STAFF REPORT
SAUSALITO HISTORIC LANDMARKS BOARD

Project: Proposed Modification to HLB meeting Calendar.

Meeting Date: April 9, 2014

Staff: William Card, Contract Planner

Background

As you may recall at the last HLB meeting on March 26, 2014, a draft revised meeting calendar was presented for your review. Municipal Code 2.28 establishes the Historic Landmarks Board and its meeting frequency of 2 meetings per month with a working hiatus during the month of August. During the past few weeks, the staff has found that working with the HLB's current calendar and the Planning Commission's calendar has created scheduling conflicts with some projects due to their simultaneous processing and project review requirements for the HLB and Planning Commission. To help resolve these conflicts, staff is suggesting that the HLB hold a singular meeting once a month and a Joint PC/HLB meeting once a month. Attached is the calendar with the calendar adjustments for your review.

Recommendation

Review the revised calendar and confirm the proposed changes to meeting schedule.

Attachment

Revised HLB Calendar

I:CDD\Forms\Templates\Calendars\Staff Report re Revised Meeting Schedule 4-2-2014

HLB MEETINGS | APRIL 2014

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
NEW MEETING DATES ARE FRAMED IN RED AND SHOWN IN YELLOW HIGHLIGHT	1 – CC	2	3	4
7 DELETED MEETING DATES ARE IN ~~STRIKETHROUGH~~	8	9 – REGULAR HLB MEETING 6:30 PM	10	11
14	15	16 –REGULAR PC MEETING 6:30 PM	17	18
21	22 – CC	~~23 HLB~~	24	25
28	29	**30 –JOINT PC/HLB MEETING** 6:30 PM		

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HLB MEETINGS | MAY 2014

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
5	6 – CC	7	8	9
12	13	14 – JOINT PC/HLB MEETING 6:30 PM	15	16
19	20 – CC	21	22	23
26 – MEMORIAL	27	28 –JOINT PC/HLB MEETING 6:30 PM	29	30

HLB MEETINGS | JUNE 2014

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4 – REGULAR PC MEETING 6:30 PM	5	6
9	10 – CC	~~11 – HLB~~	12	13
16	17	**18 – JOINT PC/HLB MEETING** 6:30 PM	19	20
23	24 – CC	25 –REGULAR HLB MEETING 6:30 PM	26	27
30				

HLB MEETINGS | JULY 2014

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2 – REGULAR PC MEETING 6:30 PM	3	4 – INDEPENDENCE
7	8 – CC	~~9 – HLB~~	10	11
14	15	**16 – JOINT PC/HLB MEETING** 6:30 PM	17	18
21	22 – CC	23 – REGULAR HLB MEETING 6:30 PM	24	25
28	29	30 –REGULAR PC MEETING 6:30 PM	31	

HLB MEETINGS | AUGUST 2014

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

HLB MEETINGS | SEPTEMBER 2014

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 – LABOR	2	3 – REGULAR PC MEETING 6:30 PM	4	5
8	9 – CC	~~10 – HLB~~	11	12
15	16	**17 –JOINT PC/HLB MEETING** 6:30 PM	18	19
22	23 – CC	24 –REGULAR HLB MEETING 6:30 PM	25	26
29	30			

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HLB MEETINGS | OCTOBER 2014

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1 –REGULAR PC MEETING 6:30 PM	2	3
6	7 – CC	~~8 – HLB~~	9	10
13	14	**15 –JOINT PC/HLB MEETING** 6:30 PM	16	17
20	21 – CC	22 – REGULAR HLB MEETING 6:30 PM	23	24
27	28	29	30	31

HLB MEETINGS | NOVEMBER 2014

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5 – REGULAR PC MEETING 6:30 PM	6	7
10	11 – CC	~~12 – HLB~~	13	14
17	18 – CC	**19 – JOINT PC/HLB MEETING** 6:30 PM	20	21
24	25	26 – REGULAR HLB MEETING 6:30 PM	27 – THANKSGIVING	28 – THANKSGIVING

HLB MEETINGS | DECEMBER 2014

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3 – REGULAR PC MEETING 6:30 PM	4	5
8	9 – CC	~~10 – HLB~~	11	12
15	16	**17 –JOINT PC/HLB MEETING** 6:30 PM	18	19
22	23	24 – *CHRISTMAS EVE*	25 – *CHRISTMAS DAY*	26
29	30	31		