisory Review Board on Police Matters | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Disaster Preparedness Committee | <input type="checkbox"/> Underground Committee |
| <input checked="" type="checkbox"/> Historic Landmarks Board | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Housing & Dangerous Appeals Board | _____ |

Please list any community references:

1. Ron Albert – Former Mayor of City of Sausalito
2. Mike Langford -Director of Parks and Recreation for the City of Sausalito
3. Deb Andeline – President of the Sausalito Womens Club
4. Oonagh Kavanagh – CEO of th Sausalito Chamber of Commerce
5. Abe Christensen – President of the Sausalito Rotary

With respect to the Board(s), Commission(s) or Committee(s) in which you have interest, PLEASE ATTACH A BRIEF STATEMENT as to why you are interested in serving; list special qualifications, and feel free to attach a resume if you feel it is pertinent.

Attached is a brief statement as well as my bio / background from my website

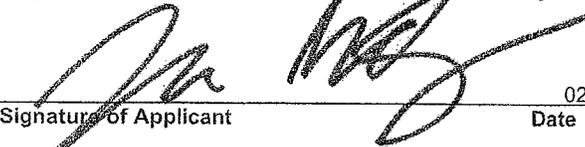
Your service to the City on a board, committee or commission makes it necessary for staff and members of the public to be able to contact you on matters related to your board service. The City publishes a Directory of Boards, Commissions and Committees and provides the information on the City website. We will honor your request to withhold some categories of contact information from the public if you so indicate. Please check the appropriate boxes below to let us know which information may be made public in the event that you are appointed by the City Council.

	Please check the boxes below if you consent to having your contact information published in the DIRECTORY OF CITY BOARDS AND COMMISSION MEMBERS. If you do not check a box, the information will not be published:	Please check the boxes below if you consent to having your contact information published on the CITY OF SAUSALITO WEBSITE. If you do not check a box, the information the information will not be published:
Name	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Residence Address	<input type="checkbox"/>	<input type="checkbox"/>
Mailing Address	<input type="checkbox"/>	<input type="checkbox"/>
Home Phone	<input type="checkbox"/>	<input type="checkbox"/>
Mobile Phone	<input type="checkbox"/>	<input type="checkbox"/>
Work Phone	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FAX	<input type="checkbox"/>	<input type="checkbox"/>
E-mail address	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

With my signature below, I hereby:

Attest that I have read City of Sausalito Ordinance No. 1133 relating to City boards, commissions and committees. (Text of Ordinance attached at the end of this application)

Submit my application for consideration by the City Council.


 Signature of Applicant _____ Date 02-24-2012

This application will be kept on file for a period of one (1) year and will be considered by the City Council whenever a vacancy occurs or a term expires on the Board(s), Commission(s) or Committee(s) you have selected. You will be notified shortly before the City Council is prepared to conduct interviews to schedule an appointment for an interview.

Drop off completed applications to: Sausalito City Hall / 420 Lilloth Street, Sausalito CA 94965 or
 Mail, FAX or email to: Debbie Pagliaro, Assistant to the City Manager/City Clerk
 Phone (415) 289-4165 / FAX (415) 289-4167 / dpagliaro@ci.sausalito.ca.us



February 24, 2012

City of Sausalito
420 Litho Street
Sausalito, CA 94964

Re; Historic Landmarks Board

My interest in participating with the HLB stems from being active in the architectural community of Sausalito for over 10 years and having interacted with the HLB on various occasions. While I have at times expressed opinions counter theirs, I have developed an appreciation for their efforts and commitment to protect and ensure the historic assets that help to keep Sausalito unique and important in California and the nation. I feel that my perspective as an architect practicing in Sausalito within our contemporary time allows me to view the historical significance of (or lack of) properties and structures with the objective view needed to determine the most appropriate way of addressing those properties and structures. I have shown in my interaction with the HLB my willingness to do the required research to assist in determining the required findings necessary to help guide the City of Sausalito and its citizens in their preservation of our historical assets.

Thank you for the opportunity to submit the attached application for the Historic Landmarks Board.

Sincerely,

John McCoy, AIA

McCoy Architecture, Inc

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John P McCoy Architect

With over twenty five years of experience in the architectural and construction fields, John brings a unique perspective to the design process. He began his career with a high end building company in Monterey, California. He spent more than a decade learning the anatomy of a construction project from the foundation to the finish work before directing his attention to architecture. While pursuing his architects' license John had the opportunity to work with and study under award winning architects in both Santa Barbara and Sausalito for more than ten years prior to establishing McCoy Architecture.

While working within these firms John gained extensive knowledge and experience creating diverse types of architecture, including, Residential, Hospitality / Restaurant, Health Care and Commercial projects. John brings the unique approach of seeing each structure from the view of the builder while designing with architectural vision.

In 2002 John McCoy was awarded the Department of the Interior Citizens Award for Bravery.

This is highest honor awarded to a civilian citizen.



John P McCoy, AIA
C-31578

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**CITY OF SAUSALITO
BOARDS AND COMMISSIONS APPLICATION**

Name NATASCHA FRASER

Date 10/4/2013

Home Address 53 CENTRAL AVE., SAUSALITO

Home Phone 510-910-5698

Business Phone 415-623-2127

Mailing Address 53 CENTRAL AVE., SAUSALITO

FAX Number n/a

Mobile Phone 510-910-5698

E-Mail Address nhafraser@yahoo.com Occupation Realty Specialist, National Park Service

(Note: We will use your email address only for official City business and will not make it available to others without your consent.)

Type of Business Federal Government Agency

Education (list highest year completed and all degrees) Juris Doctorate, 1998; Bachelor of Arts - Government, 1994

Year you became a resident of Sausalito 1970 Are you a Registered Voter in Sausalito? Yes No

Are you able to attend: Daytime meetings? Yes No Evening meetings? Yes No

Are there specific days or evenings you would not be able to attend meetings? Yes No

If your answer was "Yes", please list the days and times of day you are unavailable:

Are you now or have you ever been employed by the City of Sausalito? Yes No

Do you have any relatives employed by the City of Sausalito? Yes (maybe) No (Daughter interviewed for Parks and Recreation special event staff position on 10/3/13, and her application process is ongoing.)

List civic activities, clubs, associations, etc.: (Please see the last two sections of my resume, attached)

ADVISORY BOARDS, COMMISSIONS AND COMMITTEES

Please indicate your preference(s). If more than one, number them in the order of your preference.

Arts Commission

Parks and Recreation Commission

Board of Library Trustees

Planning Commission

Business Advisory Committee

Sustainability Commission

Citizens' Advisory Review Board on Police Matters

Tree Committee

Disaster Preparedness Committee

Underground Committee

Historic Landmarks Board

Other: _____

Housing & Dangerous Appeals Board

Please list any community references:

Herb Weiner, Mayor

Christopher Holbrook, 333 Caledonia St., Sausalito,

Maude Bradley, h: (415) 332-2087; c: (415) 572-2435

With respect to the Board(s), Commission(s) or Committee(s) in which you have interest, PLEASE ATTACH A BRIEF STATEMENT as to why you are interested in serving; list special qualifications, and feel free to attach a resume if you feel it is pertinent.

Your service to the City on a board, committee or commission makes it necessary for staff and members of the public to be able to contact you on matters related to your board service. The City publishes a Directory of Boards, Commissions and Committees and provides the information on the City website. We will honor your request to withhold some categories of contact information from the public if you so indicate. Please check the appropriate boxes below to let us know which information may be made public in the event that you are appointed by the City Council.

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Mobile Phone	<input type="checkbox"/>	<input type="checkbox"/>
Work Phone	<input type="checkbox"/>	<input type="checkbox"/>
FAX	<input type="checkbox"/>	<input type="checkbox"/>
E-mail address	<input type="checkbox"/>	<input type="checkbox"/>

With my signature below, I hereby:

Attest that I have read City of Sausalito Ordinance No. 1133 relating to City boards, commissions and committees. (Text of Ordinance attached at the end of this application)

Submit my application for consideration by the City Council.


Signature of Applicant

10/9/13
Date

This application will be kept on file for a period of one (1) year and will be considered by the City Council whenever a vacancy occurs or a term expires on the Board(s), Commission(s) or Committee(s) you have selected. You will be notified shortly before the City Council is prepared to conduct interviews to schedule an appointment for an interview.

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Mail, FAX or email to: Debbie Pagliaro, Assistant to the City Manager/City Clerk
Phone (415) 289-4165 / FAX (415) 289-4167 / dpagliaro@ci.sausalito.ca.us

Natascha Fraser
53 Central Avenue
Sausalito, California 94965
(510) 910-5698
nhafraser@yahoo.com

October 9, 2013

Sausalito City Council
420 Litho St.
Sausalito, CA 94965

Re: Application for position on the Historic Landmarks Board

Dear Sausalito City Council Members:

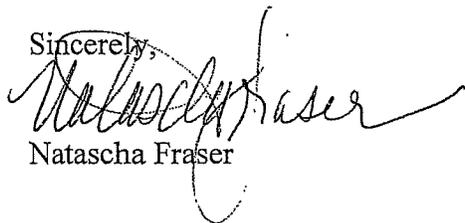
I am applying for a position on the City of Sausalito Historic Landmarks Board. As a Sausalito resident whose family has lived in town since the mid-1960s, and as a professional who is experienced in acquiring land and historic structures of national significance, I believe I am uniquely qualified to be a member of this Board.

I was raised in Sausalito and have firsthand experience with people and places that have played a part in our town's story, such as Sally Stanford, the military forts and families, and the waterfront communities, as well as knowledge of Sausalito's place in the history of California and the greater Bay Area. I am now raising my children here and I have a vested interest in seeing the town's cultural, architectural and historic resources preserved for future generations of residents and visitors alike. It would be an honor to be appointed as a community member of board charged with making recommendations to the Council regarding such matters.

My professional experience has also prepared me well for a position on the Board. Presently I acquire land on behalf of a federal agency. The land is often improved with structures that may be of historic, architectural or cultural significance. While I do not prepare the reports determining significance, I must manage my acquisition projects in coordination with a wide variety of professionals who do perform such analyses. This necessitates a basic understanding of historic preservation so that I can discuss such matters productively with the experts. Additionally, as a former real estate attorney, I became skilled at learning new laws and applying them to particular sets of circumstances. This has served me well in my current position and will be a highly useful skill if I am appointed to the Historic Landmarks Board.

Please feel free to call or email me for an interview. My contact information is on my application and at the top of this letter. Thank you for your time and consideration.

Sincerely,



Natascha Fraser

blank

Natascha Fraser
53 Central Avenue
Sausalito, California 94965
(510) 910-5698
nhafraser@yahoo.com

OBJECTIVE: Appointment to the City of Sausalito Historic Landmarks Board.

SUMMARY OF QUALIFICATIONS

- Background in public acquisition of historically significant structures, sites, and landmarks.
- Significant experience making recommendations to decision making bodies based on analysis of law and fact, and comfortable doing so in a public forum.
- Sausalito native, who loves the town, has a deep understanding of its history and unique neighborhoods, and is dedicated to preserving the town's past and contributing to its future.

EXPERIENCE

U.S. Dept. of the Interior, National Park Service
Realty Specialist

2007 – Present

- Acquire land and historic structures within and adjacent to National Park Units in California and Hawaii in order to conserve nationally significant natural, cultural and historic resources in perpetuity for the public benefit.
- Provide advice and recommendations to park superintendents, park program chiefs, and staff based on knowledge of subdivisions and zoning, water rights, appraisals, title standards, land law, and real estate acquisitions generally in order to ensure full legal compliance and best outcome.
- Coordinate and consult with expert local, state and federal planners, historians, environmental engineers, and cultural and natural resource specialists on projects involving NEPA, CEQA, NHPA, CERCLA, and related statutory and regulatory authorities.
- Co-creator of national realty training program for new NPS Realty Specialists and Land Resources Program employees.

U.S. Army, Residential Communities Initiative
Development and Construction Specialist

2006 –2007

- As liaison between the military and the private housing developer and property managers, advised and consulted with garrison commanders and other high ranking military and civilian personnel regarding realty matters, ensuring a cooperative transition from government managed housing to privately managed housing at Moffett Field and Camp Parks in California.
- Provided oversight of construction activities at new and historic officers' homes at Moffett Field.

Real Estate Attorney
Sole Practitioner & Associate Attorney

1998 - 2006

- Represented property managers, brokers, landlords, corporations and homeowners in real estate litigation and transactional matters.
- Worked extensively on leasing, zoning and land use, construction defect, debt collection and foreclosure issues.
- Publicly advocated before judges and local public bodies concerning environmentally and architecturally sensitive matters in order to achieve positive results on clients' behalf.

EDUCATION

Golden Gate University School of Law, San Francisco, California
Degree obtained: Juris Doctorate, May 1998

Mills College, Oakland, California
Degree obtained: Bachelor of Arts, Government, May 1994

PROFESSIONAL LICENSES, TRAINING, ACTIVITIES & AFFILIATIONS

- Volunteer, Cass Gidley Marina & Community Boating Center, 2012 - present
- Member, City of Alameda Rent Review and Advisory Committee, 2011 – 2012
- Commissioned California Notary Public, 2008 – present
- Instructor, Legal Writing for Paralegals, California State Univ. East Bay, 2006.
- Volunteer, Alameda County Bar Association Low Income Eviction Clinic, 2004 – 2006
- Licensed real estate broker, October 2005 – present (Inactive status)
- Member, State Bar of California, December 1998 – present (Inactive status)



RECEIVED

SEP 23 2013

CITY OF SAUSALITO
BOARDS AND COMMISSIONS APPLICATION

Name: BERNARD P. FEENEY Date: AUGUST 26, 13

Home Address: 290 CURREY LN Home Phone: 332-3598 Business Phone: [checked]

Mailing Address: PO BX 1414 94966 FAX Number: [checked] Mobile Phone: 225-5219 (BEST)

E-Mail Address: BERNARD.FEENEY@ICLOUD.COM Occupation: RETIRED POST OFFICE (42 YRS)
(Note: We will use your email address only for official City business and will not make it available to others without your consent.)

Type of Business: RESIDENTIAL INVESTMENT PROPERTIES

Education (list highest year completed and all degrees): SETON HALL UNIV (2 YRS) ENGLISH MAJOR
NEWARK SCHOOL OF FINE & INDUSTRIAL ARTS (3 YRS) INTERIOR DESIGN

Year you became a resident of Sausalito: 1970 Are you a Registered Voter in Sausalito? Yes [checked] No

Are you able to attend: Daytime meetings? Yes [checked] No Evening meetings? Yes [checked] No

Are there specific days or evenings you would not be able to attend meetings? Yes No [checked]
If your answer was "Yes", please list the days and times of day you are unavailable:

Are you now or have you ever been employed by the City of Sausalito? [] Yes [x] No

Do you have any relatives employed by the City of Sausalito? [] Yes [x] No

List civic activities, clubs, associations, etc.: HISTORICAL SOCIETY NOMINATIONS BOARD (PAST)
DESIGN COMMITTEE FOR POLICE & FIRE POLICE (3 YRS) SAUSALITO ART FESTIVAL
(33 YRS) OLS COMMITTEE (25 YRS) CHAMBER OF COMMERCE

ADVISORY BOARDS, COMMISSIONS AND COMMITTEES

Please indicate your preference(s). If more than one, number them in the order of your preference.

- Arts Commission Parks and Recreation Commission
Board of Library Trustees Planning Commission
Business Advisory Committee Sustainability Commission
Citizens' Advisory Review Board on Police Matters Tree Committee
Disaster Preparedness Committee Underground Committee
[checked] Historic Landmarks Board Other:
Housing & Dangerous Appeals Board

Please list any community references:

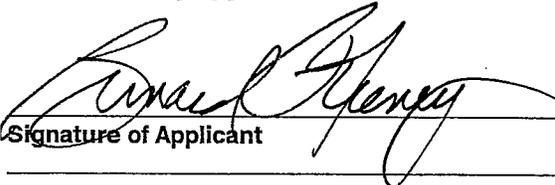
With respect to the Board(s), Commission(s) or Committee(s) in which you have interest, PLEASE ATTACH A BRIEF STATEMENT as to why you are interested in serving; list special qualifications, and feel free to attach a resume if you feel it is pertinent.

Your service to the City on a board, committee or commission makes it necessary for staff and members of the public to be able to contact you on matters related to your board service. The City publishes a Directory of Boards, Commissions and Committees and provides the information on the City website. We will honor your request to withhold some categories of contact information from the public if you so indicate. Please check the appropriate boxes below to let us know which information may be made public in the event that you are appointed by the City Council.

	Please check the boxes below if you consent to having your contact information published in the DIRECTORY OF CITY BOARDS AND COMMISSION MEMBERS. If you do not check a box, the information will not be published:	Please check the boxes below if you consent to having your contact information published on the CITY OF SAUSALITO WEBSITE. If you do not check a box, the information the information will not be published:
Name	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Residence Address	<input type="checkbox"/>	<input type="checkbox"/>
Mailing Address	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Home Phone	<input type="checkbox"/>	<input type="checkbox"/>
Mobile Phone	<input type="checkbox"/>	<input type="checkbox"/>
Work Phone	<input type="checkbox"/>	<input type="checkbox"/>
FAX	<input type="checkbox"/>	<input type="checkbox"/>
E-mail address	<input checked="" type="checkbox"/>	<input type="checkbox"/>

With my signature below, I hereby:

- Attest that I have read City of Sausalito Ordinance No. 1133 relating to City boards, commissions and committees. (Text of Ordinance attached at the end of this application)
- Submit my application for consideration by the City Council.

 9.20.2013
Signature of Applicant Date

This application will be kept on file for a period of one (1) year and will be considered by the City Council whenever a vacancy occurs or a term expires on the Board(s), Commission(s) or Committee(s) you have selected. You will be notified shortly before the City Council is prepared to conduct interviews to schedule an appointment for an interview.

Drop off completed applications to: Sausalito City Hall / 420 Llitho Street, Sausalito CA 94965 or
Mail, FAX or email to: Debbie Pagliaro, Assistant to the City Manager
Phone (415) 289-4165 / FAX (415) 289-4167 / dpagliaro@ci.sausalito.ca.us

Bernard P. Feeney

290 Currey Lane
POB 1414
Sausalito, CA 94966

415 225 5219

BernardFeeney@icloud.com

I would like to be considered for HLB.

I have a great interest in the preservation of the historical qualities of the Architecture of Sausalito. Defined by the many periods present in the City. I am very aware of the history of the city and considered myself a friend to both Jack Tracy and Phil Frank.

With that said I would like to introduce myself as follows:

Attended Seton Hall Univ.('63-65)-grad. from Newark School of Fine & Industrial Arts('65-68) Graphics and Furniture Design, Commercial and Residential Interiors,

1st CAV DIV USARV (Airmobile) Const. Draftsman,'69-'70.

Upon separation I worked for Bonsignor, Brignatti, Goldstein and Mazatta, NYC (graphics, layout & specification). With a temporary layoff due to the 1970 recession I moved to Sausalito and helped a friend open an Art Gallery at 52 Princess Street. Taking charge of the gallery design (layout, lighting and signage). It opened for Christmas.

The layoff was extended but I had fallen in love with what would be my home thereafter.

In '71 I worked as a freelance designer (furniture, signage, & graphics). Also selling sandals in a Men's shoe store downtown. While attending College of Marin.

I took a temporary position at the Post Office in '72 so I could live here and not go back!

I bought my first property in '75 in the Alexander Valley wine region "Asti" near the Italian Swiss Colony Winery.

Followed by several in San Francisco (Victorian-rehabs) for my Investment Trust Portfolio.

I downsized in '87 and purchased the 2 properties I now own in Sausalito to rehab and to live more modestly. That allowed me to increase my community involvement.

In '80 I became involved with the Sausalito Art Festival as a volunteer. In '88 I stepped up to Committee also as a volunteer and created a necessary group to fund non-profits. Later the formation of Scholarship Grants to qualifying art students. I am now overseeing the needs of attending Artists (arrival, set up and departure).

In 2001-03 I was on the preliminary Design Committee for the new Fire and Police Stations.

I am an active supporter of TNDC (Tenderloin Neighborhood Dev. Corp.) and the San Francisco / Marin Food Bank

I retired from my temporary position at the PO on 3-1-13 after 41+ years.

Currently I am building on the two Wine country lots from '75.