

Draft Minutes for the Sausalito Sustainability Commission
Thursday, May 14, 2015
6:00 P.M. in the Conference Room at 420 Litho St., Sausalito CA

The Sausalito Sustainability Commission may, at its discretion, consider agenda items out of the order in which they are listed. The public may comment on any item on the agenda that has not previously been subject to public comment. When providing public comments, individuals should state their name, address the Chair, and limit presentations to three (3) minutes.

Call the Department of Public Works at 415-289-4133 to request Sausalito Sustainability Commission agendas.

Chairperson: Rebecca Woodbury
Vice Chairperson: Kristen Wolslegel
Secretary:
Members: Cynthia Nimmo, Greg Kandankulam, Linda Schanfein, Millard Arterberry, Kathy Hutton
Alternate: Marjorie Thomas
City: Andrew Davidson, Jonathon Goldman
City Council: Linda Pfeifer (Council Liaison)
BCRS: Greg/Kim Christie

1. Call to Order – 6:05 p.m.
2. Roll Call - Kristen, Millard, Rebecca, Cynthia, Kathy, Linda S (arrived late)
3. Approval of the April minutes - Cynthia motion minutes, Millard seconds.
4. Housekeeping –
 - Elect a new Secretary - Rebecca made a motion for Millard to be Secretary, Cynthia seconds. All in favor.
 - Update on new member appointment - Kathy Hutton has been appointed as a new member. She has over ten years experience in recycling, at Recology in San Francisco and the Ecology Center in Berkeley. Marjorie Thomas was appointed as an alternate. The Commission asked Andy to get clarification on the alternate role as well as what would happen in February with the new vacancy.
 - Website updates - Kristen asked Andy about making updates to the Commission's webpages and he said that Greg has the ability of make updates. She said she would talk to Greg about supporting him in these efforts.
 - Andy told the Commission that the Richardson's Bay Regional Agency (RBRA) would like to use the City Council Chambers for their regular meeting at the same time as the Sustainability Commission's regular meetings. The Commission decided to keep the schedule the same, but may consider relocating or changing if the other meeting proves to be distracting.
 - Cynthia brought educational materials that the Commission had created last year and asked the group to help distribute. The Commission discussed the idea of storing them at City Hall so everyone had access to them. Rebecca suggested that we add links to the electronic versions on our webpage.
 - Linda S said she is presenting Fish Restaurant with the Green Business of the Year Award at the May 19 City Council meeting. The Commission discussed using Fish to reach out to more restaurants with regards to composting.
5. Climate Change Action Plan

- Approval of final document for City Council consideration - Rebecca made some suggested changes, adding flexibility to the text with regards to the issues raised by Councilmember Pfeifer. The Commission also discussed adding "telecommute" to the transportation section. Councilmember Pfeifer brought up the issue of views in relationship to mixed-use and infill development. Rebecca said it would be more appropriate for a body such as the Design Review Board to consider issues related to views. Rebecca made a motion to recommend the City Council adopt the Climate Action Plan with the changes discussed. Cynthia seconded and all were in favor.
- Discuss supporting statement - Kristen presented a proposed resolution for the Commission to consider. Rebecca volunteered to present the resolution to the City Council with a short presentation. Rebecca made a motion to approve the Resolution, Millard seconded and all were in favor. The Commission profusely thanked Andy for his excellent staff work on the Climate Action Plan.

6. Discuss JPA grant projects -

- Willow Creek Lunch Recycling Project - Millard reported back that the Conservation Corps provided a two-part age-appropriate presentation on the basics of refuse, landfill, and recycling. The presentation was well-received by the students.
- Educational Mailer - Linda reported that the mailer went out, at an overall cost of about \$3,300. The Commission thanked Millard and Linda for their hard work on these projects.
- The group discussed possible ways to use future grants, such as a new waste characterization study, recycling/composting outreach at Jazz by the Bay. Kim from Bay Cities Refuse said they are sponsoring Jazz by the Bay in July. The Commission expressed interest in discussing this with Zero Waste Marin at their next meeting.

7. Form Action Committees - the Commission assigned themselves to the following "Action Committees. One purpose of these Committees is to prioritize items from the Climate Change Action Plan for implementation. The Commission discussed having regular report outs from Action Committees at each meeting.

- Waste Management (e.g. mandatory recycling/composting, backyard pickup issues) **Millard and Kathy**
- Energy / Carbon (e.g. onsite renewables, PACE financing, solar, EV charging infrastructure) **Greg**
- Built Environment (e.g. bicycle / pedestrian infrastructure, shuttle opportunities, transportation / land use / adaptation) **Rebecca, Kristen, and Millard**
- Community Activation (e.g. distilled content, promotion of goals, buy-in from the top, website) **Cynthia and Linda S**

8. Public Comment - Linda P told the Commission that new designs on the ferry landing will be forthcoming and there will be a line item in the budget relating to bike parking revenue. She also said there is a public meeting about ABAG methodologies on May 16 in Novato. Rebecca added that there will be a public meeting on Plan Bay Area on May 28 at the County of Marin.

*Open to citizens regarding matters that are **not** on the agenda. Comments on matters that are **on** the agenda shall be made at the time the Commission considers those matters. Except in very limited situations, state law precludes the Commission from taking action on or engaging in discussions concerning items of business that are not on the agenda. The Commissioners may refer matters not on the agenda to be put on the agenda for a future meeting. Speakers are limited to 3 minutes each.*

9. Adjourn 8:00

Special Needs

In compliance with the Americans with Disabilities Act (28 C.F.R.35.102-35.104, ADA Title 11), if you need special assistance to participate in a Commission meeting, please call the City Clerk at 415-289-4165. Notification 48 hours prior to the meeting is requested to ensure accessibility to this meeting