NOTES FROM THE PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE

Monday, May 5, 2014 6:30pm CITY HALL CONFERENCE ROOM 420 Litho Street Sausalito, CA 94965

1. Call to Order

The meeting was called to order at 6:30 pm by Chairman Ed Fotsch. Present were Committee members Robert Page, Patricia Pigman, John Cox, and Tom Reilly. Also present was Captain John Rohrbacher, Director of Public Works Jonathon Goldman, City Council Liaison Thomas Theodores, and interested community participant and city council member Herb Weiner..

2. Review and Approval of June 7, 2014 Meeting Notes

Approved as submitted.

3. Old Business

- a. Market Research status and next steps.
 - a. Bob Page reported that nearly 150 residents have responded to the survey, up from 80 that was last reported.
 - b. He will distribute a PDF document of all responses to members of the committee.
- b. Tracy Way bike parking option
 - a. The Committee was very complimentary of the work completed to close Tracy Way for dedicated for bicycle parking and to modify Portal into a two way street with turn around..
 - b. Ed Fotsch led a discussion on the number of bike racks and spots currently in place on Tracy Ave. Further discussion ensued on whether additional racks would be needed at peak season and how these would be paid for.
- c. GGNRA/Bridge District Collaboration and Vista Point Trail
 - a. The committee discussed the importance of routing bikes along Vista Point Trail since it will direct riders to Fort Baker versus the more dangerous route down Alexander Avenue from the bridge. We agreed that the committee would like to get this project prioritized over others the GGNRA may be considering. Discussion ensued on best ways to get this prioritized with City Council, GGNRA, and Bridge District.

- b. At this point, we discussed adding independent members to the Committee that may be representative of a broader group. John Cox offered to contact a candidate with the MCBC.
- d. Update on Transportation Authority of Marin work
 - Ed Fotsch will invite the consultant hired by TAM to meet with PBAC at a future meeting.
 - b. Jonathon Goldman confirmed that it is part of their charter to meet with representatives of the community and that the consultant will be interested in learning about our priorities.
- e. Update on Committee report to City Council: June 10
 - a. Given the possibility that our agenda item for the June 10th City Council meeting may get postponed, Jonathon Goldman suggested that if we intend to request City Council approval on any specific matter(s) we should prepare a written Consent in advance such that it can be presented, discussed, and possibly decided upon at the Council meeting.
 - b. Ed Fotsch pointed out we have already prepared 3 resolutions. It was discussed that it would be great to get written letters from MCBC, GGNRA, and the Bridge District supporting these resolutions.
- f. Review of Resolutions from April meeting
 - Ed Fotsch distributed drafts of 3 Resolutions pertaining to Tourism Ambassadors, Vista Point Trail, and Improved Signage. He asked for feedback and final approval.
 - b. John Cox suggested we amend each Resolution to include 3rd parties that we consulted for input. This was agreed to and Ed Fotsch will make amendments.

4. Ambassadors Program

- a. The Committee discussed at length how an Ambassador program may be implemented. Ed Fotsch presented research he had personally conducted on Ambassador programs currently in operation at other cities. It was concluded that Sausalito's requirements are unique and we will likely tailor our own program.
- b. Captain Rohrbacher informed the committee that the Sausalito Chamber of Commerce and the Police Department have met with the SF Bike Rental companies to solicit their financial support to staff a paid ambassador working out of the ferry terminal information kiosk.
- **c.** Captain Rohrbacher informed the committee that the police department works with Volunteers in Public Safety (VIPS), a 501c organization, that is set up to train, insure, and support volunteers that engage on public safety projects.

- d. The committee agreed to pursue meetings with both the Sausalito Chamber of Commerce and VIPS to see if our proposed Tourism Ambassador program can be combined with, or leverage, the resources and services already in place with these two organizations. Robert Page and Patricia Pigman agreed to pursue the meeting with VIPS President Tom Perazzo. Ed Fotsch and Tom Reilly agreed to pursue the meeting with Chamber of Commerce President, Ms. Kavanaugh.
- **e.** The committee members agreed to each observe bike, pedestrian, and traffic patterns during an upcoming weekend as a means of research for recommendations on how a Tourism Ambassador program may be implemented in an effective manner.
- **f.** The committee discussed the need for an Ambassador program manual with FAQs, things not to do, roles and responsibilities. Jonathon Goldman suggested the Rec Department has good manuals and offered to contact them for a copy as a reference guide.
- **g.** The committee discussed the need for a clear mission statement for the Ambassador program. The following statement was proposed as a draft for further review, "The Tourism Ambassador program mission is to deliver an enjoyable and safe experience for visitors to Sausalito."

5. County Bike Effort

a) Ed Fotsch distributed a copy of an email he received from Dan Dawson of the County Bike Effort. We discussed their growing interest in the number of bikers that travel north past Sausalito. We agreed it made sense to seek their support in highlighting the need for Vista Point Trail improvements to be a top priority.

6. FAQs and Publishing

a) Robert Page distributed copies of Frequently Asked Questions (FAQs) in response to the resident survey he implemented. Comprehensive answers provided by Jonathon Goldman and Captain Rohrbacher were reviewed by the committee. The committee agreed that the answers should be posted on a public site for the community and survey respondents to see. Robert Page also agreed to forward the FAQs to the Marin Scope.

6. Public Comment on items not on the Agenda

No public comments were introduced.

7. Future Items: Review and Discuss meeting dates and times

Patricia Pigman requested that in a future meeting we discuss the challenge with bike riders using sidewalks and whether we should consider passing a law to prohibit bikes on all sidewalks, certain sidewalks, or other measures to address this safety issue.

8. Adjournment

The meeting was adjourned at 8:25 pm.

Meeting notes prepared by Committee Member Tom Reilly.