

Business Advisory Committee Meeting
Thursday June 16, 2016
8:00 am
City Council Conference Room
City Hall at 420 Litho Street
Draft Minutes

1. Call to Order

| | |
|----------------------------------------|-------------------------------------|
| Chair – Bruce Huff (BAC Appointee) | Tom Gangitano (Chamber Rep)* |
| Martha Carvalho (Council Appointee) | Christopher Holbrook (Chamber Rep)* |
| Christene Scarpino (Council Appointee) | Chris Gallagher (BAC Appointee) |
| Aaron Singer (Chamber Appointee) | CJ Spady (BAC Appointee) |
| Vacant Seat (Council Appointee) | |

Jill Hoffman (City Council Liaison)*
Ray Withy (City Council Liaison)*

*Member Absent

2. Public Comment on Items Not on Agenda

None

3. Approval of Minutes from May 19, 2016

No corrections noted. Aaron made a motion to approve. Chris Seconded. All were in favor. Motion passed.

4. Review Member terms – Melanie Purcell

Melanie reported that there was an affirmation of council to appoint Bruce and Martha to serve a second term. Both agreed. Aaron made a motion to accept the affirmation. CJ seconded. All were in favor. Motion passed.

5. Reorganization of Officers – Bruce Huff

Bruce stepped down as chair. Chris agreed to stay on as Secretary. Aaron was approached to step in as Chair. He agreed. CJ made a motion to accept Aaron as Chair and Chris as Secretary for this next year. Martha seconded. All were in favor. Motion passed.

6. Status of Council Interviews of applicants to BAC (Council Appointees)

No movement from Council on this.

7. Downtown Retail/Hospitality Marketing Strategy/Progress Report

No report

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8. Council Update

No Council Members were present, but Melanie re-capped items of interest for the committee as it relates to the budget. She did mention that the Turney Street dock project was remaining in the budget as were the monies for the General Plan update.

9. BAC Member Reports on Business Activity around Town

Bruce mentioned that he did know that Ray Withy was in communication with the new CEO of MEF and trying to set up a meeting.

10. Future Agenda Items

- a) Process for the General Plan
- b) Formula Retail Update

11. Adjournment - 8:50am

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