



# HISTORIC LANDMARKS BOARD MINUTES

Community Development Department | 420 Litho Street | Sausalito, CA 94965 / 415-289-4128

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**MEETING DATE:** Wednesday, March 26, 2014

**MEETING TIME:** 6:30 PM

**LOCATION:** City Hall Conference Room, 420 Litho Street, Sausalito

## JOINT MEETING WITH PLANNING COMMISSION

**Historic Landmarks Board Chair Pierce called the meeting to order at 6:34 p.m.**

**Present:** Chair Morgan Pierce, Secretary John McCoy,  
Committee Member Barnard Feeney

**Absent:** Committee Member Carolyn Kiernat,  
Committee Member Natascha Frasier

## Public Hearings

### Declarations of Planning Commissioner Public Contacts

Chair Cox disclosed that she had met with Martin Bernstein and conducted a site visit regarding the Figel Residence (Item 2).

**Commissioner Keegin disclosed that he had met with Martin Bernstein and reviewed his plans regarding the Figel Residence (Item 2).**

**Commissioner Cleveland-Knowles disclosed that she had telephone contact with Martin Bernstein regarding the Figel Residence (Item 2).**

- 1. Historic Preservation Regulations Update, City of Sausalito.** Discussion of *Issues and Options Memorandum* with representative from Dyett & Bhatia.

The public hearing was opened.

Community Development Director Graves provided a presentation.

Consultant Tara Sullivan of Dyett & Bhatia provided a PowerPoint presentation.

Planning Commission questions to Mr. Graves and Ms. Sullivan followed.

Planning Commission and HLB comments followed.

The public testimony period was opened.

**Public Comment:**

None.

The public testimony period was closed.

Planning Commission comments included.

- The regulations should be made easier to read, as noted in Recommendation 1.
- The recommendations should be prioritized.
- The parties responsible for implementation (e.g., applicant, staff, etc.) should be identified.
- Limitations of resources (e.g., funding and staff) should be considered and noted in the recommendations.
- A compendium of cross-references in the new regulations would be useful.
- Recommendation 1-D: the Planning Commission needs to continue to participate in the design review of historic properties.
- Recommendation 2-A: Support
- Recommendation 2-B: the applicant should be responsible for providing professionally-prepared research on potentially-historic resources.
- Recommendation 2-D: Opposed. Should be carefully reviewed.
- Recommendation 3-A: The Commission and HLB should be notified of staff administrative actions.
- Recommendation 3-B: Planning Commission should continue to review alterations to projects on the historic registers or located in historic overlay districts.
- Recommendation 3-C: City residency should continue to be required for HLB members. Training should be available at the member's expense.
- Recommendation 3-D: Reduced fees should not be provided.
- Recommendation 4-A: Who would conduct the surveys?
- Recommendation 4-C: This should be addressed outside of the regulation update.

The public hearing was closed.

**The HLB meeting was adjourned at 8:00 p.m.**

**Meeting Minutes Approved:**

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Secretary John McCoy

Date