

**Minutes of the Meeting of the  
Sausalito Public Library Board of Trustees  
June 17, 2014**

The meeting was called to order by Chair Myra Berkowitz at 4:00 pm. Members Elizabeth Terplan, John Walsham, and Don Means were in attendance. Also present was City Librarian Abbot Chambers. Board member Diane Brockob was unable to attend.

**Invite Public Comments**

There were no public comments.

**Minutes**

The minutes of the May 13, 2014 regular meeting were approved as written.

**Librarian's Report**

Chambers reported on the following:

- The postcard to Sausalito households promoting library e-books should be delivered soon.
- The new short-throw projector has arrived.
- The Summer Reading Program is underway.
- Digitization of the Sausalito News from 1923 to 1957 should be completed by fall 2014.
- A shelf reading project is underway in the nonfiction book collection to identify mislabeled and missing items.
- The roster for the fall series of Sausalito People programs is almost set.

The Trustees unanimously approved a motion to thank Sylvia Elsesser for her cash donation to the Friends of the Library that made possible the purchase of the new projector for the Library. The motion reads as follows, "The Sausalito Library Board of Trustees expresses its deep gratitude to Sylvia Elsesser for her generosity in donating a projector to the Library in the name of her husband, Eric Elsesser."

**Library Budget Report**

Chambers distributed two budget reports from the City of Sausalito accounting system. One showed May and June 2014 expenditures within the Library's various line items. The other showed budgeted amounts and summary expenditures within Library accounts for fiscal year 2014.

**Council Buddies**

There was no report.

**2015-16 Library Budget Update**

Chambers reported that he is not expecting any obstacles to the passage of the Library portion of the 2015-16 City of Sausalito budget.

**July Meeting**

It was decided that the July meeting of the Library Board of Trustees would be held on Tuesday, July 15<sup>th</sup> at 4pm in the Friends of the Library Bookstore. The August meeting of the Library Board will be canceled.

**City of Sausalito Community Survey**

The Board discussed the recent Community Survey conducted by the City of Sausalito. The Library scored the highest of all city departments with 72% of respondents rating their perception of the Library as "very favorable." The police and fire departments were next with 55% "very favorable."

**Art in the Library**

Chambers reported that a new exhibit by Sausalito photographer Anselm Galley will be on display in the Library until July 27.

**Signage Update**

Chambers displayed mock ups for the signs he will be ordering for the mobile display shelves in the Library.

**ADA Remediation**

No update.

**Library Policies Next Steps**

The next policy that the Board of Trustees will consider is the Art Exhibit Policy and related forms. Chambers will ask City Attorney Mary Wagner to review the policy before the July meeting.

**Recognition of John Walsham for His Service**

The Board thanked member John Walsham for his years of service on the Sausalito Library Board of Trustees. Walsham's term comes to an end on July 1, 2014.

**Future Agenda Items**

- Signage update
- Art in the Library update
- 2015-16 budget update
- August Trustees meeting
- Art Exhibit policy

**Next regular meeting – July 15, 2014 at 4:00pm**

**The meeting was adjourned at 5:00 pm**

Respectfully submitted,  
Abbot Chambers, City Librarian