

Draft Minutes for the Sausalito Sustainability Commission
Thursday, March 12, 2015
6:00 P.M. in the Conference Room at 420 Litho St., Sausalito CA

Teleconference Location: Four Seasons Hotel - 1300 Lamar St, Houston, TX

The Sausalito Sustainability Commission may, at its discretion, consider agenda items out of the order in which they are listed. The public may comment on any item on the agenda that has not previously been subject to public comment. When providing public comments, individuals should state their name, address the Chair, and limit presentations to three (3) minutes.

Call the Department of Public Works at 415-289-4133 to request Sausalito Sustainability Commission agendas.

Chairperson: Cynthia Nimmo
Secretary: Rebecca Woodbury
Members: Greg Kandankulam, Kristen Wolslegel, Linda Schanfein, Millard Arterberry
City: Andrew Davidson, Jonathon Goldman
City Council: Linda Pfeifer (Council Liaison)
BCRS: Greg Christie

1. *Call to Order* – 6 p.m.
2. *Roll Call* – Millard Arterberry, Rebecca Woodbury, Greg Kandankulam (teleconference), Linda Schanfein (arrived late)
3. *Approval of the February minutes* – Greg moved; Linda seconded the motion.
4. *Housekeeping* –

Update on date for City Council consideration of Climate Action Plan

Andrew said the City Council consideration of the Climate Action Plan is scheduled tentatively for Tuesday, June 2. He encouraged members of the Commission to attend or submit comments in writing to be included with the staff report.

Update on new member appointment

Andrew reported that no new applications have been received by the City Clerk and asked Commissioners to please spread the word about the vacancy. Linda Pfeifer suggested the Commission could bring back a termed-out member to serve until there is a new member.

5. *Approval of final Climate Change Action Plan for City Council consideration* –

Andrew informed the Commission that the final Climate Action Plan will be ready for their consideration at their April meeting.

6. Discuss allocation of current JPA grant –

Andrew told the Commission that the JPA grant has about \$9,000 left and that project(s) need to be completed by mid-April.

Willow Creek Lunch Project: Millard said the idea of the Willow Creek Lunch Project was to build on Cynthia's idea to enhance their existing composting program. He said that their work could serve as a model for others in Marin County. He reported that he and Linda Pfeifer met with Roger Addison, a performance architect, who conducted a study based on observing the behaviors in the lunch room. One interesting finding was that younger students appeared more enthusiastic about recycling and composting than the older students. Mr. Addison's recommendations included developing hands-on, interactive exercises to instruct students about exactly what goes where. He also suggested adding informational signage.

Millard and Linda suggested the idea of working with Media Center of Marin to create a video that documents the process of learning about composting and recycling. The said this would cost approximately \$3,500. Rebecca expressed concerns about timeline and whether this could be executed well given that projects need to be completed in about a month. Rebecca agreed to work with Millard on the project to see what could be done with Willow Creek within the timing and budget constraints.

Educational Mailer: Rebecca explained the concept of the educational mailer developed by Linda Schanfein, Kristen, and herself. They suggest creating a mailer for all households (renters and homeowners) in Sausalito that includes messaging about three easy ways to be more sustainable. The three key messages would relate to composting, reducing plastic (focus on bags), and promoting biking, walking and transit (bus and ferry). Linda and Greg agreed to continue working on this project.

Millard made a motion to proceed with both projects, with Millard and Rebecca working on a project with Willow Creek and Greg and Linda working on the mailer. Linda seconded the motion and all members voted in favor.

7. Discuss items for City Council Priority Calendar:

Rebecca reviewed the four ideas developed at the strategic planning session, including a feasibility study for mandatory recycling/composting, PACE financing, developing a framework for considering sustainability concerns, and a community garden. Linda Pfeifer provided the Commission with information about previous attempts to create a community garden and the Commission decided to broaden the language to civic greening projects. In addition, the Commission decided to drop the framework idea from the list of priorities in order to develop the idea further. Linda made a motion to approve the items with the discussed modifications. Millard seconded the motion and all members voted in favor.

Rebecca and Greg agreed to modify the language and send a final document to Andy by the end of the next week.

8. Public Comment

*Open to citizens regarding matters that are **not** on the agenda. Comments on matters that are **on** the agenda shall be made at the time the Commission considers those matters. Except in very limited situations, state law precludes the Commission from taking action on or engaging in discussions concerning items of business that are not on the agenda. The Commissioners may refer matters not on the agenda to be put on the agenda for a future meeting. Speakers are limited to 3 minutes each.*

9. Adjourn 8:00 PM

Special Needs

In compliance with the Americans with Disabilities Act (28 C.F.R.35.102-35.104, ADA Title 11), if you need special assistance to participate in a Commission meeting, please call the City Clerk at 415-289-4165. Notification 48 hours prior to the meeting is requested to ensure accessibility to this meeting.