

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
Friends Bookstore
September 8, 2016**

The meeting was called to order at 6:00 p.m. by Chair Judianne Eynon. Trustees Diane Brockob, Robert Woodrum, Nora Sawyer and Jeanne Harvey were in attendance. City Librarian Abbot Chambers was also present. Trustee alternate Linda Samuels was unable to attend.

Invite Public Comments

There were no public comments.

Minutes

The minutes of the August 9, 2016 regular meeting were approved as written.

Librarian's Report

Chambers reported on the following topics: the Library's upcoming connection to the CalREN high-speed internet backbone; the completion of the Sausalito News digital archive (1885-1966); a new program that circulates California State Park day passes; the Library team meeting in late September; the fall program schedule; and the fine amnesty planned for October.

Library Budget Reports

Chambers distributed two budget reports from the City of Sausalito accounting system. One showed detailed expenditures within the Library's various line items for August 2016. The other showed budgeted amounts and summary expenditures in the Library accounts for the fiscal year 2017.

"Guidelines for Public Use" Policy Overview

Chambers reviewed the Library's "Guidelines for Public Use" policy, which governs behavior within the Library. If a patron suspension is appealed, the appeal will be held before the Library Board of Trustees. The Trustees also discussed amending the policy such that, with repeat violations, the second violation would lead to a person being directed to the posted guidelines on the Library bulletin board.

Sausalito Marin City School District Funding

The Trustees discussed a recent state report that was critical of Willow Creek Academy, the K-8 public charter school based in Sausalito.

Regular Monthly Meeting Day and Time

It looks as though the second Thursday at 6:00 p.m. will become the new regular monthly meeting time. A motion to that effect will be made at the October meeting. Because of a Library program conflict, the October meeting of the Library Trustees will be held on Thursday, October 6 at 6:00 p.m. in the Friends of the Library Bookstore.

Other Business

There was no other business.

Future Agenda Items

- Regular monthly meeting day and time
- "Materials Selection Policy" overview

Next regular meeting – Thursday, October 6, 2016 at 6:00 p.m.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Abbot Chambers, City Librarian